



TEGRITY INSTRUCTOR WORKFLOW (PART 7)

Adding/Deleting Links for Specific Time Periods

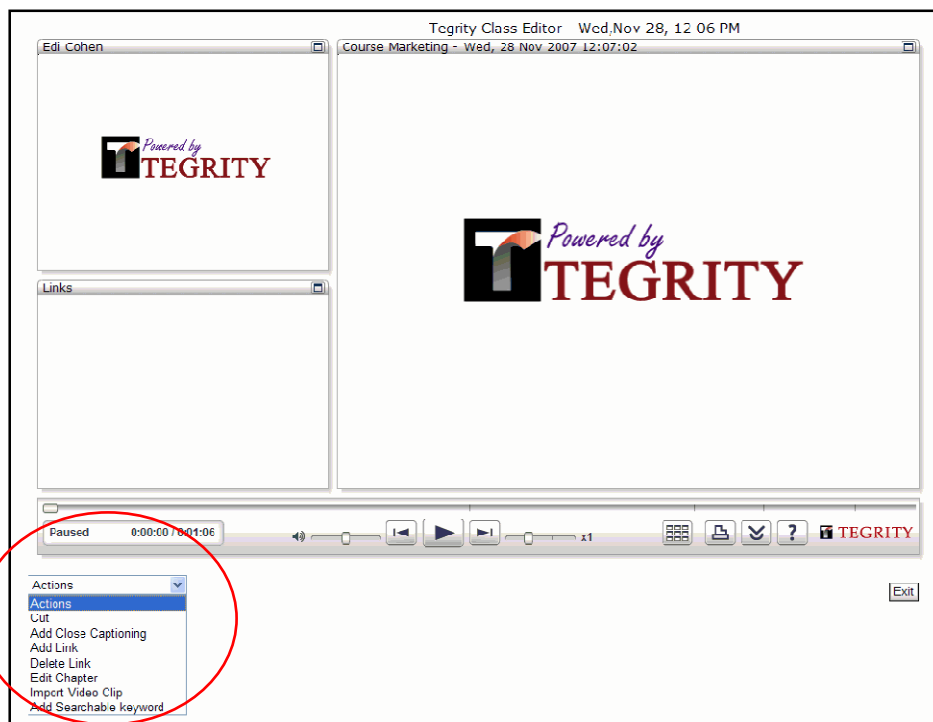


Figure 1: The Tegrity Class Editor

1. Adding Links for Specific Time Periods

You can add web links to be displayed during specific time periods in a class recording.

To add a link for a specific time period:

1. Select the class recording for editing.

2. From the *Actions* drop-down list, select **Add Link (Figure 1)**. The *Add Link* controls appear (Figure 2).

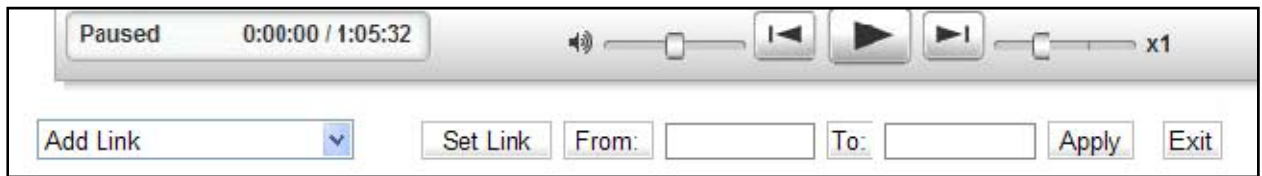


Figure 2: Add Link Controls

3. Click **Set Link**. The *Add Link* dialog box appears (Figure 3).

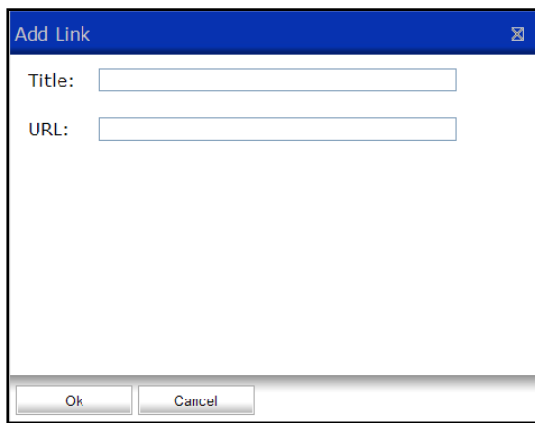


Figure 3: Add Link Dialog Box

4. Enter the description for the link in the *Title* field.
5. Enter the web address for the link in the *URL* field.
6. Click **OK**. The *Tegrity Class Editor* window reappears.
7. Play the class recording and click **From** to set the beginning time for display of the link.
8. Click **To** to set the ending time for display of the link.
9. Click **Apply**.

2. Deleting Links

1. Select the class recording for editing.
2. From the *Actions* drop-down list, select **Delete Link (Figure 1)**. The *Delete Links* controls appear (Figure 4).



Figure 4: Delete Link Controls

Select the link you want to delete from the drop-down list and click **Apply**.