Interested in becoming a Tutor and/or PASS Leader at The Learning Center (TLC)?

Are you a current WKU student with excellent interpersonal communication skills? Do you have a strong familiarity with computers? Do you enjoy helping others reach their academic goals? Are you proficient in many subjects? Do you have at least a 3.25 GPA? If so, you may make a great Tutor and/or PASS Leader for TLC!

Tutors and PASS Leaders develop their leadership skills, build relationships with faculty, and improve academic knowledge all while working in an environment that is flexible to their class schedules. Qualified tutors must have received an A or B in any class they choose to tutor. Hours for tutors vary depending on need and subject demand. Tutors work on a set schedule between 10 and 20 hours a week.

PASS Leaders facilitate group study sessions. They have successfully completed the course they lead with a grade of A or B, attend all class lectures, take notes, and hold two-weekly group study sessions.

Operational hours for TLC are:
- Sunday: 4:00 pm – 9:00 pm
- Monday-Thursday 8:00 am – 9:00 pm
- Friday 8:00 am – 4:30 pm

If you are interested in becoming student employee at The Learning Center, please complete the application and deliver it to the Academic Advising & Retention Center, DSU Annex, A330. All prospective student employees will go through an interview process and must be able to provide academic and personal references. All AARC student employees are required complete a training process before beginning work.

The Learning Center is a program of the Academic Advising & Retention Center