



TEGRITY INSTRUCTOR WORKFLOW (PART 12)

Advanced Recording Features

USING THE ADVANCED RECORDING FEATURES

Tegrity advanced recording features enable instructors to:

- Add handwritten annotations to a class recording.
- Record from different video sources during a class session.
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1. Adding Annotations During a Class Recording

You can add annotations during a class recording session to an existing page in your presentation, on any desktop application, or you can add a new page to your presentation and make your annotations on this new page. These annotations are visible both during the recording and during playback.

To add annotations to your presentation during a class recording:

1. Click on the Tegrity Recording toolbar (Figure 1). The expanded Tegrity Recording toolbar appears in the system tray at the bottom of your screen when recording a class.



Figure 1: Expanded Tegrity Toolbar







2. Click to configure and use annotation tools. The Expanded Tegrity Toolbar displays annotation controls, as shown in the figure below:



Figure 2: Expanded Tegrity Recording Toolbar Displaying Annotation Controls

3. Click any annotation control to display annotation options for that control.
 The following table describes options for each control on the annotation toolbar:

Table 1: Annotation Control Options

Control with Options	Description
	<p>Annotation Pen - Enables you to select what your cursor draws as you move it. The functions from left to right are</p> <ul style="list-style-type: none"> ■ Pen - Draw free-from as you would with a pen. ■ Rectangle – Draw a rectangle. ■ Ellipse – Draw an ellipse. ■ Line – Draw a line.
	Line Width - Enables you to select line width.
	Color - Enables you to select line color.
	Lasso - Enables you to select one or more annotations that you want to erase by encircling them with a closed loop.
	Eraser – Erases annotations selected with the Lasso.
	Erase All – Erases all annotations.

4. If you want to insert a new slide into your presentation for your annotations:
 a. From the expanded Tegrity Recording toolbar, click . The following page template options appear above the expanded Tegrity Recording toolbar:

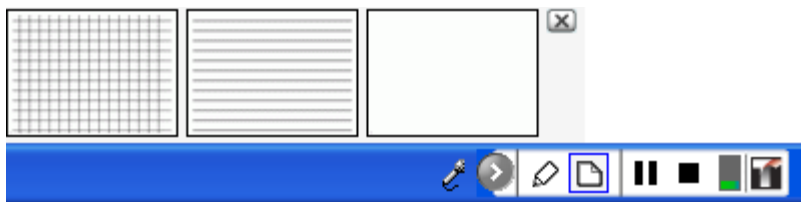


Figure 3: Expanded Tegrity Recording Toolbar Displaying Slide Options

b. Click the type of slide you want to use. The new slide appears on your screen and is available for annotation.