



## TEGRITY INSTRUCTOR WORKFLOW (PART 9)

### Creating a CD or DVD of Class Recordings

#### Creating a CD or DVD of Class Recordings

To create a CD or DVD of your class recordings:

1. In the *Class Recordings* page (Figure 1), select the checkbox next to the class recordings you want to record on a CD or DVD.
2. From the *Actions* drop-down list (Figure 1), select **Make CD Image**. The *Tegrity CD Builder* dialog box appears (Figure 2).

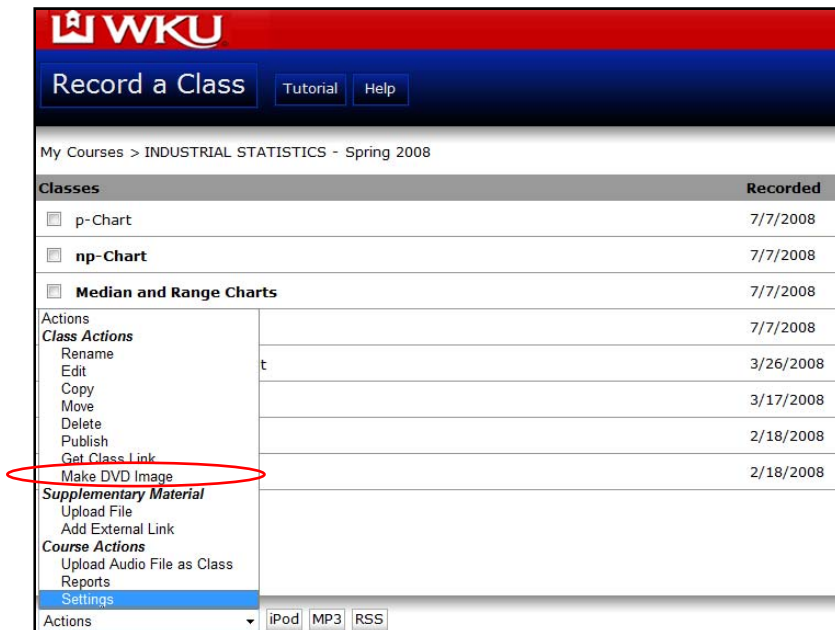


Figure 1: The Tegrity Setting page

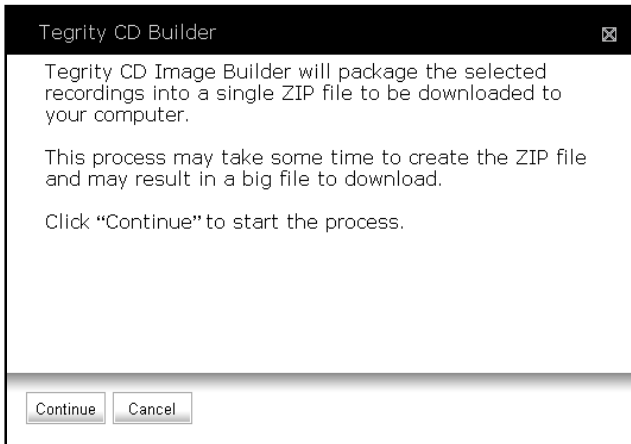


Figure 2: Tegrity CD Builder Dialog Box

3. When you are ready to record, click **Continue**. A progress dialog box appears displaying the status.
4. When the CD image is created, a dialog box appears, with the option to download the zipped file of the CD image to your computer (Figure 3).

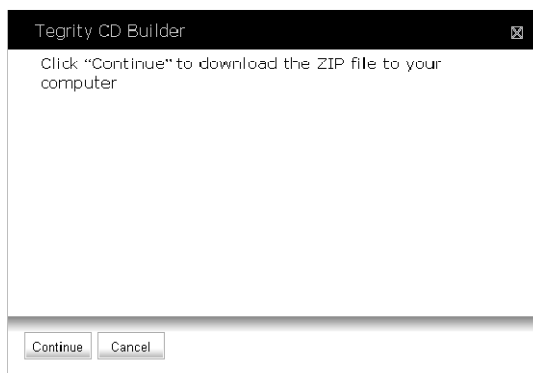


Figure 1: Tegrity CD Builder Download Option

5. Click **Continue** to download the zipped file of the CD image to your computer. A progress dialog box appears displaying the status of the download. When the download is complete, you can unzip the file and burn its contents to a CD or DVD.