

# Office of Research & Creative Activity

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Interim Dean, The Graduate School  
Associate Provost for Research & Creative Activity



# Office of Research & Creative Activity

Office of Sponsored Programs

Office of Research Integrity

Internal Grants (RCAP, FUSE, QTAGs)

Undergraduate Research Support  
(FUSE, Posters@Capitol, Student Research Council)

Intellectual Property/Commercialization  
(in partnership with the WKURF)

# Office of Sponsored Programs

## Pre-Award

- Search for External Funding
- Proposal Development
- Proposal Submission

## Post-Award

- Award Acceptance
- Grant Management
- Reallocations & No Cost Extensions
- Subawards
- Contracts & Fee for Service Agreements

# Office of Research Integrity

Institutional Animal Care and Use Committee  
(IACUC)

Institutional Review Board (IRB)  
(Human Subjects Research)

Institutional Biosafety Committee (IBC)

Export Control

Responsible Conduct of Research Training

# Internal Grant Programs

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Research & Creative Activities Program (RCAP)

Quick Turn-around grants (QTAGs)

Faculty Undergraduate Student Engagement  
(FUSE)

# RCAPs (Internal Faculty Grant Program)

Category I – Awards up to \$16,000

Designed to enhance the competitiveness of subsequent submission of a new or renewal proposal for external funding. (All disciplines)

Category II – Awards up to \$8,000

Designed to support the development, expansion, or enhancement of faculty research & scholarly activity, and/or the creative and performing arts. (All disciplines)

Awarded each Spring

# Quick Turnaround Grants (QTAGs)

Funded by F&A accrued through the external grant process

Small grants in the amount of \$1000 to \$3000 for research & creative activities

Funds are provided to support critical and immediate needs (intended to be spent within three months of being awarded)

Funds distributed and then administered in the colleges and library

# FUSE grants

FUSE grants are designed to support the active engagement of students in the areas of research, creative and scholarly activities, and/or artistic performances. Funded by F&A accrued through the external grant process

Up to \$2500 for:

- Project-related expenses

- Student travel to present work

- Travel for faculty member to accompany student

Scholarship for one-hour course

\$500 Awarded to student upon successful project completion



# Undergraduate Research & Creative Activity Support

Faculty Undergraduate Student Engagement Program (FUSE)

Student Research Conference (in partnership with the Student Research Council)

Posters at the Capitol

# New Initiatives

- Workshops for targeted grant opportunities  
Spring 2017 – focused on NIH R15  
Fall 2017 – focused on NSF
- Increased use of webpages, social media, news releases, news articles, & radio spots to promote WKU research, scholarship and creative activities
- Funded proposal repository
- Research Administration Management Portal
- Improved intellectual property procedures

## Where to find us:

Office of Research & Creative Activity  
Wetherby Administration Building 209  
270-745-6733

Office of Sponsored Programs  
Wetherby Administration Building 209  
270-745-4652

Office of Research Integrity  
Tate Page Hall 104  
270-745-6733

# QUESTIONS ?

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**WKU**<sup>®</sup>

The Graduate School

# Where to find us...

- Wetherby Administration Building, Room 207
- Phone
  - ( 270)745-2446
- Email
  - [graduate.school@wku.edu](mailto:graduate.school@wku.edu)

# Overview

- Graduate student recruitment
- Graduate student admissions
- International transcript evaluation
- Residency evaluations
- Distribution and monitoring of graduate assistantship funds
- Review of graduate student applications for research and travel funds and distribution thereof
- Graduate faculty application and processing
- JUMP program application and processing
- Interpretation, implementation, and enforcement of graduate-related policies

- Serve as a the primary advocate for graduate education at WKU
- Review of program revisions and new program development
- Graduate program review (we are one of several who have a role in this)
- Advise Graduate Council on curriculum and policy matters
- Determination of Minton Award (along with Graduate Council)
- Graduate student orientation
- Graduate student welcome reception
- Dinner recognizing all outstanding graduate award winners and Minton winner



# Whom to contact...

- Admissions
  - Ms. Julie Harris [julie.harris@wku.edu](mailto:julie.harris@wku.edu)
- Recruitment & retention
  - Dr. Scott Gordon [scott.gordon@wku.edu](mailto:scott.gordon@wku.edu)
- Records & matriculation
  - Dr. Colette Chelf [colette.chelf@wku.edu](mailto:colette.chelf@wku.edu)
  - Ms. Lisa Meyers [lisa.meyers@wku.edu](mailto:lisa.meyers@wku.edu)
- Graduate assistantships & tuition
  - Ms. Shanda Hopper [shanda.hopper@wku.edu](mailto:shanda.hopper@wku.edu)
- Other inquiries
  - Ms. Laura Burchfield [laura.burchfield@wku.edu](mailto:laura.burchfield@wku.edu)

# Questions?

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