I. Call to Order
The regular session of the WKU Senate Executive Committee was called to order on Monday, Oct. 8, 2012, at 3:15 p.m. in the Wetherby Administration Building by Chair Mac McKerral. A quorum was present.

The following members were present:

II. Approve September Meeting Minutes
Minutes approved as posted

III. Reports:
A. Chair: Mac McKerral
   • Need to fill several senate appointments to various WKU committees
   • Asked for brief statements of interest from candidates
   • Pleased with response, good group of candidates have come forward

B. Vice-Chair: No report

C. Secretary: No report

D. Committee Chairs
   1. Academic Quality Committee (Guy Jordan)
      • Two issues taken up by committee
      • First: concurrent baccalaureate degrees
         o Committee approves of making this a reasonable process
         o Most committee members have not provided specific feedback, yet
         o Issue: what if student is not pursuing two types of degree (e.g., BS and BA), but wants, for example, two BAs, then could this be done in 120 or so credits?
         o Note: Registrar forwarded information on how concurrent degrees are handled in other universities — early consensus is to make our policy similar to those of other institutions
         o Provost Emslie: How many hours could be double-counted?
Response: probably about 144 credits total for dual degree, with 6 credits (roughly) maximum double-counted credits

Discussed: proposal will now go to UCC with AQ recommendation

Question: does this need to include dual Associate Degrees?

Response: policy specifically excludes Associate Degrees

Issue 2: Bi-Term

AQ initial response was very similar to Bi-Term Review Policy (see below)

Chair: How will AQ and UCC and FW split this up?

AQ: AQ will look at academic issues; FW looks at how it affects faculty; UCC will look at how this will operate

Question, Provost Emslie: How to deliver this, and how will this work?

AQ: What are the choices?

Provost: There are many possibilities. Goal is simply to enhance bi-term — more courses, offered more frequently, including more faculty

AQ: what are you asking us to do?

Provost: encourage bi-term — understand it won't work for every course

AQ: But we can offer bi-term courses now, and we do, so what would change? Specifically, what are you asking us to do?

Provost: Explore facts as possible, gather data, but don't start proposing specifics that aren't part of the proposal.

Question to Provost Emslie: Is there a specific percentage of bi-term/traditional term you're aiming for? What would success look like?

Provost: Just asking for input, feedback...no conclusions at this time, no specific objectives or targets

General question: How would we approach course development? Many faculty members are concerned about this.

2. Faculty Welfare and Professional Responsibility Committee (Tucker Davis)

- No report, but will have first meeting of semester soon

3. General Education Curriculum Committee, no report

- Will meet with Colonnade Implementation Committee soon

4. Graduate Council (Kirk Atkinson, alt.)

- Report approved
- Parties disagreeing last Senate Meeting have met
- Question: on course DPT 751 — unusual to have revisions to course that hasn't been taught yet...why is this?
- Provost Emslie: might have to do with SACS or similar issues
- Grad Council: mostly fine tuning, nothing major

5. University Curriculum Committee (John White)

- (Delivered at beginning of meeting)
- On the Revise Field Experience Policy: MSN Certificate in Nursing, Nurse Administrator the differing parties have been asked to work this out
- An identically worded proposal (as the amended proposal previously tabled) is coming through UCC
- Noted: UCC instructed to coordinate with Graduate Council, because both must approve the Revise Field Experience Policy: MSN Certificate in Nursing, Nurse Administrator curriculum proposal
• Chair: When these issues arise they should be handled outside the Senate floor

E. Advisory Reports

1. Faculty Regent (Patti Minter)
   • Board of Regents fourth quarter meeting scheduled for Oct. 26, 9 a.m.
   • Agenda not released yet; should be posted by Oct. 19
   • Trying to spend time at extended campuses (along with Student Regent), in response to request from branch campuses for more contact
   • Among early observations: Received more than 200 comments from South campus, asking for commissary to be brought back

2. Academic Affairs (Provost Gordon Emslie)
   • Searches in process for Associate Provost/Dean of Graduate studies and Dean of Libraries (information will be posted on Academic Affairs Web pages)
   • Provost encourages everyone to visit SACS site — lots going on
   • Faculty searches, Phase 1 finished (75%), 25% in Phase 2, depends on enrollment
   • Enrollment currently up from last year; enrollment up for 2nd bi-term, and that helped
   • HB265—Commonwealth College Program
     o President's meeting — current discussion — each institution may develop one degree program, probably still one oversight campus for program, situation is very tentative.
     o An adult learner would be eligible for 45 hours of experiential credit; probably wouldn't all count toward baccalaureate.
     o Experiential learning, prior report discusses this; may have been discussed at some point in the past. U of L currently offers up to 48 hours.
     o Question: Do adult learners really want a degree, or do they just want a block of classes? Or is it just a "Badge" they can show to employers?
   • Question: How many Phase I search are in process? Response: About 40
   • Initiative: Hard-drop date for nonpayment: can be avoided through financial arrangement, promissory arrangements, payment plans, etc.
     o AT this time WKU refunds all payments if student is dropped for non-payment, but we need to find a better way. We do this to get rid of "paper students"— students who are not really attending.
     o Chair: should send out a notice about the willingness to work with students.
     o Provost Emslie: would like to get a story in the newspaper about this.

IV. New Business:

A. Syllabus Policy
   • Primary change: learning outcomes must be listed on syllabi
   • Also minor wording changes
   • Reason: required by SACS
   • Approved
B. Sabbatical Leave Policy
- Being changed to comply with KTRS
- New policy: If sabbatical pay rate is 70 percent or more, retirement service is included, but if sabbatical pay rate is less than 70 percent retirement service will not be included
- approved

C. Senate Bi-Term Review (Posted)
- General policy stating that the bi-term schedule concept is an important change with far-reaching implications, and must be reviewed carefully before moving forward
- Document outlines responsibilities of various committees for the review of bi-term
- Also outline various initial concerns that must be examined
- Approved

D. Colonnade Committee At-Large Appointments
- Points tallied based on SEC member ratings of candidates
- Appointees chosen by straight best score tallies
- Approved Dunkum, Lilly, and Hollis

V. Information Items:
   A. Colonnade Implementation Committee Proposal: COMM 145
   - Course proposal for Foundations category (information only)

   B. Workload Policy
   - Provost met with representatives desiring clarification
   - Change to wording, paragraph 4, 2C1: “faculty can be employed during the summer in non-teaching roles at normal faculty salary rates, but they cannot receive extra payment for work completed during the regular semester.”
   - Will go forward to full Faculty Senate

   C. Senate Website currently being moved to WKU Website
   - Still working on transition

Meeting adjourned at 4:50 pm

Respectfully submitted by John Gottfried, Secretary