

Western Kentucky University
Foundation, Inc.
200 CAC
Advice of Gift-In-Kind

The following fields are required.

1. Donor's Name
2. Company Contact Name (First and Last Name)
3. Donor's Address (Street)
4. Donor's City, State and Zip
5. WKU Foundation Account Name
6. WKU Foundation Account Number
7. Date of Gift Received
8. Amount
9. Name of Individual Who Received Gift (WKU Employee's Name)
10. Gift May Be Publicized (Please indicate Yes or No)
11. Prepared By (Allows you to type name)
12. Extension (Preparer's extension)
13. Date
14. Signature (Signature of Preparer)
15. Title (Title of Preparer)
16. Donor's Valuation (This dollar amount is what the donor states)
17. Department Chairman's Estimated Valuation ***This only has to be filled out if it is more than \$5,000. It must be by an Independent Appraisal Company.***
18. Appraised Valuation ***This only has to be filled out if it is more than \$5,000. It must be by an Independent Appraisal Company.***
19. Description of Gift must be filled in as accurately as possible.

When completed attach original independent appraisal form (if necessary) and send to WKU Foundation Office. Please make sure to keep a copy for departmental records.

If you have any questions, please call the WKU Foundation Office at 6893.