**Position Summary:**
Serving alongside paid and volunteer staff, provide direct service to clients of the American Red Cross through the accomplishment of National Preparedness & Response Corps goals and objectives. Members will complete projects that enhance organizational service delivery, expand community resources while developing their professional skill base throughout the Kentuckiana and Bluegrass Regions. **Service location:** South Central KY Chapter, Bowling Green, KY.

**NPRC Duties:**
- Acts as part of a team to complete NPRC goals and objectives.
- Coordinates a special project relating to the accomplishment of NPRC goals and objectives.
- Participates in member development activities of the NPRC.
- Completes NPRC Member Hour/Activity reports.
- Performs other duties as requested by site staff related to the principal duties and responsibilities of the National Preparedness & Response Corps program.

**Department Specific Responsibilities:**
- Provide community disaster education presentations to vulnerable populations with a goal of increasing awareness and knowledge of disasters and other emergencies while influencing behavior change in service recipients.
- Respond on national, regional and local disaster relief operations.
- Serve as members of a Disaster Action Team.
- Recruit, train, mentor and actively engage volunteers in chapter programs and services.
- Assist with response readiness, including shelter and vendor agreement management.
- Conduct extensive community outreach campaigns and serve as key representatives at community events.
- Develop community contacts, network with local agencies and be a positive ambassador for the American Red Cross and the National Preparedness & Response Corps.
- Engage in career development activities geared toward advancing the member as a professional

**Requirements:**
- Willing to make an 11 month commitment and complete 1700 hours of service between September, 2014 and July, 2015.
- Must be available during normal business hours, Monday to Friday. Due to the nature of our program, there will be times when members are required to serve after normal business hours including nights and weekends, sometimes on short notice.
- At least 18 years of age by the start of the program.
- A U.S. Citizen, U.S. National or lawful permanent resident alien of the U.S.
- High school diploma or its equivalent. College degree highly desired.
- Current valid driver’s license and a clean driving record.
- Previous successful experience working with diverse populations.
- At least one year of volunteer or community service experience.
- Excellent organizational skills.
- Excellent interpersonal, oral and written communication skills.
- Excellent public speaking skills.
- Ability to be deployed on national, regional and local disaster relief operations for a minimum of 2 weeks.
- Demonstrated professionalism, flexibility and initiative.
- Team-oriented.
- Bilingual Spanish a plus.
**Program Benefits:** AmeriCorps members will be provided:

- $13,500 living stipend for 11 months of service.
- Student loan deferment or forbearance
- Upon successful completion of the program, eligible for an education award in the amount of $5,645 which can be used to pay educational costs at eligible post-secondary educational institutions (including many technical schools and GI-Bill approved educational programs), as well as to repay qualified student loans.
- Health insurance provided.
- Childcare available if eligible.

For more information, please contact: Adriane Thiery, (270) 781-7377 or Adriane.Thiery@RedCross.Org

I have read the above AmeriCorps NPC job description and understand my responsibilities.

Signature:___________________________________________ Date:____________________________

Print name:__________________________________________

**Non-discrimination Public Notice:** This program’s recruitment is conducted without regard to race, color, sexual orientation, national origin, disability, age, gender, religion, or political affiliation.