

Gordon Ford College of Business

Leadership Team Meeting

GH 443

Thursday, August 19, 2021

9:00 am

Members present: Drs. Ray Blankenship, Indu Chhachhi, Lukas Forbes, Alex Lebedinsky, Whitney Peake, Mark Ross, Evelyn Thrasher, and Chris Shook, presiding.

Dr. Shook asked for approval of the minutes from the July 22, 2021 meeting. Dr. Ray Blankenship made a motion to approve the minutes, and Dr. Whitney Peake seconded. The minutes were approved with no change.

Dr. Shook asked if anyone had a GFCB Minute to share. Dr. Shook updated the committee that President Caboni stopped by Regents Hall during move-in day and he was happy about our LLC for fall being at full capacity.

The Council of Academic Deans met recently, and Dr. Shook provided a brief update.

- New graduate student orientation to take place 8/20/21, virtual event.
- Our next two Spring commencements are scheduled on Derby Day. Dr. Shook asked the committee if it was okay to have our recognition ceremony on Friday evening. The committee was in agreeance to do so.
- CITL has a new academy for inclusive teaching and Dr. Shook, is being asked to appointment three people from the college to teach. The DELO money for online is officially gone to develop the classes.
- Faculty will be asked to complete a survey for University fleet and rentals. They are accessing whose traveling and the need of rental cars for student field trips, because they are thinking about purchasing cars.

Dr. Shook shared there was an issue with when to pay overloads, but the issue has been resolved.

Dr. Shook asked what the policy was for student travel. There was mention of students signing a liability waiver, field trip form and proof of health insurance. Each department chair was unsure if they use the same form, so each chair will send Dr. Thrasher what they send in for approval of student travel and go from there to create a consistent process.

Dr. Shook informed the committee that our college was the only ones promoting faculty within their fourth year because the faculty handbook was not specific. He asked the chairs to inform their faculty, to look at the policy changes that occurred two years ago regarding rank for promotion.

There was discussion on whether or not a policy should be created by the college on how to handle students who test positive for Covid-19 and students who quarantine. A policy will not be created. Each Chair will informally tell their faculty to follow Healthy on the Hill guidelines and if the instructor decides to provide alternatives to the student, they can.

Dr. Shook shared with the committee for faculty and students there is a process and policy with SARC regarding not wearing a mask. You will have to go through Accommodations.

Dr. Thrasher showed the committee how the faculty and department portfolio would look in Chalk & Wire. She went through and explained the features and all it has to offer. She will send out dates for training sessions to take place in September. Drs. Thrasher and Peake will test the E-Signature form to see if a faculty member will be able to make changes to the form after the Chair has ranked and input comments. Dr. Thrasher will follow up with more questions for Rob Hale and provide answers at the next meeting.

Dr. Thrasher gave an update from the Core Curriculum Task Force. The task force would like the departments to explore are ways to address legal and ethical issues and DEI can become a part of the curriculum. Dr. Thrasher will send out a timeline and checklist for things to get through the curriculum process for fall.

Dr. Thrasher asked permission of the committee to change the current language on the AACSB Faculty Qualifications form, but not to change the standards. All agreed.

There were no other items for the Good of the College to share with the committee.

The meeting adjourned at 10:55 am. The next meeting will be held on Thursday, September 2, 2021 at 9:00 am, in the Dean's Conference Room, GH 443.