

Nomination Instructions for Directors:

The deadline to nominate students is **Friday, March 1st at midnight.**

To maintain the concept of an “Honors” event, each director should nominate only their most accomplished and dedicated players from their band that also have a *strong* interest in jazz. Although we are requesting nominations for your strongest players, it is not required that they have extensive experience in jazz band or jazz improvisation. Students will be accepted and placed according to their video audition.

IMPORTANT! Please check with your students BEFORE nomination to make sure they do not have any conflicts with the April 13th, 2024 date. Attendance at ALL rehearsals is expected.

Registration Instructions:

- 1) Visit: <https://wkuband.wufoo.com/forms/z1n7v9911cy3a9/> to register your school and begin the nomination process
- 2) Enter your (director’s name) name and contact information. This email address is important. Confirmation of your registration and all future correspondence will occur via email.
**Please enter an email address that is checked regularly
- 3) Once registered, you will be redirected to the student nomination form. Please make sure to complete the following:
 - a. Enter student names (as they should appear in the program)
 - b. Enter student instrument, year in school, and t-shirt size
 - c. Director Recommended placement level for Improvisation or Rhythm Section Clinics

After you submit a student’s information, you will receive confirmation that the information has been received and will be able to continue nominating students. The link will remain open until the registration deadline.