Proposal Date: 10/31/13

**University College**

**School of Professional Studies**

**Proposal to Make Multiple Revisions to a Course**

**(Action Item)**

Contact Person: Julie Shadoan, [julie.shadoan@wku.edu](mailto:julie.shadoan@wku.edu), (270) 780-2539

**1. Identification of course:**

* 1. Current course prefix (subject area) and number: PLS 292C
  2. Course title: Corporate Law

**2. Revise course title:**

* 1. Current course title: Corporate Law
  2. Proposed course title: N/A
  3. Proposed abbreviated title: N/A
  4. Rationale for revision of course title: N/A

**3. Revise course number:**

* 1. Current course number: PLS 292C
  2. Proposed course number: PLS 392C
  3. Rationale for revision of course number: The paralegal curriculum was reviewed and assessed as part of the development of the four-year degree option and the upcoming program review by the American Bar Association. The proposed course will be significantly revised to include in depth examination of all business forms as to formation, liability, tax consequences, operation and management. In addition, student assessment will include more applied learning experiences aimed at development of real world skills needed in a corporate law practice. This course number more accurately reflects course sequencing and is consistent with course numbering in ABA-approved programs.

**4. Revise course prerequisites/corequisites/special requirements:**

4.1 Current prerequisites: PLS 195C

4.2 Proposed prerequisites: PLS 250C

4.3 Rationale for revision of course prerequisites: The prerequisite must be revised to reflect new PLS course numbering.

4.4 Effect on completion of major/minor sequence: No effect is intended or anticipated.

**5. Revise course catalog listing:**

* 1. Current course catalog listing: This course will review the substantive corporate law and tax law as is necessary to understand and draft several corporate documents, to include Articles of Incorporation, Corporate Bylaws, Shareholder’s and Director’s Minutes, name change of corporation, annual verification reports, and shareholder’s agreements. This course will also include instruction regarding mergers, acquisitions, common and preferred stock, voting by proxy, stock dividends, sole proprietorship, partnerships, liquidations and dissolutions, and the ethical guidelines to which a paralegal should adhere will be pursued.
  2. Proposed course catalog listing: Examination and analysis of available business forms including formation requirements, tax and liability considerations, and operation and management concerns.
  3. Rationale for revision of course catalog listing: The paralegal curriculum was reviewed

and assessed as part of the development of the four-year degree option and the upcoming program review by the American Bar Association. The proposed catalog listing more accurately reflects course content and objectives.

**6. Revise course credit hours:**

* 1. Current course credit hours: 3
  2. Proposed course credit hours: N/A
  3. Rationale for revision of course credit hours: N/A

**7.** **Revise grade type:**

7.1 Current grade type: Standard letter grade

7.2 Proposed grade type: N/A

7.3 Rationale for revision of grade type: N/A

**8. Proposed term for implementation:** Fall 2014

**9. Dates of prior committee approvals:**

|  |  |
| --- | --- |
| Department of Professional Studies | May 8, 2013 |
| University College Curriculum Committee | November 11, 2013 |
| Professional Education | N/A |
| General Education | N/A |
| Undergraduate Curriculum Committee |  |
| University Senate |  |