DROPPING OR WITHDRAWING FROM CLASSES

STEP 1: Login to WKU TopNet

TopNet Login

Please use your assigned NetID or WKUID to log in.

NetID or WKUID: ##StudentID#
Password: ************
Forgot Password?
Log In

STEP 2: Click on “Student Services” on main student menu

Main Menu

Welcome to TopNet!
Last web access on Dec 12, 2012 at 11:52 am

Student Services
Complete an application for admissions; Register for classes; Display your class schedule; View your holds; Display your grades & transcript your Talisman; and Add Meal Plan; Tax Notification; View Housing Assignment; Apply for Study Away; Reserve Textbooks and Appliances;

Financial Aid
Apply for Financial Aid; View financial aid status and eligibility; accept award offers; view loan applications; request registration for Independent

Employee Services
View Benefits and Deductions, Pay Information, Tax Forms, Vacation and Medical Leave Balances

Personal Information
View or update your address(es), phone number(s), and e-mail address(es). View procedure for making a name change and/or social secu

New Student Housing Application and Deposit
To create a Housing Application for a new student and pay a deposit.

Faculty/Staff Purchasing Big Red Dollars
For Faculty/Staff to purchase Big Red Dollars with a Credit Card.

Faculty/Staff Purchasing Dining Dollars
For Faculty/Staff to purchase Dining Dollars with a Credit Card.

Faculty/Staff Meal Plan Registration
For Faculty/Staff to purchase a Meal Plan and pay by credit card.

Academic Transition Program - Orientation
To register for Orientation.

Academic Transitions Program - Math Placement Exams

Transfer ATP
Allows transfer students to complete the required Academic Transitions Program online.
STEP 3: Click on “Registration” under the Student Service menu

Student Services

Registration
- Registration (drop/add/audit classes), fee assessment, credit card payment, look up c
- Student Records
  - View your holds, display your grades and transcripts, obtain official grade report, revi
- Pay Tuition and Fees
  - Review charges and payments, access Tuition Management Systems for credit care
- Ebill History
  - View Ebill Statements.
- iCAP (Interactive Degree Audit)
- iCAP General Education Audit
- View My Fall 2012 Room Assignment
  - To view your Fall 2012 Room Assignment and Roommate Information.
- Reserve a Talisman Yearbook
  - To reserve a Talisman Yearbook for free.
- Room Change Request
  - To request a room or hall change.
- Meal Plan Add or Update
  - Add or Update a Meal Plan Application.
- Tax Notification (1098T) for 2011
  - Tax Notification (1098) For 2011. IT IS HIGHLY RECOMMENDED THAT YOU USI
- Tax Notification (1088T) for 2010
  - Tax Notification (1098) For 2010. IT IS HIGHLY RECOMMENDED THAT YOU USI
- Textbook Reservation and Appliance Reservation
  - To reserve or opt out of the University Textbook Reservation Program or to reserve a
- Purchase Big Rod Dollars
  - To purchase Big Rod Dollars.
- Purchase Dining Dollars
  - To purchase Dining Dollars.
- TurnipPoint Clicker Registration
STEP 4: Click “Schedule of Classes and “Look Up Classes to Add”

STEP 5: Enter Term using drop-down menu
**STEP 6:** Select action from drop-down menu(s) next to classes

Current Schedule

<table>
<thead>
<tr>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
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</tbody>
</table>

**STEP 7:** Click “Submit Changes” at the bottom of the page

[Submit Changes] [Class Search] [Reset]