

Department Applied Human Sciences  
Western Kentucky University  
**Letter of Recommendation Access Waiver Form**

The Family Educational Rights and Privacy Act of 1974 (FERPA) (20 U.S.C. 1232g) and the regulations adopted thereunder (34 C.F.R. 99) gives applicants the right to inspect letters of recommendation written in support of applications for admission, employment, or awards. The law also permits students to waive that right if they choose, although such a waiver is voluntary and cannot be a condition of admission, employment, or award.

Applicant Name: \_\_\_\_\_

- I waive my right of access to this form and letter of recommendation.
- I do NOT waive my right of access to this form and letter of recommendation.

**I give permission to Professor/Instructor \_\_\_\_\_ to write a letter of recommendation as part of my application to:**

**The Professor/Instructor has my permission to include my grades, GPA, and any other relevant education records in the recommendation.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date