

Gordon Ford College of Business
Administrative Council Meeting
Minutes
October 24, 2013
9:00 a.m.
Grise Hall 443

Members present included Drs. Chris Brown, Cathy Carey, Bob Hatfield, Zubair Mohamed, Rick Shannon, Michelle Trawick, Steve Wells and Jeff Katz, presiding. Ms. Amy Miller was a guest.

Dr. Katz welcomed Ms. Amy Miller, Director of Development for the GFCB, and asked her to give a development report. Ms. Miller gave a preview of her report planned for the Business Executive Advisory Council and stated her goals for the next 12 months.

Dr. Katz asked for approval of the minutes from October 10, 2013. Dr. Wells made a motion and Dr. Mohamed made a second. The minutes were approved with two changes.

Dr. Katz gave an update from the recent CAD meeting. He announced that Mr. Zuheir Sofia will be presented an honorary doctorate sometime this academic year. Dr. Katz also announced that Dr. Dana Cosby was honored at the Mid-America Business Deans Association meeting for the PEAK program. Dr. Cosby will share her PEAK presentation with the Business Executive Advisory Council at their next meeting. He reminded everyone of the BEAC meeting scheduled for Friday, October 25 at 8 a.m. in the Regency Room of the Knicely Center.

Dr. Katz asked for comments regarding the GFCB Transitional Retirement Program Policy. There was general discussion about the proposed policy. Dr. Wells made a motion and Dr. Mohamed made a second to approve the policy. The GFAC unanimously approved the policy with one editorial change.

Dr. Katz asked for comments regarding the Guidelines for Compensation of Directors. There was general discussion about the proposed guidelines. Dr. Wells made a motion to approve and Dr. Butterfield made a second to approve the guidelines. The guidelines were unanimously approved by the GFAC.

Dr. Trawick presented the proposed Faculty Qualifications Policy. There was general discussion about how the proposed policy differs from the previous policy. Dr. Trawick will make a couple of recommended changes before the Dean's office shares it with faculty members and asks for feedback by the faculty.

Dr. Katz presented the proposed Tenure & Promotion policy and asked for comments. Dr. Trawick pointed out the major difference in the new policy. There was general discussion about the policy and the "quantity factor." Dr. Katz asked that department chairs share this with faculty members and ask for suggestions. He requested feedback be provided to Dr. Trawick before December 1, 2013.

Dr. Trawick distributed a summary of the budgeted items for 2013-2014 as submitted to the Dean's office. Dr. Katz asked GFAC to verify the information and share with him and Dr. Trawick any changes.

Dr. Katz reviewed the upcoming events and reminded GFAC he needs tenure and promotion recommendations before November 1. Dr. Trawick announced the GFCB Governor's Scholar Day is scheduled for November 16 at the Alumni Center. Dr. Brown announced there is an FDIC internship opening. The district director will do an information session on Wednesday, October 30 at 11:30 in Room 341. Dr. Hatfield announced the research committee is meeting to discuss REACH week activities. He also said he is working with companies on MBA practicums. Dr. Carey announced the Economics department is working with the Chamber on the data center for South Central Kentucky. Dr. Mohamed said the Entrepreneurship search committee has met and they have decided to speak with six individuals. They plan to close the search by February 2014. Dr. Wells announced 198 students are registered for Accounting Careers Day on November 1 at the Knicely Center. He also said that on November 7 the KY Society of CPAs will be on campus to do an event for students about the CPA exam. Dr. Wells said the accounting search committee plans to close the search and make an offer soon.

The meeting ended at 11:05 a.m.