Proposal Date: 4/1/2014

**Academic Policy Subcommittee of UCC**

**Proposal to Revise an Academic Policy**

**(Action Item)**

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Identification of proposed policy revision:

1. **Catalog statement of existing policy:**

**Residence Requirements** (p 35): “The minimum residence requirement for the bachelor’s degree is 25% of the minimum number of semester hours required in the student’s degree program. At least 16 of the hours counted in meeting the residence requirement must be completed after the semester in which the student has earned a cumulative total of at least 90 semester hours. Exceptions to these regulations may be made for WKU students who have been given permission to transfer credits earned at accredited professional schools to apply as electives toward the degree. The minimum residence requirement for an associate degree is 25% of the minimum number of semester hours required in the student’s degree program. One-third of the hours in the specialty must be earned at WKU. With the exception of military personnel pursuing the Associate of Interdisciplinary Studies degree, twelve semester hours used toward the associate degree must be taken at WKU during the last half of the student’s program. A student is permitted to transfer a maximum of six semester hours toward a certificate program.”

1. **Catalog statement of proposed policy:**

**Residence Requirements**: The minimum residence requirement for the bachelor’s degree is 25% of the minimum number of semester hours required in the student’s degree program through instruction at WKU. At least 16 of the hours counted in meeting the residence requirement must be completed after the semester in which the student has earned a cumulative total of at least 90 semester hours. Exceptions to these regulations may be made for WKU students who have been given permission to transfer credits earned at accredited professional schools to apply as electives toward the degree. The minimum residence requirement for an associate degree is 25% of the minimum number of semester hours required in the student’s degree program through instruction at WKU. One-third of the hours in the specialty must be earned at WKU. With the exception of military personnel pursuing the Associate of Interdisciplinary Studies degree, twelve semester hours used toward the associate degree must be taken at WKU during the last half of the student’s program. A student is permitted to transfer a maximum of six semester hours toward a certificate program. Residence Credit for Graduation Definition: Undergraduate residence credit is any academic credit for which WKU provides the instruction and awards credit placed on the students’ transcript. Nonresidence credit is academic credit which WKU accepts as transfer credit from another college or university, including credit earned through examinations, such as, AP, CLEP, Departmental Exam, Military Service, ACT, IB.

1. **Rationale for proposed policy revision:**

SACSCOC principles 3.5.2 states “at least 25% of the credit hours required for the degree are earned through instruction offered by the institution awarding the degree.” This clarifies that the 25% are WKU courses, for which we provide instruction.

1. **Impact of proposed policy revision on existing academic or non-academic policies:**
   1. Impact on policies: Concurrent/Subsequent; Prior Learning; Latin Honors; Course Requirement; and Credit by Exam
   2. Impact on populations that may be affected: Have data, and very few students will be impacted (3 Spring, 1 Summer).
2. **Proposed term for implementation:** Fall 2014, with no negative impact to students.
3. **Dates of prior committee approvals:**

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| Academic Policy Subcommittee: | **\_\_\_\_\_\_\_\_\_\_4/14/2014\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Undergraduate Curriculum Committee: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| University Senate: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |