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Memorandum of Understanding
Articulation Agreement
Between
Western Kentucky University, Bachelor of Social Work
And
Kentucky Community & Technical College System, Associate in Applied Science in Human Services

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I. PURPOSE

This Agreement between Western Kentucky University (WKU) and Kentucky Community & Technical College System (KCTCS) seeks to create a high-quality, mutually beneficial partnership that promotes the transfer of credits between two institutions and thereby increases education opportunities for students of KCTCS. The goal of this Agreement is to outline an articulation process whereby KCTCS Associate in Applied Science (AAS) Human Sciences graduates may apply earned credit toward the Bachelor of Social Work (BSW) degree offered by the Department of Social Work in the College of Health and Human Services at WKU.

This articulation agreement stipulates a course of study whereby a KCTCS AAS in Human Services graduate may transfer a block of courses, including the required prerequisites for the BSW, into WKU to meet the requirements for the Bachelor of Social Work degree at WKU.

II. ACCREDITATION STATUS

Both institutions will observe the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), the Kentucky Council on Postsecondary Education (CPE), and Council on Social Work Education guidelines and procedures and will adhere to the requirements of reporting information to these and other accrediting agencies.

III. ELEMENTS OF THE AGREEMENT

A. **Admissions Practices:** Applicants for the WKU Bachelor of Social Work in are selected based upon the following criteria:

1. All transfer students must request that an official transcript from each college attended be sent to the WKU Admissions Office, 1906 College Heights Blvd. #11020, Bowling Green, KY 42101-1020, or preferable electronically, or call (270)745-2551 if you have questions.

2. Admission to WKU: http://www.wku.edu/atwku/admissions.php

3. Sophomore status.

4. Overall 2.5 grade point average (GPA).

5. Formal application to the WKU BSW Program, including application, essay, NASW Code of Ethics Agreement Statement, WKU BSW Student Handbook Agreement Statement, and screening interview with the BSW Program Director. Application materials can be found at the WKU Department of Social Work website: http://www.wku.edu/socialwork/bsw/bsw_application_procedures_2016.php

6. Completion of the BSW program pre-requisite coursework:

KCTCS Courses	WKU Courses (required if not completed at KCTCS)
HMS 101* (SWK 222) Human Services (3)	SWRK 101 Foundations of Human Services (3)
HMS 102* (SWK 124) Intro Social Work (3)	SWRK 205 Intro to Social Work (3)
ENG 101 Writing (3)	ENG 100 Intro to College Writing (3)
MAT 150 College Algebra (3)	MATH 116 College Algebra (3)
BIO 112 ,114, 135 or 150 Biology (3-4)	BIOL 113, 120, or 131 Biology (3-4)
POL 101 American Government (3)	PS 110 American Government (3)
ECO 101, 201 or 202 Economics (3)	ECON 150, 202, or 203 Economics (3)
PSY 110 or 223 Psychology (3)	PSY 100 or 199 Psychology (3)
SOC 101 Intro to Sociology (3)	SOC 100 (3) or AGRI 108 (3)

Note: * The expectation is that HMS 101 /SWK 222 and HMS102/SWK 124 are taught by faculty who possess the MSW degree from an institution accredited by the Council on Social Work Education. If that is not the case, the WKU BSW program reserves the right to review the syllabi for these courses and the credentials of the faculty teaching them. These courses may have to be repeated at WKU.

7. Of the courses completed in the AAS in Human Services, if nine of the credit hours are HMS 103 or higher, or SWK 180 or higher, then additional electives will not be rquir3ed for the BSW at WKU.

8. If the Social Work major has not been declared, students may complete a change of major/minor form on Topnet and talk with the Social Work office regarding an advisor assignment (270-745-5312).

B. **Application of Credits**

1. Students successfully completing the required prerequisites and steps for admission to the WKU BSW program will enter WKU as fully admitted BSW majors. The expectation is that the BSW degree can be completed in a minimum of five semester once the student matriculates to WKU.

2. KCTCS students transfer 64 or more credit hours into the BSW in Social Work as outlined in the following tables (34 from the AAS in Human Services, and 30 or more general education courses). The 42 upper level credit hours (39 of Social Work and 3 of upper division electives), can be completed on the Bowling Green, Elizabethtown, Owensboro, or Glasgow campuses of WKU. A total of 120 credit hours are required for the Bachelor degree from WKU.

3. Students are encouraged to arrive from KCTCS fully-certified in General Education. If not, the transfer student in the BSW program must complete the WKU Colonnade General Education requirements and comply with all published Academic Requirements and Regulations (see WKU Undergraduate Catalog for details). KCTCS students with an AA or AS are designated as fully-certified in General

Education and have completed the WKU Colonnade General Education requirements.

4. The AAS in Human Services from KCTCS requires a Quantitative Reasoning (QR) and Natural Sciences (NS) course, yet a specific course is not recommended. The below courses count toward the AAS, but also satisfy several admission requirements for the BSW program at WKU. Recommendations to complete during the AAS:

KCTCS Courses	Gen Ed Code	WKU Courses (required if not completed at KCTCS)
MAT 150 College Algebra (3)	QR	MATH 116 College Algebra (3)
BIO 112, 114, 135, 137 or 150 Biology (3)	NS+SL	BIOL 113, 120, or 131 Biology (3)

5. To complete the Kentucky General Education Requirement and become fully-certified, two options are available: 1) complete at KCTCS while working on the AAS; or 2) complete at WKU. Below are course suggestions for each option:

Option 1: Complete General Education at KCTCS. It is important to note that several Admission requirements for the BSW program at WKU overlap with the KCTCS Associate of Arts (AA) degree requirements and thus are beneficial to complete.

*Denotes Admission requirement for the BSW program at WKU

KCTCS Courses	WKU Courses
Arts & Humanities (AH), if completed Heritage in AAS (3)	
Quantitative Reasoning (QR) or Natural Sciences (NS) (3)	
*ECO 101, 201, or 202 (3) Economics (SB)	*ECON 150, 202, or 203 Economics (3)
*POL 101 Government (SB)	*PS 110 American Government (3)
SED 102 as a SWK Technical Course, or another Core or Foreign Language (3)	CD 102 or 2nd level Foreign Language (3)

Option 2: Complete Colonnade General Education at WKU. The below assumes the above recommendations in QR and NS are completed, as well as, Heritage (History at WKU) and BSW Admission Requirements during the AAS or AA:

WKU Courses	KCTCS possibilities
Foreign Language (2nd level) (3) if not completed as KCTCS SWK Technical Course	Foreign Language (SED 102 is a SWRK Technical Course elective)
Arts & Humanities (AH) (3)	Arts and Humanities (AH) (3)
ENG 200 Literature (AH) (3)	ENG 161 Intro to Literature (3)
Natural Science (NS) (3) – not Biology	Natural Science (NS) – not Biology

Option 2 Continued: Complete Colonnade General Education at WKU**:**

WKU Courses	KCTCS <u>possibilities</u>
Social & cultural (3)	COM 254 Intercultural Com (not required)
Local to Global (3)	SOC 152 Modern Social Problems (not required)
Systems (3)	NFS 101 Human Nutrition (not required)

6. The table below includes WKU courses required for the BSW in:

WKU SWRK Courses	Credits
SWRK 330 Human Behavior in the Social Environment I	3
SWRK 331 Human Behavior in the Social Environment II	3
SWRK 344 Social Work Statistics and Data Analysis	3
SWRK 345 Social Work Research Methods	3
SWRK 375 Social Work Practice I	3
SWRK 378 Social Work Practice II	3
SWRK 379 Intro to Social Work Communication Skills	3
SWRK 381 Social Work Practice III	3
SWRK 395 Social Welfare Policy and Issues	3
SWRK 480 Social Work Field Practicum I	3
SWRK 481 Social Work Field Seminar I	3
SWRK 482 Social Work Field Practicum II	3
SWRK 483 Social Work Field Seminar II	3
SWRK Electives (* = if HMS 103 (or higher) or SWK 180 (or higher) at KCTCS, no additional electives are required.	9*
Total WKU SWRK Hours	39
WKU Upper division elective	3
Total SWRK & WKU upper division Hours	42

If questions contact: bswadmissions@wku.edu

For additional information: http://www.wku.edu/socialwork/bsw/

Finalized: October 2016