



WKU®

The Graduate School

The Graduate School at WKU

Scott Lyons, PhD, FACSM
Dean, The Graduate School

New Faculty Orientation
August 15, 2017

Overview...

- Graduate student recruitment
- Graduate student admissions
- International transcript evaluation
- Residency evaluations
- Distribution and monitoring of graduate assistantship funds
- Review of graduate student applications for research and travel funds and distribution thereof
- Graduate faculty application and processing
- JUMP program application and processing
- Interpretation, implementation, and enforcement of graduate-related policies
- Serve as a the primary advocate for graduate education at WKU
- Review of program revisions and new program development
- Graduate program review (we are one of several who have a role in this)
- Advise Graduate Council on curriculum and policy matters
- Determination of Minton Award (along with Graduate Council)
- Graduate student orientation
- Graduate student welcome reception
- Dinner recognizing all outstanding graduate award winners and Minton winner

Where to find us...

- Wetherby Administration Building, Room 207
- Phone
 - 270.745.2446
- Email
 - graduate.school@wku.edu

Whom to contact...

- Admissions
 - Ms. Julie Harris julie.harris@wku.edu
- Recruitment & retention
 - Dr. Scott Gordon scott.gordon@wku.edu
- Records & matriculation
 - Ms. Colette Chelf colette.chelf@wku.edu
 - Ms. Laura Upchurch laura.upchurch@wku.edu
- Graduate assistantships & tuition
 - Ms. Shanda Hopper shanda.hopper@wku.edu
- Other inquiries
 - Ms. Laura Burchfield laura.burchfield@wku.edu

Thank you! Questions?