Assurance of Student Learning Report
2022-2023

College of Health and Human Sciences	*Department of Public Health*
Certificate in Long-Term Care Administration – 1717	
Nadia Houchens	

Is this an online program? ☒ Yes ☐ No The program is offererd both online and face-to-face.	Please make sure the Program Learning Outcomes listed match those in CourseLeaf . Indicate verification here ☐ Yes, they match! (If they don't match, explain on this page under **Assessment Cycle)**

Use this page to list learning outcomes, measurements, and summarize results for your program. Detailed information must be completed in the subsequent pages. Add more Outcomes as needed.

Program Student Learning Outcome 1: Comprehensive knowledge of the Healthcare system of the United States.

Instrument 1	**Direct: Comprehensive Exam**
Instrument 2	
Instrument 3	

Based on your results, check whether the program met the goal Student Learning Outcome 1.	☐ Met	☒ Not Met

Program Student Learning Outcome 2:   The ability of students to effectively interact with other health care professionals (such as clinicians, technicians, patients) in addressing managerial issues stemming from their daily experiences within their long term care settings.

Instrument 1	HCA 345: Life History Project
Instrument 2	
Instrument 3	

Based on your results, check whether the program met the goal Student Learning Outcome 2.	☒ Met	☐ Not Met

Program Student Learning Outcome 3: [Add the Program Student Learning Outcome from CourseLeaf here]

Instrument 1	
Instrument 2	
Instrument 3	

Based on your results, check whether the program met the goal Student Learning Outcome 3.	☐ Met	☐ Not Met

Assessment Cycle Plan:

Student learning outcomes are being considered for revision. Upon that determination, the SLOs will be submitted to CourseLeaf.

Program Student Learning Outcome 1		
Program Student Learning Outcome	Add the Program Student Learnin Outcome from CourseLeaf HERE	
Measurement Instrument 1	Direct: All LTCA students seeking the HCA degree are required to complete the HCA 448 course and the comprehensive exam, which is part of the requirements for the course. The exam consists of work in all HCA courses required for degree completion. The exam consists of closed-ended (multiple choice, true/false) and open ended questions. The HCA/LTCA faculty are required to submit several questions (and answers) from their subject area to be used in the exam. Exams measure (objective closed response), which consists of true/false and multiple choice Exam also encompasses a short answer component. For this learning outcome, we are focusing on the areas of long term care quality and long term care administration.	
Criteria for Student Success	At least 50% of the students will score 75% or higher on the comprehensive exam, which measures their understanding of health care delivery system. No student will make lower than 70% on the comprehensive exam.	

Program Success Target for this Measurement	90% of LTCA students will attain a score 70% or higher on the long-term care component of the exam.	**Percent of Program Achieving Target**	(10/34) or 30% of the LTCA students who took the exam scored 75% or higher on the comprehensive exam.
Methods	The comprehensive exam will be reviewed to learn why students did not perform well.		

Measurement Instrument 2	Do you have other measures of assessment for SLO 1? If so, please add those here along with all the information below. If not, you may delete this section and move on to **"… whether the program met the goal Student Learning Outcome 1."**	
Criteria for Student Success		

Program Success Target for this Measurement		**Percent of Program Achieving Target**	
Methods			

Measurement Instrument 3	Do you have other measures of assessment for SLO 1? If so, please add those here along with all the information below. If not, you may delete this section and move on to **"… whether the program met the goal Student Learning Outcome 1."**
Criteria for Student Success	

Program Success Target for this Measurement			Percent of Program Achieving Target	
Methods				
Based on your results, highlight whether the program met the goal Student Learning Outcome 1.			☐ **Met**	☐ **Not Met**

Results, Conclusion, and Plans for Next Assessment Cycle (Describe what worked, what didn't, and plan going forward)
Results are not what was expected. The measurement target was met for AY 21-22. The pandemic has had a disproportionate on the LTCA industry. Elderly customers in nursing homes and assisted living facilities have experienced the highest mortality rates. The HCA faculty is in the process of revamping LTCA teaching materials to address major changes associated with the Covid 19 pandemic . **Follow up from 2021-2022** Due to the pandemic, teaching materials have been revamped to reflect the ongoing changes with the LTCA industry. The HCA program plans to assess the impact of these changes starting during next academic year. **Update for 2022-2023** New program director will be assessing and assisting in revising the exam based on further analysis of individual questions of the exam during AY 2023-2024. An assessment Cycle Plan is not available at this time.

Program Student Learning Outcome 2			
Program Student Learning Outcome	The ability of students to effectively interact with other long term care professionals (such as clinicians, nurses, allied health professionals) in long term care organization setting.		
Measurement Instrument 1	HCA 345 Life History Project		
Criteria for Student Success	80% of students would score 80% or above on the Organizational Structure Assignment.		
Program Success Target for this Measurement	80% of students would score 80% or above on the project	**Percent of Program Achieving Target**	32/37 students, or 92 % of all students received a score of 80% or higher on the project.
Methods	Students meet with individual who has had experience with long term care facilities, may be a patient or employee, and interview to them. They will learn about their history and experience in the LTC industry and write a paper. They will also present their findings through a presentation to the class.		
Measurement Instrument 2			
Criteria for Student Success			

Program Success Target for this Measurement		Percent of Program Achieving Target	
Methods			
Measurement Instrument 3			
Criteria for Student Success			
Program Success Target for this Measurement		**Percent of Program Achieving Target**	
Methods			

Based on your results, circle or highlight whether the program met the goal Student Learning Outcome 2.	☒ Met	☐ Not Met

Results, Conclusion, and Plans for Next Assessment Cycle (Describe what worked, what didn't, and plan going forward)

Update from AY 2021-2022
The Life History project requires 1:1 interaction in healthcare settings in the vincinity of elderly and/or immune compromised individuals. Given the ongoing nature of the pandemic, this project was again suspended for the AY 20-21 and AY 21-22 academic years. The HCA faculty is currently discussing the use of a new assessment for the next academic year.

Update for AY 2022-2023
A new assessment was not implemented. Instead, instructor changed study materials to reflect changes in the industry as a result of the COVID-19 pandemic.

A revised follow up will be conducted after the Spring 2023 semester.

This assessment is performed every fall and spring semester

Program Student Learning Outcome 3			
Program Student Learning Outcome			
Measurement Instrument 1	NOTE: Each student learning outcome should have at least one direct measure of student learning . Indirect measures are not required.		
Criteria for Student Success			
Program Success Target for this Measurement		**Percent of Program Achieving Target**	

Methods			
Measurement Instrument 2			
Criteria for Student Success			
Program Success Target for this Measurement		**Percent of Program Achieving Target**	
Methods			
Measurement Instrument 3			
Criteria for Student Success			
Program Success Target for this Measurement		**Percent of Program Achieving Target**	
Methods			

Based on your results, circle or highlight whether the program met the goal Student Learning Outcome 3.	☐ Met	☐ Not Met

Results, Conclusion, and Plans for Next Assessment Cycle (Describe what worked, what didn't, and plan going forward)

Results: It was not expected that only about 30% of students met the expectation for SLO 1.   New program director will be assessing and assisting in revising the measurement instrument based on further analysis of individual questions of the exam during AY 2023-2024

Conclusions:Revised study tools for student learning outcome 2 seem to have been successful.

Plans for Next Assessment Cycle: The program will be reviewing learning outcomes and curriculum for revisions.

*** Please include Curriculum Map (below/next page) as part of this document

1. Select an individual that has _at least **ONE** of the following qualities:_
    1. An adult age 65 or older
       (age exception must be approved by Instructor)
    2. An individual that has needed and utilized long term care services at some point in their life – this criteria must have approval from Instructor (long term care services include home health, adult daycare, assisted living, senior housing, licensed nursing facility, memory or Alzheimer's inpatient care, etc.)
    3. An employee that works in a long term care environment (_must have approval of Instructor_, must highlight job and individual's reason/passion for working in LTC). **Limited number will be allowed**.

2. Interview this individual and/or close family and friends to obtain a life history (childhood to adulthood)

3. Complete both written summary (timeline or outline format is acceptable) and visual representation of the individual's life history

    *Written summary: Submit the 1-2 page summary on Blackboard

    *Visual Summary: Present visual representation to class… **_NO TYPED WORDS ALLOWED!!!!_**

    ALL GROUP MEMBERS MUST SPEAK!

    ALL GROUP MEMBERS MUST SUBMIT 1 page summary and "my contributions" on Blackboard!

Life History project must include:

1. Summary of important moments during childhood, young adult, older adult (or time that received and/or worked in long term care services)

2. Reference to at least **_2 historical events_** this person has lived through or witnessed, and how that event had an impact on their life or that or their friends/family. It should also include how the event affected their personal beliefs, future, goals, lifestyle, etc.

3. If doing an employee, the same items above apply and are required. We want to hear a little about their life but majority of focus on their work life.

4. Presentation must be a minimum of 5 minutes and a maximum of 8. No exceptions.

GRADING GUIDE:

*Written Summary (25 Points) that must be 12 point font, times new roman and include name of all group members, name individual selected, name of any other individuals interviewed and their relationship. Written summary includes:

    A. If older adult: date of birth and age at time of project, If employee: years employed LTC
    B. Type of long term care service he/she utilizes or works and why
    C. Where he/she was born, lived most of their life and current residence (city/state/country)
    D. Historical events information

*Visual Summary and Presentation (25 Points) of Life History which may be original artwork, collage, scrapbook, binder of pictures and details, poster, powerpoint, etc. Photos can be provided by individual or those you find/create that represent a certain time, theme, event, place, etc.

    A. Must be creative and original
    B. ***NO WORDS allowed!*** No notes, no notecards, no words on your Powerpoint unless they accompany a copied picture!
    C. Adequately represent information provided in written summary
        Example: http://www.pechakucha.org/faq, Examples: http://www.pechakucha.org/
    D. Presentation must be minimum of 5 minutes and maximum of 8 minutes.
        **Grade of 0 out of 25 for not meeting 5 minutes and maximum grade of 10 out of 25 for exceeding 8 minutes, requiring professor to stop your presentation.
    E. Must include reference to 2 historical events as stated above.

*My Contributions Summary (15 Points) of individual contributions to create the final presentation product. See detail on assignment for reference of different ways you can and should contribute!

*Evidence of Collaboration and Team Effort (10 Points): Grade entered by professor based on observation and member feedback as applicable