To: Dr. Kelly Madole, Chair, University Senate

From: Dan Myers, Chair, International Education Council

Date: March 15, 2012

Re: Report from the International Education Council

Thank you for the invitation to meet with the Senate Executive Committee on Monday, March 12. I found the discussion to be informative about how the International Education Council and the University Senate can work together to improve the visibility of the IEC and help make faculty aware of the role this organization plays on campus.

As per our discussion, I am providing a written report of the activities of the IEC from January 2012 until today. I have included links to appropriate web sites outlining faculty development grant opportunities that the IEC reviews.

In December, Provost Emslie announced a new organizational chart for international programs at WKU. Integral in this reorganization is the new enhanced role of the International Education Council (IEC).

While the IEC has had an active role in the development and vision for globalization at WKU for quite some time, it has not had the visibility or consistency in mission that is now entrusted to us. Imperative in our mission is to have significant interaction with other organizations on campus to help coordinate efforts to enhance the learning, research, and service opportunities for our students, faculty, staff, and other constituents. In order to improve our communication and cooperation, we will submit periodic reports to the Senate and meet with the Senate as you desire.

There are three major units dedicated to international programs here at WKU – the Office of International Student and Scholar Services (ISSS), the Office of International Programs (OIP), and the Office of Study Abroad and Global Learning (SAGL). The first reports to Dr. Richard Miller, Associate Vice Provost, and the latter two report to Dr. Craig Cobane, Chief International Officer. A simple explanation of these is as follows:

- The International Student and Scholar Services (ISSS) office is charged with assuring WKU compliance with federal regulations pertaining to the U.S. Department of Homeland Security (DHS), Department of State (DOS) and other governmental agencies. Additionally, ISSS administers programs and services for international students, scholars and their dependents; these services include and are not limited to immigration advising, planning and executing orientations for new students and scholars, administering scholarships and coordinating social activities programs for retention purposes.
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- SAGL is concerned primarily with providing opportunities for WKU students and faculty through our faculty led programs, and various consortia to which WKU belongs. A new partnership between SAGL and DELO, through Study Away, will help to provide faculty with logistical and program development support which has not been readily available in the past.
- OIP is a coordinating office for internationalization. This office oversees international agreements, exchange programs, and various grants available to faculty for support of the global mission of WKU. In addition, the International Legal Affairs Specialist is responsible for handling the immigration for foreign national faculty and staff other than those who are at WKU on visiting scholar status.

I am attaching a copy of the charter of the IEC along with a report of some of the activities that have been undertaken by the IEC since we began our new configuration in January of this year.

I will forward to you a copy of the by-laws and operating procedures for the IEC once they are adopted, as well as our proposal regarding study abroad compensation.

The members of the IEC look forward to a strong and fruitful relationship with the University Senate.

Cc: Dr. Gordon Emslie, Provost
    Dr. Craig Cobane, Chief International Officer
    Dr. Richard Miller, Associate Provost
    Dr. Beth Laves, Associate Provost
    Deans (through IEC College Liaisons)
    IEC
Charter for the International Education Council

Responsibility:

The International Education Council (IEC) is a university committee that advises the CIO on issues related to internationalization at WKU.

Membership:

The membership of the IEC is comprised of one faculty member from each college, a student representative, and the Chief International Officer (CIO), ex officio.

Members of the IEC

- Dan Myers, Gordon Ford College of Business, Chair (term expires June 30, 2014)
- Ron Ramsing, Health and Human Services (term expires June 30, 2014)
- Roger Murphy, Potter College of Arts and Letters (term expires June 30, 2013)
- Cecile Garmon, University College (term expires June 30, 2013)
- Tony Paquin, Education and Behavioral Sciences (term expires June 30, 2015)
- Mike Stokes, Ogden College of Science and Engineering (term expires June 30, 2015)
- Craig Cobane, Chief International Officer (ex officio)
- Vacant (student)
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Reviewed and recommended approval of Study Abroad development proposals from:

- Oglesbee, Art, Italy
- Davis, Modern Languages, Spain
- Northrup, Journalism, Spain
- Cartwright, Art, Belgium and France

Study Abroad Program Development grants are available to do preliminary on-site work to prepare to lead a study abroad program to a destination. Information may be found at http://www.wku.edu/oip/facultydev/index.php.

Reviewed and recommended approval of Study Abroad programs:

- Olmsted, Women's Studies, Peru Winter 2013
- Hunley, English/Gatton Academy, England, Summer 2012
- Garcia, Image West/Journalism, Spain Summer 2012
- Hatfield, MBA, France, Summer 2012
- Dennis, Agriculture, Scotland, Summer 2012
- Davies, English, Switzerland, Summer 2012
- Gandy, Teacher Education, Costa Rica, Summer 2012

Other upcoming programs (previously approved):

- Kiasatpour, Political Science, Belgium, Summer 2012
- Murphy, Political Science, Czech Republic, Summer 2012
- McGee/Ryan, Modern Languages/Journalism, Germany, Summer 2012
- Davies, English, Switzerland, Summer 2012
- Trafton, Philosophy and Religion, Crete, Summer 2012
- Ramsing, Kinesiology, Recreation, and Sport, Costa Rica, Summer 2012
- Ardrey/Murphy, Political Science, England, Summer 2012
- Stokes, Biology, South Africa, Summer 2012
- Ardrey, Political Science, Ghana, Summer 2013

Study Abroad programs are developed by faculty in consultation with the IEC College Liaison, the Department Head, and the Dean. The IEC reviews the proposals following approval and
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recommendation by the Department Head and Dean. Information on study abroad programs may be found at http://www.wku.edu/studyabroad.

Reviewed and recommended funding for the following grants:

**Collaborative International Activities**
- Gandy, Olmsted

**Faculty Exchange**
- McGee/Myakshina

**Research/Conference Travel**
- Gallagher
- Lenk
- Samuels

Outlines of the grant programs for faculty, staff, and programs in support of internationalization may be found at http://www.wku.edu/oip/facultydev/index.php.

Reviewed the following agreements and recommended approval:
- Kyung Hee Elementary School Student Teach Agreement out of CEBS
- Wuhan agreement
- (Requires Provost approval as it commits WKU financially)
- CEBS Service Contract with Active Learning Abroad

Reviewed and recommended funding for Global Pathways Initiative for proposals from Potter College and CEBS.

Currently under discussion:

- JOA between OIP/SAGL and DELO
- Faculty compensation
- Revisions of study abroad manual
- Processes/Procedures including
  - KIIS
  - CCSA
  - ESLI
  - Navitas