



TEGRITY INSTRUCTOR WORKFLOW (PART 6)

Adding Video to a Recording

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You can import *asf* format video clips to include in your class recording.

To add video to a recording:

1. Select the class recording for which you want to add a video.

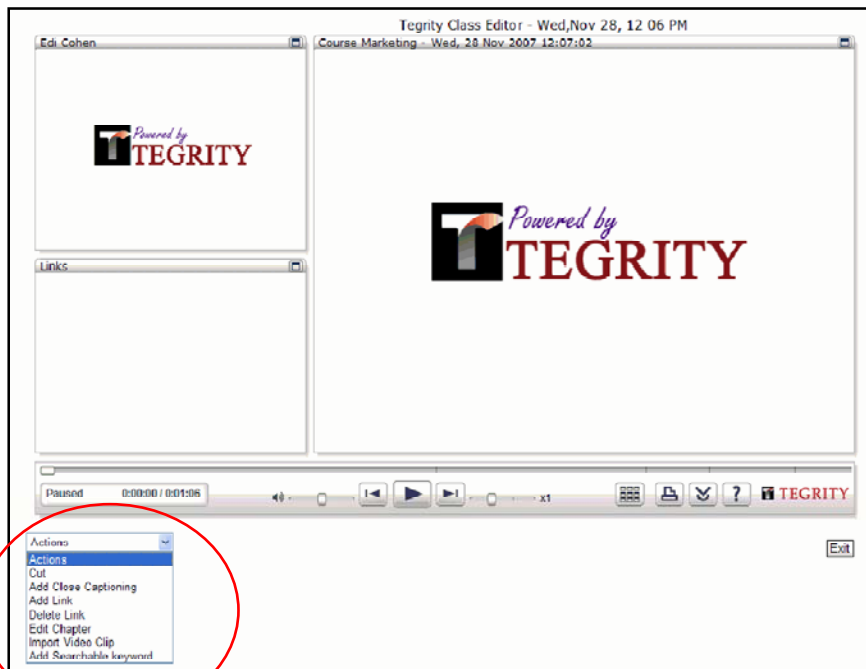


Figure 1: The Tegrity Class Editor

2. From the *Actions* drop-down list (Figure), select **Import Video Clip**. The *Import Video* controls appear (Figure 2).

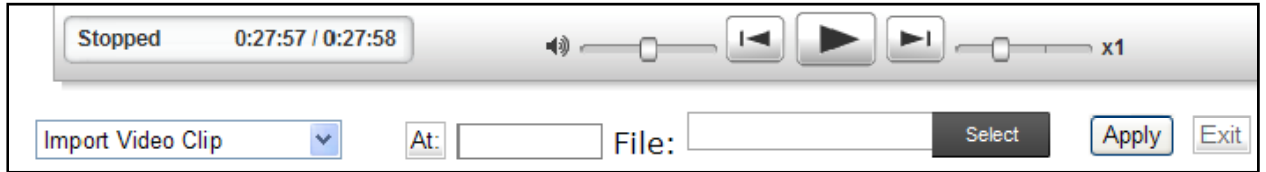


Figure 2: Import Video Controls

3. Play the recording to locate the point at which you want to insert the video clip and click **At**. The play time of the recording at the time you clicked is inserted as the start time.
4. Click **Select**. A *Choose File* dialog box appears.
5. Browse to the video file you want to insert and click **Open**. The video clip is inserted at the time you specified and becomes a chapter. The start times of all subsequent chapters are adjusted.

You can only choose a file video clip with an *asf* file extension.