

COMPREHENSIVE ORAL EXAM APPLICATION FORM FOR NON-THESIS BIOLOGY GRADUATE STUDENTS


☐ Fall

☐ Spring

☐ Summer

Year: _____

All students are required to pass an oral exam, either through SKYPE or face to face. Exceptions to use other formats (written, conference call) must be approved by the student's three-member Graduate Advisory Committee, and only if warranted by special circumstances. **Students must schedule an exam no later than the twelfth week of either the Fall or Spring semesters. The exam must also be completed no later than the semester before the semester of expected graduation.** This application form is due no later than the 6th week of the semester in which the student is scheduling their oral exam.

Name: _____

WKU ID: _____

Address: _____

Phone: _____

City/ State/ Zip: _____

WKU Email address: _____

Have you filed a Form D (Admission to Candidacy form)?

☐ Yes

☐ No

 Semester of Degree Completion: (Please check) ☐ Fall

☐ Spring

☐ Summer

Year: _____ Current GPA: _____

Date of Oral Exam: _____ Time: _____ Room to be assigned by Biology Office.

*If you need to book a room, please see or email Jessica at jessica.dunnegan@wku.edu

Will you be conducting your Oral Exam through SKYPE? :

☐ Yes

☐ No

Please list your committee members: _____

List All Graduate Courses Completed (attach pages if necessary) Include transfer courses.

| Prefix & Number | Title | Instructor | Grade |
|-----------------|-------|------------|-------|
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Courses Enrolled in Summer Semester

| Course Number | Title | Instructor | Grade |
|---------------|-------|------------|-------|
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Required signatures are on the back of this form

This form must be signed by all persons below for approval of the student's exam. Electronic signatures are acceptable for students living outside the WKU area. Once you have all the required signatures, please submit an electronic version to Jessica in the Biology office at jessica.dunnegan@wku.edu.



Advisor Signature

Date

Committee Member 1 Signature

Date

Committee Member 2 Signature

Date

Student Signature

Date

Office Use: Room _____ Email _____ Added to the Biology Calendar _____