



Senate Executive Committee (SEC) Meeting
Minutes
April 8, 2013 -- 3:15 p.m.
WAB 227 - AA Large Conference Room

A. Call to Order

The regular session of the WKU Senate Executive Committee was called to order on Monday, April 8, 2013 at 3:15 pm by Vice Chair Jennifer Hanley. A quorum was present.

In Attendance:

Kirk Atkinson, Charles Borders, Tucker Davis, Amanda Drost, Gordon Emslie, John Gottfried, Jennifer Hanley, Angela Jerome, Guy Jordan, Debra Kreitzer, Kelly Madole, Mac McKerral, Matthew Nee, Beverley Siegrist, John White

B. Approve March Meeting Minutes

- Approved

C. Reports

1. Chair
 - No report
2. Vice Chair
 - Mac will be here soon, but we will start
 - If your department has not held and reported faculty senate elections, please do so
 - New senators should be at April Faculty Senate meeting
3. Secretary
 - No report
4. Committee Chairs
 - a. Academic Quality Committee: No report
 - b. Faculty Welfare and Professional Responsibility Committee: Tucker Davis
 - Work-life survey will be completed soon
 - c. General Education Curriculum Committee: No report
 - d. **Graduate Council: (Report posted)**
 - Recommendation on plus-minus grading—mixed responses
 - Approved
 - e. University Curriculum Committee:

- Chair—will send by email

5. Advisory Reports

a. Faculty Regent (Regent Minter)

- No report

b. Academic Affairs (Provost Emslie)

- Continue to work with budget
- April 18: CPE tells WKU what tuition increase cap will be
- Staffing plan is still intact
 - All current searches are proceeding
- Requests time at faculty senates to present information on new concept:
 - Kentucky Adult Education Alliance
 - A certain number of universities are “home” schools for programs, but other schools might help
 - School doing the instruction gets the bulk of the money
 - Would be overload teaching for faculty
 - Chair: could be done during Provost’s normal report
- Would like to see a university-wide attendance policy—looking for input from senate and committees
 - Question: what are we talking about? A mandatory policy?
 - Not necessarily. Not really a policy, just looking for suggestions
 - Comment—students can be aware that lack of attendance or not handing in projects will affect grades, but it doesn’t necessarily mean they will do it
 - Question—should we consider a mandatory policy?
 - Chair—if anyone has an insight on this, please pass it on to the Provost
 - Provost—looking for best practices—carrots, not sticks
 - Comment—may wish to check with FACET for best practice

D. Old Business:

1. Student Production Policy 1.3150

- Chair—policy brought to SEC, where there was a lengthy discussion
- Sent to Chair of SEC and Academic Quality Chair for further discussion
- Decision—didn’t end up making changes, chair doesn’t think it would meet legal challenges
- Question: what happens if we don’t do anything with this policy?
- Provost: I am required to send policy of this type to the faculty senate, for review and comment.
 - In this case I would probably take this to Academic Council, who have requested the policy
- Move to send to Senate--approved

2. Graduate Assistant Instructor Credentials, Supervision, and Evaluation Policy 1.1120

- Driven by SACS
- Approved to send to Senate

3. Academic Program Coordinator Policy 1.5050

- Driven by SACS
- Makes distinction between “program” and “department”
- Requires program coordinator for all programs
- Specifies qualifications and responsibilities
- SEC endorses, sends forward to Senate

E. New Business:

1. Handbook Committee (Reports posted below)

- **Non Substantive Changes**
 - Consent items
 - **Substantive Changes**
 - 5 changes
 - Wording clarifications
 - Change of paragraph—deleted to be placed in more appropriate section
2. **Bundling of Recommendations for New Degree Type (if applicable) with Recommendations for New Degree Programs**
- Approved—send to Senate
 - New degree type can be approved in relation to the new degree program that requires it
 - Still two different proposals, but they could be bundled in one recommendation

F. Information Items:

1. Colonnade Implementation Committee - "Explorations" category:

- **ANTH 120**
- **ANTH 130**
- **FLK 276**
- **GEOG 121**
- **GWS 200/200C**
- **RELS 102**

Adjourn: 4:21 pm