

**Assurance of Student Learning
2019-2020**

College of Health and Human Services

Department of Public Health

Long Term Care Administration – LTCA 1717

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Use this page to list learning outcomes, measurements, and summarize results for your program. Detailed information must be completed in the subsequent pages.

Student Learning Outcome 1: Comprehensive knowledge of the Healthcare System of the United States.

Instrument 1 Direct: Comprehensive exam

Instrument 2

Instrument 3

Based on your results, circle or highlight whether the program met the goal Student Learning Outcome 1.

Met

Not Met

Student Learning Outcome 2: The ability of students to effectively interact with other health care professionals (such as clinicians, technicians, patients) in addressing managerial issues stemming from their daily experiences within their long term care settings.

Instrument 1 HCA 345: Life History Project

Instrument 2

Instrument 3

Based on your results, circle or highlight whether the program met the goal Student Learning Outcome 2.

Met

Not Met

Student Learning Outcome 3:

Instrument 1

Instrument 2

Instrument 3

Based on your results, circle or highlight whether the program met the goal Student Learning Outcome 3.

Met

Not Met

Program Summary (Briefly summarize the action and follow up items from your detailed responses on subsequent pages.)

Upon completion of courses students are assessed in theory as well as practice on their knowledge and ability to serve and perform in the healthcare industry of USA. A comprehensive exam tests their knowledge and an internship provides them practical experience. The comprehensive test is taken during their last semester in the program and a preceptor evaluation is completed during the last week of their internship to determine if learning outcomes have been met. Individual students not passing these requirements are required to repeat these assessments the following semester.

In 2019-2020, students achieved the learning outcomes. In 2019-2020, a direct measurement instrument was added to SLO 2. For SLO 1, teaching materials will be revamped during AY 2020-2021. At this point we believe that researchers would provide significant material on effects of the pandemic on the LTC industry. The HCA program plans to assess the impact of these changes starting during the fall 2021 semester.

Student Learning Outcome 1

Student Learning Outcome	Describe what specific skills and/or knowledge graduates of your program are expected to master.		
Measurement Instrument 1	<p>NOTE: Each student learning outcome should have <u>at least one direct measure of student learning</u>. Indirect measures are not required.</p> <p>Direct: All LTCA students seeking the HCA degree are required to complete the HCA 448 course and the comprehensive exam, which is part of the requirements for the course. The exam consists of work in all HCA courses required for degree completion. The exam consists of closed ended (multiple choice, true/false) and open ended questions. The HCA/LTCA faculty are required to submit several questions (and answers) from their subject area to be used in the exam.</p> <p>Exams measure (objective closed response), which consists of true/false and multiple choice Exam also encompasses a short answer component.</p> <p>For this learning outcome we are focusing on the areas of long term care quality and long term care administration.</p>		
Criteria for Student Success	90% of LTCA students will attain a score 70% or higher on the long term care component of the exam.		
Program Success Target for this Measurement	90% of LTCA students will attain a score 70% or higher on the long term care component of the exam.	Percent of Program Achieving Target	(8/9) or 88% of the LTCA students who took the exam in the fall semester scored 75% or higher on the comprehensive exam. However, Due to the disruption associated with the onset of the COVID-19 pandemic the comprehensive exam did not take place during Spring 2020. Results are based on Fall 2020 exam only
Methods	Based on subject area, HCA faculty submit review sheets and questions for the exam. The HCA course instructor sets up the exam which is administered through Blackboard. The exam is administered during finals during the specified testing period. Students are allowed 120 minutes to complete the exam. AY 19-20: 9 students (fall 2019 semester only) were assessed for this measure. 8/9 achieved the benchmark		
Based on your results, highlight whether the program met the goal Student Learning Outcome 1.		Met	Not Met

Actions (Describe the decision-making process and actions for program improvement. The actions should include a timeline.)
The measurement target was exceeded. These results have been consistent for the past few years. However, the AY 2019-2020 assessment was only based on fall 2019 LTCA students only. Due to the disruptions caused by the onset of the pandemic, spring 2020 students were not tested. Also, the pandemic has had a disproportionate on the LTCA industry. Elderly customers in nursing homes and assisted living facilities have experienced the highest mortality rates. The HCA faculty is in the process of revamping LTCA teaching materials to address these major occurrences.
Follow-Up Teaching materials will be revamped during AY 2020-2021. At this point we believe that researchers would provide significant material on effects of the pandemic on the LTC industry. The HCA program plans to assess the impact of these changes starting during the fall 2021 semester.
Next Assessment Cycle Plan (Please describe your assessment plan timetable for this outcome)
Assessments will take place every fall and spring, unless something unforeseen prevents it. Next evaluation of assessment is tentatively scheduled for the fall 2021 semester. This allows time for faculty to make changes required for their courses. It is expected that the impact of the COVID-19 pandemic will also subside by then. The program director will be responsible for the collection of this data

Student Learning Outcome 2			
Student Learning Outcome	The ability of students to effectively interact with other long term care professionals (such as clinicians, nurses, allied health professionals) in long term care organization setting.		
Measurement Instrument 1	HCA 345: Life History Project		
Criteria for Student Success	80% of students would score 80% or above on the Life History Project		
Program Success Target for this Measurement	80% of students would score 80% or above on the Life History Project	Percent of Program Achieving Target	AY 19-20 [(44/46) fall semester numbers only] 95% achieved the benchmark
Methods	Students meet with individual who has had experience with long term care facilities, may be a patient or employee, and interview to them. They will learn about their history and experience in the LTC industry and write a paper. They will also present their findings through a presentation to the class. . AY 19-20: 46 total students completed the project (numbers comprise fall 2019 semester students only). Due to the disruptions associated with the Covid 19 pandemic on long term care facilities, the project was suspended for spring 20 semester. In fall (44/46) achieved the benchmark.		
Based on your results, circle or highlight whether the program met the goal Student Learning Outcome 2.			Met Not Met
Actions (Describe the decision-making process and actions planned for program improvement. The actions should include a timeline.)			
The benchmark was met for the fall 2019 semester. However, due to the pandemic's effect on long-term care facilities, the project was abruptly halted. Thus, the percent of students achieving benchmarks were undetermined for the spring 2020 semester. We will attempt to conduct the project again during the fall 2020 semester.			
Follow-Up (Provide your timeline for follow-up. If follow-up has occurred, describe how the actions above have resulted in program improvement.)			
The next follow up will be after the fall 20202 semester. However, this is subject to change depending on the effects of the pandemic			
Next Assessment Cycle Plan (Please describe your assessment plan timetable for this outcome)			
This assessment is performed every fall and spring semester.			

HCA 345 Project Overview: Life History

1. Select an individual that has at least ONE of the following qualities:
 1. An adult age 65 or older
(age exception must be approved by Instructor)
 2. An individual that has needed and utilized long term care services at some point in their life – this criteria must have approval from Instructor (long term care services include home health, adult daycare, assisted living, senior housing, licensed nursing facility, memory or Alzheimer’s inpatient care, etc.)
 3. An employee that works in a long term care environment (must have approval of Instructor, must highlight job and individual’s reason/passion for working in LTC). **Limited number will be allowed.**
2. Interview this individual and/or close family and friends to obtain a life history (childhood to adulthood)
3. Complete both written summary (timeline or outline format is acceptable) and visual representation of the individual’s life history

*Written summary: Submit the 1-2 page summary on Blackboard

*Visual Summary: Present visual representation to class... **NO TYPED WORDS ALLOWED!!!!**

ALL GROUP MEMBERS MUST SPEAK!

ALL GROUP MEMBERS MUST SUBMIT 1 page summary and “my contributions” on Blackboard!

Life History project must include:

1. Summary of important moments during childhood, young adult, older adult (or time that received and/or worked in long term care services)
2. Reference to at least **2 historical events** this person has lived through or witnessed, and how that event had an impact on their life or that of their friends/family. It should also include how the event affected their personal beliefs, future, goals, lifestyle, etc.
3. If doing an employee, the same items above apply and are required. We want to hear a little about their life but majority of focus on their work life.
4. Presentation must be a minimum of 5 minutes and a maximum of 8. No exceptions.

GRADING GUIDE:

***Written Summary (25 Points)** that must be 12 point font, times new roman and include name of all group members, name individual selected, name of any other individuals interviewed and their relationship. Written summary includes:

- A. If older adult: date of birth and age at time of project, If employee: years employed LTC
- B. Type of long term care service he/she utilizes or works and why
- C. Where he/she was born, lived most of their life and current residence (city/state/country)
- D. Historical events information

***Visual Summary and Presentation (25 Points)** of Life History which may be original artwork, collage, scrapbook, binder of pictures and details, poster, powerpoint, etc. Photos can be provided by individual or those you find/create that represent a certain time, theme, event, place, etc.

- A. Must be creative and original
- B. ***NO WORDS allowed!*** No notes, no notecards, no words on your Powerpoint unless they accompany a copied picture!
- C. Adequately represent information provided in written summary
Example: <http://www.pechakucha.org/fag>, Examples: <http://www.pechakucha.org/>
- D. Presentation must be minimum of 5 minutes and maximum of 8 minutes.
*****Grade of 0 out of 25 for not meeting 5 minutes and maximum grade of 10 out of 25 for exceeding 8 minutes, requiring professor to stop your presentation.***
- E. Must include reference to 2 historical events as stated above.

***My Contributions Summary (15 Points)** of individual contributions to create the final presentation product. See detail on assignment for reference of different ways you can and should contribute!

***Evidence of Collaboration and Team Effort (10 Points):** Grade entered by professor based on observation and member feedback as applicable