

**Assurance of Student Learning
2018-2019**

College of Health & Human Services

School of Kinesiology, Recreation & Sport

Recreation & Sport Administration #095

Use this page to list learning outcomes, measurements, and summarize results for your program. Detailed information must be completed in the subsequent pages.

Student Learning Outcome 1: Students will demonstrate advanced knowledge of research techniques related to recreation and sport.

Instrument 1 Direct: Evaluation of final research proposal project in RSA 501 (Research Methods in Recreation & Sport)

Instrument 2 N/A

Instrument 3 N/A

Based on your results, circle or highlight whether the program met the goal Student Learning Outcome 1.

Met

Not Met

Student Learning Outcome 2: Students will apply knowledge of administration, facility management, fiscal practices, legal issues, and public relations to recreation and sport settings.

Instrument 1 Direct: Analysis of practicum components in RSA 590 (Recreation and Sport Administration Practicum).

Instrument 2 Indirect: Performance Appraisal conducted by site/agency supervisor

Instrument 3 N/A

Based on your results, circle or highlight whether the program met the goal Student Learning Outcome 2.

Met

Not Met

Student Learning Outcome 3:

Instrument 1 N/A

Instrument 2 N/A

Instrument 3 N/A

Based on your results, circle or highlight whether the program met the goal Student Learning Outcome 3.

Met

Not Met

Program Summary (Briefly summarize the action and follow up items from your detailed responses on subsequent pages.)

Students in the Recreation & Sport Administration graduate program should be able to apply research techniques that will facilitate increased career readiness and enhance employability. An indicator of the level of readiness regarding research methods is the final project in RSA 501. This assessment indicates that students are demonstrating advanced knowledge of research techniques related to recreation and sport. The following recommendations came out of the current assessment:

- Develop a grading rubric for the final project

- Consider allowing students the option of completing a grant proposal in lieu of the research proposal.

Students in the Recreation & Sport Administration program should demonstrate the ability to perform effectively within the recreation and sport industry. An indicator of the level of effectiveness is the capstone experience, a faculty-supervised practicum at a site/agency within the industry. This assessment indicates that students are getting involved and performing effectively in relevant industry settings. The following recommendations came out of the current assessment:

- Review and revise (if necessary) the Practicum Handbook
- Consider requiring students develop a digital portfolio as part of the capstone experience to enhance employment opportunities

Additional student learning outcomes are warranted. Therefore, the Recreation & Sport Administration faculty will explore adding additional Student Learning Outcomes by the Spring 2020 semester.

Student Learning Outcome 1

Student Learning Outcome	Students will demonstrate advanced knowledge of research techniques related to recreation and sport.		
Measurement Instrument 1	Direct measures of student learning in the research methods course, to evaluate advanced knowledge, is the completion of a final research project that is a Research Proposal. Primary elements of the research project include: <ul style="list-style-type: none"> - Determine a research question - Complete a mini literature review - Conduct a needs assessment - Critique scholarly articles aided in the final project. The final project (Research Proposal) consists of students assembling a title page, abstract, introduction, literature review, methodology, and references. The intent of the Research Proposal is two-fold: a) ensuring students can produce quality written projects that are grounded in relevant, current research and b) potentially facilitating the research proposal into a formal study.		
Criteria for Student Success	Students should earn a grade of 85% or above on the Research Proposal final project in RSA 501.		
Program Success Target for this Measurement	90% of students who complete final research components will score 85% or higher on the assignment.	Percent of Program Achieving Target	91%
Methods	All research proposals from fall 2018 and spring 2019 for each student ($N = 61$) factored in the overall evaluation of the student learning outcome.		
Based on your results, circle or highlight whether the program met the goal Student Learning Outcome 1.		Met	Not Met
Actions (Describe the decision-making process and actions planned for program improvement. The actions should include a timeline.)			
The final project (Research Proposal) in RSA 501 was examined by Recreation and Sport Administration faculty. The faculty determined that the project was effective in assessing advanced research knowledge of students in the course. Faculty also decided that giving the students an option of conducting a grant proposal as their final project should be considered due to the relevancy of grant funding opportunities in the recreation and sport industry.			
Follow-Up (Provide your timeline for follow-up. If follow-up has occurred, describe how the actions above have resulted in program improvement.)			
The course, and specifically the final project, will be further evaluated during the 2019-20 academic year and a determination will be made on whether to give students the option of conducting a grant proposal in place of a research proposal by May 2020.			

Student Learning Outcome 2

Student Learning Outcome	Students will apply knowledge of administration, facility management, fiscal practices, legal issues, and public relations to recreation and sport settings.		
Measurement Instrument 1	Direct measures of student learning in the capstone experience, to determine effective performance, are: completion of an executive summary, summative presentation, discussion boards, and a performance appraisal from the site/agency supervisor. The capstone experience is a faculty-supervised practicum at an agency within the recreation and sport industry. The practicum includes documentation that outlines goals for the student during the experience and is created by the student in consultation with the faculty and agency supervisors.		
Criteria for Student Success	Upon completion of the course project, students should earn 90% or above on the components of the capstone experience in RSA 590.		
Program Success Target for this Measurement	90% of students who complete the capstone experience will score 90% or higher	Percent of Program Achieving Target	100%
Methods	All required coursework from each student ($N = 35$) factored in the overall performance evaluation and final grade. The executive summary and agency supervisor performance appraisal attributed to 70% (35% respectively) of the overall grade with the presentation (20%) and required documentation (10%) accounting for the rest.		
Measurement Instrument 2	Indirect measure of student learning: students were evaluated in the areas of personal characteristics, professionalism, and professional proficiencies by the site/agency supervisor by using the Student Final Performance Appraisal form.		
Criteria for Student Success	Students should achieve an overall rating of “Excellent” from the site/agency supervisor. Rating based off a 5-point Likert type scale with Excellent being a five.		
Program Success Target for this Measurement	80% of the students will be rated as “excellent” in the Student Final Performance appraisal.	Percent of Program Achieving Target	91%
Based on your results, circle or highlight whether the program met the goal Student Learning Outcome 2.			Met Not Met
Actions (Describe the decision-making process and actions planned for program improvement. The actions should include a timeline.)			
The capstone experience courses were examined by the Recreation and Sport Administration faculty. It was determined that the practicum experience for students in the program continues to allow for the application of theoretical concepts learned throughout the program’s curriculum to be applied in a practical setting. Faculty determined that the Practicum Handbook needs to be reviewed and revised. Additionally, faculty concluded that requiring students to submit a digital portfolio as part of the capstone experience should be considered to potentially enhance the student’s employability.			
Follow-Up (Provide your timeline for follow-up. If follow-up has occurred, describe how the actions above have resulted in program improvement.)			
The Practicum Handbook was revised during the Spring 2019 semester and has seemingly given better clarity to students regarding overall expectations of the experience. The decision to require students to submit a digital portfolio is under review and consideration.			

Criteria	Marginal	Satisfactory	Outstanding	Your Rating
Introducing/ Problem statement 20	0- 6pts Neither implicit nor explicit reference is made to the topic or purpose of the article.	7- 13pts Readers are aware of the overall problem, challenge, or topic of the article	14- 20pts Topic is introduced, and groundwork is laid as to the direction of the paper. Only information found in the literature is included.	
Content and Support 30	0- 9pts Mismatch between topic area selected and the selection of articles/sources.	10- 19pts Apparent match between the selected topic area and selection of articles/sources, although perhaps not clearly articulated.	20- 30pts Shows thorough understanding of the relationship of the sources selected to the topic selected.	
Structure and Organization 15	0- 4pts No clear organization or organizational plan inconsistent.	5- 9pts Well organized with organizational plan obvious throughout.	10- 15pts Organization pattern demonstrates understanding of prior literature information on the topic (historical, general to specific, segments of the topic, etc.) and organizational plan enhances the presentation, promoting ease in reading.	
Focus/Relevancy Relevancy to the topic 10	0- 3pts A disproportionate number of sources do not relate or pertain to the topic.	4- 6pts Sources generally support or pertain to the topic.	7- 10pts The sources were directly on target and supportive or pertinent to the topic.	
Conclusion/Summary 5	0- 2pts Lacks summary or any synthesis of the information, leaving each article as a stand alone piece and/or misinterprets the information and makes statements	3- 4pts Summarizes the overall picture obtained from the literature review and synthesizes the knowledge gained.	5pts Summarizes and shows insightful synthesis of the literature information, including analysis of gaps in and/or limitations of the research.	

<p>APA/Style 10</p>	<p>0- 3pts Contains spelling or grammatical errors, does not follow APA style, lacks or uses quotations and/or citations ineffectively or inappropriately, lack of transitions.</p>	<p>4- 6pts Contains no spelling or grammatical errors, follows APA style, uses quotations and citations appropriately, transitions included.</p>	<p>7- 10pts Contains no spelling or grammatical errors, demonstrates creative use of language, conscientiously follows APA style, uses quotations and citations to enhance written narrative, smooth transitions.</p>	
<p>Sources 10</p>	<p>0- 3pts Fewer than 3 sources and/or sources not appropriate.</p>	<p>4- 6pts 4 to 6 sources</p>	<p>7- 10pts Seven or more sources</p>	

RSA 590 PRACTICUM RUBRIC

Assignments	Levels of Achievement		
	Novice	Competent	Proficient
<p>Executive Summary: Cover page with name, date, agency, location; Agency overview; Practicum summary; Student responsibilities; Highlights; Knowledge/skills gained; Career implications; 3-5 pages; Times New Roman 12 point double-spaced one-inch margins; Grammar, spelling, punctuation. (35 points)</p>	<p>0 to 5 points Some instructions followed</p>	<p>6 to 24 points Most instructions followed</p>	<p>25 to 35 points All instructions followed</p>
<p>Performance Appraisal: Contains three categorical sections: I. Personal Characteristics (attendance/punctuality, personal appearance, resourcefulness, judgment/problem anticipation, motivational skills, acceptance of responsibility, initiative/creativity); II. Professionalism (public relation skills, work attitude, rapport with staff, relates to program participants, adaptability, takes constructive criticism); and III. Professional Proficiencies (knowledge and skills performed,</p>	<p>0 to 5 points Some instructions followed</p>	<p>6 to 24 points Most instructions followed</p>	<p>25 to 35 points All instructions followed</p>

<p>written communication, oral communication, task accomplishment, professional growth). (35 points)</p>			
<p>Presentation: 20 slides, minimum of 10 photos, students appear in at least 5 photos, all slides include a caption. (20 points)</p>	<p>0 to 5 points Some instructions followed</p>	<p>6 to 14 points Most instructions followed</p>	<p>15 to 20 points All instructions followed</p>
<p>Documentation: Forms 1-4, and Resume (10 points)</p>	<p>0 to 3 points Some instructions followed</p>	<p>4 to 8 points Most instructions followed</p>	<p>9 to 10 points All instructions followed</p>
			<p>/100 points total</p>