

University Senate Meeting Minutes
Thursday, November 21, 2013 -- 3:45 p.m.
Faculty House

Call to Order:

- Chair Margaret Crowder called the regular meeting of the WKU Senate to order on Thursday, November 21, 2013 at 3:45 pm in the Faculty House. A quorum was present.
- **Members Present:**
Heidi Álvarez, Lauren Bland, Keyana Boka, Imelda Bratton, Chris Brown, Jill Brown, Mike Carini, Ashley Chance-Fox, Robert Choate, Krisstal Clayton, Margaret Crowder, R. Tucker Davis, Robert Dietle, Karin Egloff, Gordon Emslie, Joseph Evans, Jody Evans, Ann Ferrell, Barbara Fiehn, Lloren Foster, John Gottfried, Frederick Grieve, Jennifer Hanley, Don Hoover, Nancy Hulan, Samantha Johnson, Stephen A. King, Alison Langdon, Sonia Lenk, Qi Li, Ling Lo, Gayle Mallinger, Greg McAmis, Lauren McClain, Richard Miller, Steve Miller, Patricia Minter, Samangi Munasinghe, Ngoc Nguyen, Yvonne Petkus, Pam Petty, Shura Pollatsek, Attila Por, Matt Pruitt, Beth Pyle, Tamera Race, Mark Reeves, Jeff Rice, Nancy Richey, Janet Nicky Seay, Julie Shadoan, Junghee Shim, Beverly Siegrist, Dana Sullivan, Dick Taylor, Rico Tyler, Tamara Van Dyken, Adam West, Blairanne Williams.
- **Alternates Present:**
Neal Downing for Shahnaz Aly, Danita Kelley for John Bonaguro, Eric Reed for Mary Wolinski, and Maribeth Wilson for Dawn Garrett Wright.
- **Guests Present:**
Gordon Johnson, Bob Owen, and Beth Plummer.
- **Absent:**
Cain Alvey, Charles Borders, Kristi Branham, Christa Briggs, Amy Cappiccie, Diane Carver, Yining Chen, Ismail Civelek, Christopher Costa, Bruce Crawley, Brittany Crowley, Laura Delancey, Patricia Desrosiers, Amanda Drost, Marc Eagle, Frieda Eggleton, Sam Evans, Connie Foster, Ron Gallagher, Marilyn Gardner, Dennis George, Steven Gibson, Becky Gilfillen, Angela Jerome, Dean Jordan, Jeffrey Kash, Jeffrey Katz, Richard Keaster, Suellen Lathrop, David Lee, Alexandria Manglaris, Sean Marstin, Catherine Martin, Doug McElroy, Isabel Mukonyara, Jane Olmstead, Inma Pertusa, Gary Ransdell, Kelly Reames, Kateri Rhodes, Nancy Rice, Janice Smith, Michael Smith, Cheryl Stevens, Janet Tassell, Kevin Thomas, Carrie Trojan, Aaron Wichman.

Comment [M1]: Garrett

A. Approve September Minutes

- A motion to approve the October minutes by Richard Taylor was seconded by Jennifer Hanley. The minutes were approved as posted.

B. Reports:

1. Chair – Margaret Crowder

- Chair Crowder stated that next spring a count and audit for at-large senators will take place.

2. Vice Chair – Jennifer Hanley

- Vice-chair Hanley clarified the procedure for seconding.
- She also invited faculty to the Glasgow Campus Commencement Ceremony on December 5th.

3. Secretary - Heidi Alvarez

- Sign-in process was clarified

4. Coalition of Senate and Faculty Leadership for Higher Education – Molly Kerby

- No report

C. Advisory:

1. Faculty Regent – Patricia Minter

- We are 668 students short, which means we are also short on budget.
- Regent Minter suggested reading the Herald article and the Owensboro **Messenger** article. These editorials chastised WKU's building spree while crying out for state money.
- Other universities in the commonwealth have shown growth while WKU's growth has declined.
- Regent Minter wants WKU to regroup, think about reality, and ask tough questions about the university's spending. She suggested that the university should stop moving toward wants instead of needs.
- Next year's shortfall is equal to that owed on the agency **bonds** for the new Honors College/International Center.
- Regent Minter suggested funding academic programs and colleagues appropriately.
- Priorities need to be in line with the enrollment.
- With the shortfall being a wake-up call, WKU should regroup and decide what is really important.
- Regent Minter wants to hear from the faculty about what their thoughts are.

Comment [M2]: Messenger

Comment [M3]: On the agency bonds for the new Honors College/International Center

2. Provost – Gordon Emslie

- The state funding model for CPE includes degree productivity, college readiness, and adult learners. There is \$2.4 million in this request.
- There are 40 faculty searches that are ongoing. DELO will be responsible for

one-time recurring funds. Some are moved into the base budget. The numbers are not final yet. We are close to meeting faculty/student ratios. Compensation will be in the form of salary or benefits or both.

- The SACS compliance report is due next September and the Provost is pleased with how it is going. He is confident that we are compliant with all aspects of the review. The committee is working carefully to document this; including faculty credentials, QEP (with an evident & argument theme to include the 9-hour connections/colonnade).
- There are three forums Monday; two on the main campus, one on the Glasgow campus. Discussed will be a SACS update compliance report. Doug McElroy will discuss the QEP.
- The final report will be submitted in March 2015.

3. SGA President – Keyana Boka

- Higher Ed issues with State Issues will be discussed in the December SGA meeting.
- There is student concern over the proposed IT policy and daily activities on campus. She shared student concerns and wants to have “situation” defined in Policy 5.5020.

4. Guests to Address IT Policy – Bob Owen (VP of IT) and Gordon Johnson (Associate VP of IT); (IT information items were moved up on the agenda)

- The three IT policies consist of a 20-page information security plan.
- Bob Owen and Gordon Johnson defined the policies and procedures and gave background on them.
- Gordon Johnson, John Bowers, Jeppie Sumpter, and Lori Douglas refined and updated the policies to put them in a comprehensive whole throughout the year. 9 policies were forwarded to Bob Owen, then to the Provost. Three policies were referred to the SEC. Owen met with the SEC, answered a few questions, and was referred to the University Senate. This is their reason for the visit. They are here to answer questions and to receive input.
- Bob Owen acknowledged his staff, stating that a great deal of work went into this; they looked at a number university models and they also looked at “best policy”.
- He then went through each of the three policies (5.5010, 5.5020, and 5.5050), one by one.
- Policy 5.5010: information security policy with attached information security plan. There were no comments/question regarding this policy and it will be forwarded along for consideration.
- Owen reiterated that these are not set in stone and that he is willing to consider thoughts and comments at any time; they are happy to listen to feedback.
- Policy 5.5020: IT acceptable use policy.
- Lauren McClain asked Bob Owen to address the Student Regent’s concerns. Owen stated that on page 1 (bottom) of the policy, “Expectation” is reflective

Comment [M4]: Johnson

Comment [M5]: Lauren McClain

of a Supreme Court ruling the Attorney General. "Your duty under the law" states clearly that there is no right to privacy with state digital data. The university is an agency of the state because we receive state funding.

- Shura Pollatssek (Theater and Dance) asked Bob Owen where the line would be regarding personal email or Facebook on a university computer. Bob Owen stated that if you are using a WKU computer to access non-WKU resources, do we have the right to see what is on your hard drive? We have the right to take a look at 233,000 emails that are bound to the system every day. He also stated that IT does not have the time or inclination to monitor this. However, if there were an investigation through judicial affairs or the general counsel, then yes, they can look at what is on your computer. On a personal computer accessing on WKU wireless, then they would need a search warrant. If personal resources have launched an attack on our system, then yes, they will shut it off.
- Gordon Johnson said IT's major concerns are operational and security. IT's mission is to preserve operational integrity.
- Margaret Crowder suggested rephrasing the policy to clarify personal vs. university owned and suspicion or legal issues.
- Eric Reed stated that he wants faculty to know what can and cannot happen to their private information. He stated that he wants transparency about how it will be handled on the General Counsel's level (public records request); he wants both sides to have transparency (faculty to IT and to the General Counsel).
- Lorren McClain (page 2) asked what if the university buys a laptop or iPad? This would be the Department Head.
- Mark Reeves thanked them for addressing concerns. He said he thought it might be helpful to clarify these things in the policy: (1) general counsel can... "given situation"; Reeves would like to see the general counsel define what he "given situation" is: why things are being done and what the procedure is.
- Regent Minter said she concurs with senators Reed and Reeves; transparency is crucial to maintaining integrity to the policy. She suggested "given situation in accordance with state, federal, and attorney general", along with page 2, 4th bullet "harassing another user as defined by federal or state statute."
- The Provost asked what if someone of malicious intent falsely accuses a faculty member; do we want a record, and do we want to remove that record if it is false?
- Eric Reed suggested requiring a record of when the general counsel seizes information, because the larger idea is transparency.
- The Provost restated that he is concerned about situations involving false allegations.
- Robert Dietle stated that he does not want the general counsel dipping into people's computers.
- Bob Owen reiterated that this is not a daily occurrence. Tenured faculty are

Comment [M6]: counsel

Comment [M7]: at what point did Eric say that he wanted any General Counsel requests logged? I think it was right before the provost spoke, not sure.

protected and staff are not. Things can last forever on websites, and things can spiral out of control.

- Julie Shadoan stated that if the general counsel only does this in the case of a subpoena, then it would be a public record anyway. She wants to make sure these are the only circumstances that this can happen where the general counsel can access information.
- Bob Owen said in the case of a stalking complaint through human resources, an internal investigation would take place. There is no court order in this case but there are some situations where it is the right thing to do. He also stated that not all subpoena situations are public.
- Another question asked was “what would be ‘inappropriate or impractical’”? Bob Owen used ‘stalking’ as an example of ‘inappropriate’ and he used ‘out of the country’ as an example of ‘impractical’.
- Comments regarding the last policy, 5.5050: Reeves; page 2 – thinks it is a great model to follow with the other policies in terms of defining; perhaps this can be used in the other policy. Minter: suggested adding “such acts must be logged – who accessed this information, and why”. Shadoan: 4th bullet from the end needs to be defined.
- Chair Crowder suggested that Senators contact her with any other ideas that she can pass along.

C. Standing Committee Reports and Recommendations

1. Graduate Council (Beth Plummer): Report posted; endorsed by SEC)

Beth Plummer presented the October 10th Graduate Council report for Senate consideration. Eric Reed made a motion to approve the Graduate Council report as posted; the report was approved unanimously with one voter abstaining.

2. University Curriculum Committee: Report posted, endorsed by SEC

Ashley Chance Fox requested a motion to approve the UCC report as posted; there was no discussion; the motion was approved unanimously with one voter abstaining.

3. Academic Quality:

The October 28th Academic Quality report was approved unanimously.

4. Faculty Welfare and Professional Responsibility (R. Tucker Davis):

R. Tucker Davis presented the October Faculty Welfare and Professional Responsibility report for Senate consideration. There was no discussion. The motion was approved unanimously.

5. General Education: (Lloren Foster)

No Report.

D. Old Business

No old business to report.

E. New Business:

- Colonnade: A motion for approval of the Colonnade plan by R. Dietle was seconded by A. Langdon. The motion was approved unanimously.
- Explorations: A motion for approval by A. Langdon was seconded by D. Taylor. The motion was approved unanimously.
- SITE Evaluations (faculty-all email): SEC recommended a discussion of changing the SITE Evaluations every two years, and this was approved by the SEC. How are teaching evaluations looked at, and what is happening through that process?
- Redrafting/Editing Proposal on Faculty Governance: there are 5 people on this committee: J. Hanley, M. Reeves, E. Reed, R. Grieve, and J. Brown.
- Two faculty governance forums were held (last Tuesday and this week Wednesday). There is an online forum for discussion on Blackboard. Audio files for both forums are posted online.

Comment [M8]: Colonnade

F. Information items:

1. see discussion of policies 5.5010, 5.5020, and 5.5050 in the minutes above under "advisory reports, #4".

A motion to adjourn by R. Dietle was seconded by J. Hanley. The meeting adjourned at 4:46 PM.

Respectfully submitted,

Heidi Álvarez
Secretary