

Process for New Program Approvals with Tentative Deadlines (updated 4/20/2023)

WKU, CPE, and SACSCOC

(Does not include program specific accreditation requirements)

Approval Step (teal indicates internal reporting) 2023-2024								
Department	July	August	September	October	November	December	January	February
CPE – Notice of Intent	July	August	September	October	November	December	January	February
College	August	September	October	November	December	January	February	March
Graduate Council/UCC	September	October	November	December	January	February	March	April
Senate & Provost	October	November	December	January	February	March	April	May
BOR AA committee	January	January	January	April	April	June	June	June
BOR final approval	March	March	March	May	May	August	August	August
SACSCOC prospectus Due By	Last Day of previous Fall finals	Last Day of previous Fall finals	Last Day of previous Fall finals	Last Day of previous Fall finals	Last Day of previous Fall finals	Mid-June of previous year	Mid-June of previous year	Mid-June of previous year
CPE Proposal	March	March	March	May	May	August	August	August
ASI (CPE) Committee	June	June	June	June	June	September	September	September
CPE Board	June	June	June	June	June	October	October	October
Implementation	Fall 2024	Fall 2024	Fall 2024	Fall 2024	Fall 2024	Fall 2025	Fall 2025	Fall 2025

NOTE: If PEC involved, approval is included after college and before UCC/Graduate Council

CPE Notification of Intent/Program Summary: (CCAO review for two consecutive meetings/months) can be completed after approval by College Dean and Provost. Department have 1 year to submit the CPE Proposal.

CPE Proposal: (30-day state-wide review). Submitted after Board of Regents’ approval no later than one year after the CPE Notification of Intent/Program Summary is approved. Departments have three years to implement the program after the proposal is approved.

The notification to SACSCOC can be any time after College approval. If the program is a significant departure from current programs a prospectus is due to SACSCOC either January 1 for 7/1 – 12/31 implementation; or July 1 for 1/1 – 6/30 implementation.

Dates of Importance:

WKU BOR Meetings: March, May, August, and December (materials due at least 1 ½ months prior for review)

CPE Meeting: January, April, June and October (materials must be approved by the Academic and Strategic Initiatives Committee prior to the CPE Board meeting)