

Process for New Program Approvals

WKU, CPE, and SACSCOC

(Does not include program specific accreditation requirements)

Approval Step (Red internal reporting)								
Department	July	August	September	October	November	December	January	February
CPE – Notice of Intent	July	August	September	October	November	December	January	February
College	August	September	October	November	December	January	February	March
CPE pre-posting	September	September	November	December	January	February	March	April
Graduate Council/UCC	September	October	November	December	January	February	March	April
Senate & Provost	October	November	December	January	February	March	April	May
BOR AA committee	December	December	March	March	March	June	June	June
BOR final approval	January	January	April	April	April	July	July	July
CPE Full Proposal	February	February	April	April	April	July	July	July
SACSCOC prospectus	February	February	April	April	April	July	July	July
CPE Board	April	April	June	June	June	September	September	September
Implementation	Summer	Summer	Fall	Fall	Fall	Winter or Spring	Winter or Spring	Winter or Spring

NOTE: If PEC involved, approval is included after college and before UCC/Graduate Council

CPE Notification of Intent can be completed after approval by department faculty and College Dean.

CPE pre-posting can be completed once the College Curriculum Committee and Provost office approves the proposal, but must be before the last month listed.

WKU can be invited to submit the CPE full-proposal only after a 45-day state-wide review of the pre-proposal. The program goes to the WKU BOR AA Committee after the invitation is received.

The **notification to SACSCOC** can be any time after College approval.

Dates of Importance:

WKU BOR Meetings: January, April, July and October (materials due at least 1 ½ months prior for review)

CPE Meeting: February, April, June, September, and November (materials due 6 weeks in advance of meeting, and the Provost approves before sending to the CPE)