

Proposal Recommendations from April 27, 2011 UCC meeting.

College	Item Type	Action	Description
	Consent	Revise an Academic Policy	Upper Level Course Policy
CHHS	Consent	Create a New Course	AH 101 Paramedicine I
CHHS	Consent	Create a New Course	AH 102 Paramedicine Lab I
CHHS	Consent	Create a New Course	AH 103 Paramedicine II
CHHS	Consent	Create a New Course	AH 104 Paramedicine Lab II
CHHS	Consent	Create a New Course	AH 105 Paramedicine III
CHHS	Consent	Create a New Course	AH 106 Paramedicine Lab III
CHHS	Consent	Create a New Course	AH 107 Paramedicine IV
CHHS	Consent	Create a New Course	AH 108 Paramedicine Lab IV
CHHS	Consent	Create a New Course	AH 109 Paramedicine V
CHHS	Consent	Create a New Course	AH 110 Paramedicine Lab V
CHHS	Consent	Create a New Course	AH 111 Paramedicine VI
GFCB	Consent	Revise a Program	ACCT 602
OCSE	Consent	Revise a Program	Ref. #417, Minor in Mathematics
OCSE	Consent	Revise a Program	Ref. #475, Minor in Sustainability
			Minor in Teaching English as a Second
PCAL	Consent	Create a New Minor	Language (TESL)
PCAL	Consent	Revise a Program	509 Bachelor of Arts, Visual Studies
		Revise Course Catalog	UC 399 Special Topics in
UC	Consent	Listing	Interdisciplinary Studies
			IDST 369 Career Related Field
UC	Consent	Create a New Course	Experience
		Revise Course Catalog	MATH 304 Functions, Applications and
OCSE	Information	Listing	Explorations
		Revise Course	STAT 301 Introductory Probability and
OCSE	Information	Prerequisites/Corequisites	Applied Statistics
		Revise Course	STAT 330 Introduction to Statistical
OCSE	Information	Prerequisites/Corequisites	Software
		Reactivate a Suspended	
OCSE	Information	Course	GEOL 490 Petroleum Geology
			GERM 432 History of German
PCAL	Information	Delete a Course	Language

**Western Kentucky University
Proposal to Revise an Academic Policy
(Action Item)**

Contact Person: Cathleen Webb, cathleen.webb@wku.edu, 745-3457

1. **Identification of proposed policy revision:** Exception to upper division hour requirement
2. **Catalog statement of existing policy:** A minimum of 42 undergraduate semester hours must be completed in upper division courses (courses numbered 300 and above) by students earning a baccalaureate degree (except for majors in computer information technology, systems management, dental hygiene, and health sciences; refer to each specific major description for more details.)
3. **Catalog statement of proposed policy:** A minimum of 42 undergraduate semester hours must be completed in upper division courses (courses numbered 300 and above) by students earning a baccalaureate degree.
4. **Rationale for proposed policy revision:** This is a proposal to eliminate exceptions to the policy. While the variance of the number of required upper level courses among different programs around the university due to currently approved waivers of this requirement is recognized, this proposed policy revision proposes a uniform upper division semester hour policy for all WKU academic programs and will establish a minimum in upper level semester hours that is in keeping with other universities in the Commonwealth as well as our benchmark institutions.
5. **Impact of proposed policy revision on existing academic or non-academic policies:** This proposed policy revision will result in a gradual increase of required upper level courses for those programs with current exemptions from the standard 42 hour upper level semester hours, allowing sufficient time for the programs to modify curricula as necessary and to allow sufficient time for review of impacts on the students, departments, and colleges affected.
6. **Proposed term for implementation:** Beginning Fall 2012, students who transfer to WKU with an associate degree in a discipline relating to their baccalaureate major in computer information technology, systems management, dental hygiene, and health sciences must earn a minimum of 30 upper level hours. Beginning Fall 2014, students who transfer to WKU with an associate degree in a discipline relating to their baccalaureate major in computer information technology, systems management, dental hygiene, and health sciences must earn a minimum of 36 upper level hours. Beginning Fall 2016, all baccalaureate degrees must include a minimum of 42 upper level hours.
7. **Dates of prior committee approvals:**

Undergraduate Curriculum Committee

____3-24-11_____

University Senate

Proposal Date: March 7, 2011

**College Of Health and Human Services
Department of Allied Health
Proposal to Create a New Course
(Action Item)**

Contact Person: Lynn Austin, Lynn.Austin@wku.edu, 745-3827
Lee Brown, Lee.Brown@wku.edu, 745-5865

1. Identification of proposed course:

- 1.1 Course prefix and number: AH 101
- 1.2 Course title: Paramedicine I
- 1.3 Abbreviated course title: Paramedicine I
- 1.4 Credit hours: 9
- 1.5 Type of course: Lecture (L)
- 1.6 Prerequisites/corequisites: Prerequisite EMT-B Certification, co requisite AH 102
- 1.7 Course catalog listing: Concepts, roles and responsibilities as related to Paramedicine; will cover assessment, communication, pharmacology/medicine administration, and advanced airway.

2. Rationale:

- 2.1 Reason for developing the proposed course: Western Kentucky University would like to offer the Paramedicine curriculum in order for students to be able to sit for the National Registry of EMT Paramedic exam. This is the first didactic course in the series.
- 2.2 Projected enrollment in the proposed course: 20 based on enrollment in similar programs at the community college
- 2.3 Relationship of the proposed course to courses now offered by the department: There are currently no courses offered in this discipline.
- 2.4 Relationship of the proposed course to courses offered in other departments: While some content is offered in other departments in other courses, there are currently no courses that cover the content specific to Paramedicine.
- 2.5 Relationship of the proposed course to courses offered in other institutions: A search of benchmark universities revealed:
 - University of Northern Iowa – no Paramedic courses
 - Middle Tennessee State University – has paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion
 - Towson University – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
 - Oakland University – has Paramedic courses but states that no other courses may transfer.

- Eastern Illinois University – has no Paramedic courses
- Kentucky programs:
- Spalding University – has a Paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion.
 - Owensboro Community and Tech College – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
 - Eastern Kentucky University – has Paramedic courses that are structured very much like the proposed courses. EMT-B is not a pre-requisite but the other courses are offered as sections

3. Discussion of proposed course:

3.1 Course objectives:

- Introduce knowledge and apply concepts of:
 - Describe the position and perspectives of a Paramedic
 - Paramedic legal responsibilities
 - Basic anatomy and physiology
 - Basic pathophysiology
 - Therapeutic communication
 - Communication/documentation
 - Pharmacology and medicine administration
 - Advanced airway

3.2 Content outline:

- Roles and responsibilities of the Paramedic
- Well being and legalities of the Paramedic
- Basic pathophysiology
- Therapeutic communication
- Life span development
- History and physical exam
- Basic patient assessment
- Advanced airway assessment
- Pharmacology and medicine administration

3.3 Student expectations and requirements: Quizzes, written exams, various projects and assignments. A student must earn a C or greater to progress to AH 103. If a student fails to achieve a C or better, they may apply for readmission to the program. Application for readmission may be considered by the program instructor of record.

3.4 Tentative texts and course materials:

Sanders, M.J. (2007) *Paramedic Textbook*. St. Louis, MO: Elsevier Mosby.

Skidmore-Roth, L. (2011) *Mosby's drug guide for nurses 9th ed.* St. Louis, MO: Elsevier Mosby.

4. Resources:

4.1 Library resources: Adequate

4.2 Computer resources: Adequate

5. Budget implications:

5.1 Proposed method of staffing: Current faculty

5.2 Special equipment needed: None

5.3 Expendable materials needed: None

5.4 Laboratory materials needed: None

6. Proposed term for implementation: Fall 2011

7. Dates of prior committee approvals:

Allied Health Department/Division: March 18, 2011

CHHS Undergraduate Curriculum Committee 4/6/11

Undergraduate Curriculum Committee _____

University Senate _____

Attachment: Bibliography, Library Resources Form, Course Inventory Form

Proposal Date: March 7, 2011

**College Of Health and Human Services
Department of Allied Health
Proposal to Create a New Course
(Action Item)**

Contact Person: Lynn Austin, Lynn.Austin@wku.edu, 745-3827
Lee Brown, Lee.Brown@wku.edu, 745-5865

1. Identification of proposed course:

- 1.1 Course prefix and number: AH 102
- 1.2 Course title: Paramedicine Lab I
- 1.3 Abbreviated course title: Paramedicine Lab I
- 1.4 Credit hours: 1
- 1.5 Type of course: Lecture/Lab (C)
- 1.6 Prerequisites/Corequisites: corequisite AH 101, prerequisite EMT-B certification
- 1.7 Course catalog listing: Concepts, roles and responsibilities as related to Paramedicine; will cover assessment, communication, pharmacology/medicine administration, and advanced airway. Students are responsible for arranging own transportation to assigned sites. (Course fee, Grading: pass/fail)

2. Rationale:

- 2.1 Reason for developing the proposed course: The proposed course is the clinical/lab component for the proposed AH 101.
- 2.2 Projected enrollment in the proposed course: 20 based on enrollment in similar programs at the community college
- 2.3 Relationship of the proposed course to courses now offered by the department: There are currently no courses offered in this discipline.
- 2.4 Relationship of the proposed course to courses offered in other departments: While some content is offered in other departments in other courses, there are currently no courses that cover the content specific to Paramedicine.
- 2.5 Relationship of the proposed course to courses offered in other institutions: A search of benchmark universities revealed:
 - University of Northern Iowa – no Paramedic courses
 - Middle Tennessee State University – has paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion
 - Towson University – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
 - Oakland University – has Paramedic courses but states that no other courses may transfer.
 - Eastern Illinois University – has no Paramedic courses

Kentucky programs:

- Spalding University – has a Paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion.
- Owensboro Community and Tech College – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
- Eastern Kentucky University – has Paramedic courses that are structured very much like the proposed courses. EMT-B is not a pre-requisite but the other courses are offered as sections

3. Discussion of proposed course:

3.1 Course objectives: The student will demonstrate technical proficiency in all skills necessary to fulfill the role of entry level paramedic by effectively

- Taking a patient history with documentation
- Assessing a medical patient
- Applying basic pathophysiology to patients and their conditions
- Starting an Intravenous line and administering drugs with correct calculations
- Managing a patient with a non-patent airway

3.2 Content outline: The student will actively

- assess patients, take a medical history and document on the proper forms
- relate basic pathophysiology concepts to a disease process of a patient in the hospital setting
- participate in skill practices and skill exams in a lab prior to the clinical setting (IV administration, patient management, and securing an airway)

3.3 Student expectations and requirements: Skill return demonstrations, various projects and assignments. This is a pass/fail course. If the student fails the course, they may apply for readmission to the program. Application for readmission may be considered by the program instructor of record.

3.4 Tentative texts and course materials:

Sanders, M.J. (2007) *Paramedic Textbook*. St. Louis, MO: Elsevier Mosby.

Skidmore-Roth, L. (2011) *Mosby's drug guide for nurses 9th ed.* St. Louis, MO: Elsevier Mosby.

4. Resources:

- 4.1 Library resources: Adequate
- 4.2 Computer resources: Adequate

5. Budget implications:

- 5.1 Proposed method of staffing: Current faculty
- 5.2 Special equipment needed: None

- 5.3 Expendable materials needed: None
5.4 Laboratory materials needed: Yes – see lab form.

6. Proposed term for implementation: Fall 2011

7. Dates of prior committee approvals:

Allied Health Department/Division: __ March 18, 2011 __

CHHS Undergraduate Curriculum Committee 4/6/11

Undergraduate Curriculum Committee _____

University Senate _____

Attachment: Bibliography, Library Resources Form, Course Inventory Form

Proposal Date: March 7, 2011

**College Of Health and Human Services
Department of Allied Health
Proposal to Create a New Course
(Action Item)**

Contact Person: Lynn Austin, Lynn.Austin@wku.edu, 745-3827
Lee Brown, Lee.Brown@wku.edu, 745-5865

1. Identification of proposed course:

- 1.1 Course prefix (subject area) and number: AH 103
- 1.2 Course title: Paramedicine II
- 1.3 Abbreviated course title: Paramedicine II
- 1.4 Credit hours and contact hours: 9
- 1.5 Type of course: Lecture (L)
- 1.6 Prerequisites/corequisites: Prerequisite AH 101, corequisite AH 104
- 1.7 Course catalog listing: Patient assessment, trauma management, and cardiology/pulmonology management.

2. Rationale:

- 2.1 Reason for developing the proposed course: Western Kentucky University would like to offer the Paramedicine curriculum in order for students to be able to sit for the National Registry of EMT Paramedic exam. This is the second course in the series of courses.
- 2.2 Projected enrollment in the proposed course: 20 based on enrollment in similar programs at the community college
- 2.3 Relationship of the proposed course to courses now offered by the department: There are currently no courses offered in this discipline.
- 2.4 Relationship of the proposed course to courses offered in other departments: While some content is offered in other departments in other courses, there are currently no courses that cover the content specific to Paramedicine.
- 2.5 Relationship of the proposed course to courses offered in other institutions: A search of benchmark universities revealed:
 - University of Northern Iowa – no Paramedic courses
 - Middle Tennessee State University – has paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion
 - Towson University – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
 - Oakland University – has Paramedic courses but states that no other courses may transfer.
 - Eastern Illinois University – has no Paramedic courses

Kentucky programs:

- Spalding University – has a Paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion.
- Owensboro Community and Tech College – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
- Eastern Kentucky University – has Paramedic courses that are structured very much like the proposed courses. EMT-B is not a pre-requisite but the other courses are offered as sections

3. **Discussion of proposed course:**

- 3.1 Course objectives: At the end of the course the student will be able to:
- Assess and manage a trauma patient
 - Perform patient assessment
 - Assess and manage a patient with cardiac pain and dysrhythmia
 - Assess and manage a respiratory patient
- 3.2 Content outline: Introduce advanced and continue basic knowledge of
- Patient assessment
 - Head/face trauma assessment and management
 - Soft tissue trauma assessment and management
 - Spinal trauma assessment and management
 - Thoracic trauma assessment and management
 - Abdominal trauma assessment and management
 - Musculoskeletal trauma assessment and management
 - Burn assessment and management
 - Cardiology assessment and management
 - Respiratory assessment and management
- 3.3 Student expectations and requirements: Quizzes, written exams, various projects and assignments. A grade of C or better must be earned to progress to AH 105. If a student fails to achieve a C or better, they may apply for readmission to the program. Application for readmission may be considered by the program instructor of record.
- 3.4 Tentative texts and course materials:
- Sanders, M.J. (2007) *Paramedic Textbook*. St. Louis, MO; Elsevier Mosby.

Shade, B., Wesley, K. (2007) *Fast & easy ecg's – a self paced learning program*. New York, NY; McGraw Hill.

4. **Resources:**

- 4.1 Library resources: Adequate
- 4.2 Computer resources: Adequate

5. Budget implications:

5.1 Proposed method of staffing: Current faculty

5.2 Special equipment needed: None

5.3 Expendable materials needed: None

5.4 Laboratory materials needed: None

6. Proposed term for implementation: Fall 2011

7. Dates of prior committee approvals:

Allied Health Department/Division: March 18, 2011

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Proposal Date: March 7, 2011

**College Of Health and Human Services
Department of Allied Health
Proposal to Create a New Course
(Action Item)**

Contact Person: Lynn Austin, Lynn.Austin@wku.edu, 745-3827
Lee Brown, Lee.Brown@wku.edu, 745-5865

1. Identification of proposed course:

- 1.1 Course prefix and number: AH 104
- 1.2 Course title: Paramedicine Lab II
- 1.3 Abbreviated course title: Paramedicine Lab II
- 1.4 Credit hours: 1
- 1.5 Type of course: Lecture/Lab (C)
- 1.6 Prerequisites/corequisites: Corequisite AH 103, Prerequisite AH 102
- 1.7 Course catalog listing: Patient assessment, trauma management, and cardiology/pulmonology management. Students are responsible for arranging own transportation to assigned sites. (Course fee, Grading: pass/fail)

2. Rationale:

- 2.1 Reason for developing the proposed course: The proposed course is the clinical/lab component for the proposed AH 103.
- 2.2 Projected enrollment in the proposed course: 20 based on enrollment in similar programs at the community college
- 2.3 Relationship of the proposed course to courses now offered by the department: There are currently no courses offered in this discipline.
- 2.4 Relationship of the proposed course to courses offered in other departments: While some content is offered in other departments in other courses, there are currently no courses that cover the content specific to Paramedicine.
- 2.5 Relationship of the proposed course to courses offered in other institutions: A search of benchmark universities revealed:
 - University of Northern Iowa – no Paramedic courses
 - Middle Tennessee State University – has paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion
 - Towson University – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
 - Oakland University – has Paramedic courses but states that no other courses may transfer.
 - Eastern Illinois University – has no Paramedic courses

Kentucky programs:

- Spalding University – has a Paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree

completion. The course is not offered in the university setting – only as a degree completion.

- Owensboro Community and Tech College – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
- Eastern Kentucky University – has Paramedic courses that are structured very much like the proposed courses. EMT-B is not a pre-requisite but the other courses are offered as sections

3. Discussion of proposed course:

3.1 Course objectives: The student will be able to demonstrate technical proficiency in all skills necessary to fulfill the role of entry level paramedic when treating:

- A patient with trauma to head/face
- A patient with soft tissue trauma
- A patient with trauma to the spine
- A patient with trauma to the thoracic area
- A patient with trauma to the abdomen
- A patient with trauma to the musculoskeletal region
- A patient with burns
- A cardiac patient with dysrhythmias
- A respiratory patient

3.2 Content outline: Introduce advanced and continue basic skill management of:

- Head and facial injury
- Patient assessment
- Spinal trauma
- Thoracic trauma
- Abdominal trauma
- Musculoskeletal injury
- Soft tissue injury
- Burn injuries
- Cardiac disease and injury
- Respiratory disease and injury

3.3 Student expectations and requirements: Skill return demonstrations, various projects and assignments. This is a pass/fail course. If the student fails the course, they may apply for readmission to the program. Application for readmission may be considered by the instructor of record.

3.4 Tentative texts and course materials:

Sanders, M.J. (2007) *Paramedic Textbook*. St. Louis, MO: Elsevier Mosby.

Shade, B., Wesley, K. (2007) *Fast & easy ecg's – a self paced learning program*. New York, NY; McGraw Hill.

4. Resources:

4.1 Library resources: Adequate

4.2 Computer resources: Adequate

5. Budget implications:

- 5.1 Proposed method of staffing: Current faculty
- 5.2 Special equipment needed: None
- 5.3 Expendable materials needed: None
- 5.4 Laboratory materials needed: Yes – see lab form

6. Proposed term for implementation: Fall 2011

7. Dates of prior committee approvals:

Allied Health Department/Division: ___ March 18, 2011 ___

CHHS Undergraduate Curriculum Committee 4/6/11

Undergraduate Curriculum Committee _____

University Senate _____

Attachment: Bibliography, Library Resources Form, Course Inventory Form

Proposal Date: March 7, 2011

**College Of Health and Human Services
Department of Allied Health
Proposal to Create a New Course
(Action Item)**

Contact Person: Lynn Austin, Lynn.Austin@wku.edu, 745-3827
Lee Brown, Lee.Brown@wku.edu, 745-5865

1. Identification of proposed course:

- 1.1 Course prefix and number: AH 105
- 1.2 Course title: Paramedicine III
- 1.3 Abbreviated course title: Paramedicine III
- 1.4 Credit hours: 5
- 1.5 Type of course: Lecture (L)
- 1.6 Prerequisites/corequisites: Prerequisite AH 103, Corequisite AH 106
- 1.7 Course catalog listing: Neurology, immune system, gastroenterology/intestinal/renal, toxicology, and psychiatric emergencies.

2. Rationale:

- 2.1 Reason for developing the proposed course: Western Kentucky University would like to offer the Paramedicine curriculum in order for students to be able to sit for the National Registry of EMT Paramedic exam. This is the third didactic course in the series of courses.
- 2.2 Projected enrollment in the proposed course: 20 based on enrollment in similar programs at the community college
- 2.3 Relationship of the proposed course to courses now offered by the department: There are currently no courses offered in this discipline.
- 2.4 Relationship of the proposed course to courses offered in other departments: While some content is offered in other departments in other courses, there are currently no courses that cover the content specific to Paramedicine.
- 2.5 Relationship of the proposed course to courses offered in other institutions: A search of benchmark universities revealed:
 - University of Northern Iowa – no Paramedic courses
 - Middle Tennessee State University – has paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion
 - Towson University – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
 - Oakland University – has Paramedic courses but states that no other courses may transfer.
 - Eastern Illinois University – has no Paramedic courses

Kentucky programs:

- Spalding University – has a Paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion.
- Owensboro Community and Tech College – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
- Eastern Kentucky University – has Paramedic courses that are structured very much like the proposed courses. EMT-B is not a pre-requisite but the other courses are offered as sections

3. Discussion of proposed course:

- 3.1 Course objectives: At the end of the course the student will be able to:
- Assess and manage a patient with neurological deficit
 - Assess and manage a patient with endocrine disease
 - Assess and manage a patient with an allergic reaction
 - Assess and manage a patient with gastroenterology disease
 - Assess and manage a patient with a urological/renal disease
 - Assess and manage a patient with a toxicology emergency
 - Assess and manage a patient with an environmental emergency
 - Assess and manage a patient with a psychiatric emergency
- 3.2 Content outline: Introduce advanced and continue basic knowledge of
- The endocrine system
 - The neurological system
 - The immune/autoimmune system
 - The gastroenterology system
 - The urological/renal system
 - How toxicology affects the well being of the patient
 - How psychiatric imbalances affect the well being of the patient
 - How environmental hazards affect the well being of the patient
- 3.3 Student expectations and requirements: Quizzes, written exams, various projects and assignments. A grade of C or better must be earned to progress to AH 107. If the student fails to achieve a C or greater, they may apply for readmission to the program. Application for readmission may be considered by the program instructor of record.
- 3.4 Tentative texts and course materials:
- Sanders, M.J. (2007) *Paramedic Textbook*. St. Louis, Mo: Elsevier Mosby.

4. Resources:

- 4.1 Library resources: Adequate
- 4.2 Computer resources: Adequate

5. Budget implications:

5.1 Proposed method of staffing: Current faculty

5.2 Special equipment needed: None

5.3 Expendable materials needed: None

5.4 Laboratory materials needed: None

6. Proposed term for implementation: Fall 2011

7. Dates of prior committee approvals:

Allied Health Department/Division: __ March 18, 2011 __

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Attachment: Bibliography, Library Resources Form, Course Inventory Form

Proposal Date: March 7, 2011

**College Of Health and Human Services
Department of Allied Health
Proposal to Create a New Course
(Action Item)**

Contact Person: Lynn Austin, Lynn.Austin@wku.edu, 745-3827
Lee Brown, Lee.Brown@wku.edu, 745-5865

1. Identification of proposed course:

- 1.1 Course prefix and number: AH 106
- 1.2 Course title: Paramedicine Lab III
- 1.3 Abbreviated course title: Paramedicine Lab III
- 1.4 Credit hours and contact hours: 1
- 1.5 Type of course: Lecture/Lab (C)
- 1.6 Prerequisites/corequisites: Prerequisite AH 104, Corequisite AH 105
- 1.7 Course catalog listing: Neurology, immune system, gastroenterology/intestinal/renal, toxicology, and psychiatric emergencies. Students are responsible for arranging own transportation to assigned sites. (Course fee, Grading: pass/fail)

2. Rationale:

- 2.1 Reason for developing the proposed course: The proposed course is the clinical/lab component for the proposed AH 105.
- 2.2 Projected enrollment in the proposed course: 20 based on enrollment in similar programs at the community college
- 2.3 Relationship of the proposed course to courses now offered by the department: There are currently no courses offered in this discipline.
- 2.4 Relationship of the proposed course to courses offered in other departments: While some content is offered in other departments in other courses, there are currently no courses that cover the content specific to Paramedicine.
- 2.5 Relationship of the proposed course to courses offered in other institutions: A search of benchmark universities revealed:
 - University of Northern Iowa – no Paramedic courses
 - Middle Tennessee State University – has paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion
 - Towson University – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
 - Oakland University – has Paramedic courses but states that no other courses may transfer.
 - Eastern Illinois University – has no Paramedic courses

Kentucky programs:

- Spalding University – has a Paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion.
- Owensboro Community and Tech College – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
- Eastern Kentucky University – has Paramedic courses that are structured very much like the proposed courses. EMT-B is not a pre-requisite but the other courses are offered as sections

3. Discussion of proposed course:

- 3.1 Course objectives: The student will be able to demonstrate technical proficiency in all skills necessary to fulfill the role of entry level paramedic when treating:
- A patient with a neurological injury
 - A patient with endocrine disease
 - A patient with an allergic reaction
 - A patient with a gastroenterological disease
 - A patient with a renal disease
 - A patient with a toxicological emergency
 - A patient with an environmental disease
 - A patient with a psychiatric emergency
- 3.2 Content outline: Introduce advanced and continue basic skill management of:
- Head injuries
 - Endocrine diseases
 - Allergic reactions
 - Renal conditions
 - Gastroenterological diseases
 - Drug overdoses and other toxicological emergencies
 - Psychiatric conditions
 - Environmental emergencies
- 3.3 Student expectations and requirements: Skill return demonstrations, various projects and assignments. This is a pass/fail course. If the student fails the course, they may apply for readmission to the program. Application for readmission may be considered by the instructor of record.
- 3.4 Tentative texts and course materials:
Sanders, M.J. (2007) *Paramedic Textbook*. St. Louis, MO: Elsevier Mosby.

4. Resources:

- 4.1 Library resources: Adequate
- 4.2 Computer resources: Adequate

5. Budget implications:

- 5.1 Proposed method of staffing: Current faculty
- 5.2 Special equipment needed: None
- 5.3 Expendable materials needed: None

5.4 Laboratory materials needed: Yes – see lab form

6. Proposed term for implementation: Fall 2011

7. Dates of prior committee approvals:

Allied Health Department/Division: __March 18,2011__

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Attachment: Bibliography, Library Resources Form, Course Inventory Form

Proposal Date: March 7, 2011

**College Of Health and Human Services
Department of Allied Health
Proposal to Create a New Course
(Action Item)**

Contact Person: Lynn Austin, Lynn.Austin@wku.edu, 745-3827
Lee Brown, Lee.Brown@wku.edu, 745-5865

1. Identification of proposed course:

- 1.1 Course prefix and number: AH 107
- 1.2 Course title: Paramedicine IV
- 1.3 Abbreviated course title: Paramedicine IV
- 1.4 Credit hours: 1
- 1.5 Type of course: Lecture (L)
- 1.6 Prerequisites/corequisites: Prerequisite AH 105, Corequisite AH 108
- 1.7 Course catalog listing: OB/GYN emergencies.

2. Rationale:

- 2.1 Reason for developing the proposed course: Western Kentucky University would like to offer the Paramedicine curriculum in order for students to be able to sit for the National Registry of EMT Paramedic exam. This is the fourth course in the series of courses.
- 2.2 Projected enrollment in the proposed course: 20 based on enrollment in similar programs at the community college
- 2.3 Relationship of the proposed course to courses now offered by the department: There are currently no courses offered in this discipline.
- 2.4 Relationship of the proposed course to courses offered in other departments: While some content is offered in other departments in other courses, there are currently no courses that cover the content specific to Paramedicine.
- 2.5 Relationship of the proposed course to courses offered in other institutions: A search of benchmark universities revealed:
 - University of Northern Iowa – no Paramedic courses
 - Middle Tennessee State University – has paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion
 - Towson University – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
 - Oakland University – has Paramedic courses but states that no other courses may transfer.
 - Eastern Illinois University – has no Paramedic courses

Kentucky programs:

- Spalding University – has a Paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion.
- Owensboro Community and Tech College – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
- Eastern Kentucky University – has Paramedic courses that are structured very much like the proposed courses. EMT-B is not a pre-requisite but the other courses are offered as sections

3. Discussion of proposed course:

- 3.1 Course objectives: At the end of the course the student will be able to:
- Assess and manage a patient with an OB or GYN emergency
- 3.2 Content outline: Introduce advanced and continue basic knowledge of OB and GYN emergencies
- 3.3 Student expectations and requirements: Quizzes, written exams, various projects and assignments. A grade of C or better must be earned to progress to AH 109. If the student fails to achieve a C or better, they may apply for readmission to the program. Application for readmission may be considered by the program instructor of record.
- 3.4 Tentative texts and course materials:
Sanders, M.J. (2007) *Paramedic Textbook*. St. Louis, MO: Elsevier Mosby.

4. Resources:

- 4.1 Library resources: Adequate
- 4.2 Computer resources: Adequate

5. Budget implications:

- 5.1 Proposed method of staffing: Current faculty
- 5.2 Special equipment needed: None
- 5.3 Expendable materials needed: None
- 5.4 Laboratory materials needed: None

6. Proposed term for implementation: Fall 2011

7. Dates of prior committee approvals:

Allied Health Department/Division:	____ March 18, 2011 ____
CHHS Undergraduate Curriculum Committee	____ 4/6/11 ____
Undergraduate Curriculum Committee	_____
University Senate	_____

Attachment: Bibliography, Library Resources Form, Course Inventory Form

Proposal Date: March 7, 2011

**College Of Health and Human Services
Department of Allied Health
Proposal to Create a New Course
(Action Item)**

Contact Person: Lynn Austin, Lynn.Austin@wku.edu, 745-3827
Lee Brown, Lee.Brown@wku.edu, 745-5865

1. Identification of proposed course:

- 1.1 Course prefix and number: AH 108
- 1.2 Course title: Paramedicine Lab IV
- 1.3 Abbreviated course title: Paramedicine Lab IV
- 1.4 Credit hours: 1
- 1.5 Type of course: Lecture/Lab (C)
- 1.6 Prerequisites/corequisites: Prerequisite AH 106, Corequisite AH 107
- 1.7 Course catalog listing: OB/GYN emergencies. Students are responsible for arranging own transportation to assigned sites. (Course fee, Grading: pass/fail)

2. Rationale:

- 2.1 Reason for developing the proposed course: The proposed course is the clinical/lab component for the proposed AH 107.
- 2.2 Projected enrollment in the proposed course: 20 based on enrollment in similar programs at the community college
- 2.3 Relationship of the proposed course to courses now offered by the department: There are currently no courses offered in this discipline.
- 2.4 Relationship of the proposed course to courses offered in other departments: While some content is offered in other departments in other courses, there are currently no courses that cover the content specific to Paramedicine.
- 2.5 Relationship of the proposed course to courses offered in other institutions: A search of benchmark universities revealed:
 - University of Northern Iowa – no Paramedic courses
 - Middle Tennessee State University – has paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion
 - Towson University – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
 - Oakland University – has Paramedic courses but states that no other courses may transfer.
 - Eastern Illinois University – has no Paramedic courses

Kentucky programs:

- Spalding University – has a Paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree

completion. The course is not offered in the university setting – only as a degree completion.

- Owensboro Community and Tech College – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
- Eastern Kentucky University – has Paramedic courses that are structured very much like the proposed courses. EMT-B is not a pre-requisite but the other courses are offered as sections

3. Discussion of proposed course:

- 3.1 Course objectives: The student will be able to demonstrate technical proficiency in all skills necessary to fulfill the role of entry level paramedic when treating:
- Patients with OB or GYN emergencies
- 3.2 Content outline: Introduce advanced and continue basic skill management of:
- Simulated birth
 - OB emergencies
 - GYN emergencies
- 3.3 Student expectations and requirements: Skill return demonstrations, various projects and assignments. This is a pass/fail course. If the student fails the course, they may apply for readmission to the program. Application for readmission may be considered by the program instructor of record.
- 3.4 Tentative texts and course materials:
Sanders, M.J. (2007) *Paramedic Textbook*. St. Louis, MO: Elsevier Mosby.

4. Resources:

- 4.1 Library resources: Adequate
- 4.2 Computer resources: Adequate

5. Budget implications:

- 5.1 Proposed method of staffing: Current faculty
- 5.2 Special equipment needed: None
- 5.3 Expendable materials needed: None
- 5.4 Laboratory materials needed: Yes – see lab form

6. Proposed term for implementation: Fall 2011

7. Dates of prior committee approvals:

Allied Health Department/Division: _____ March 18, 2011 _____

CHHS Undergraduate Curriculum Committee _____ 4/6/11 _____

Undergraduate Curriculum Committee _____

University Senate _____

Attachment: Bibliography, Library Resources Form, Course Inventory Form

Proposal Date: March 7, 2011

**College Of Health and Human Services
Department of Allied Health
Proposal to Create a New Course
(Action Item)**

Contact Person: Lynn Austin, Lynn.Austin@wku.edu, 745-3827
Lee Brown, Lee.Brown@wku.edu, 745-5865

1. Identification of proposed course:

- 1.1 Course prefix and number: AH 109
- 1.2 Course title: Paramedicine V
- 1.3 Abbreviated course title: Paramedicine V
- 1.4 Credit hours: 9
- 1.5 Type of course: Lecture (L)
- 1.6 Prerequisites/corequisites: Prerequisite AH 107, Corequisite AH 110
- 1.7 Course catalog listing: Pediatrics, geriatrics, patients with special challenges, rescue, hazardous materials/biochemical scenes, and determination of death.

2. Rationale:

- 2.1 Reason for developing the proposed course: Western Kentucky University would like to offer the Paramedicine curriculum in order for students to be able to sit for the National Registry of EMT Paramedic exam. This is the fifth course in the series of courses.
- 2.2 Projected enrollment in the proposed course: 20 based on enrollment in similar programs at the community college
- 2.3 Relationship of the proposed course to courses now offered by the department: There are currently no courses offered in this discipline.
- 2.4 Relationship of the proposed course to courses offered in other departments: While some content is offered in other departments in other courses, there are currently no courses that cover the content specific to Paramedicine.
- 2.5 Relationship of the proposed course to courses offered in other institutions: A search of benchmark universities revealed:
 - University of Northern Iowa – no Paramedic courses
 - Middle Tennessee State University – has paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion
 - Towson University – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
 - Oakland University – has Paramedic courses but states that no other courses may transfer.
 - Eastern Illinois University – has no Paramedic courses

Kentucky programs:

- Spalding University – has a Paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion.
- Owensboro Community and Tech College – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
- Eastern Kentucky University – has Paramedic courses that are structured very much like the proposed courses. EMT-B is not a pre-requisite but the other courses are offered as sections

3. Discussion of proposed course:

3.1 Course objectives: At the end of the course the student will be able to:

- Assess and manage a neonate
- Assess and manage a pediatric patient
- Assess and manage a geriatric patient
- Assess and manage a patient with special challenges
- Assess and manage mass casualty scenes
- Assess and manage crime scenes
- Assess and manage rescue scenes
- Assess and manage hazardous material/biochemicals scenes
- Assess and pronounce death

3.2 Content outline: Introduce advanced and continue basic knowledge of

- neonates
- pediatrics
- geriatrics
- patients with special challenges
- mass casualty scenes
- crime scenes
- rescues
- hazardous materials/biochemicals
- death assessment

3.3 Student expectations and requirements: Quizzes, written exams, various projects and assignments. A grade of C or better must be earned to progress to AH 111. If the student fails to achieve a C, they may apply for readmission to the program. Application for readmission may be considered by the program instructor of record.

3.4 Tentative texts and course materials:

Sanders, M.J. (2007) *Paramedic Textbook*. St. Louis, MO: Elsevier Mosby.

4. Resources:

4.1 Library resources: Adequate

4.2 Computer resources: Adequate

5. Budget implications:

5.1 Proposed method of staffing: Current faculty

5.2 Special equipment needed: None

5.3 Expendable materials needed: None

5.4 Laboratory materials needed: None

6. Proposed term for implementation: Fall 2011

7. Dates of prior committee approvals:

Allied Health Department/Division: March 18, 2011

CHHS Undergraduate Curriculum Committee 4/6/11

Undergraduate Curriculum Committee _____

University Senate _____

Attachment: Bibliography, Library Resources Form, Course Inventory Form

Proposal Date: March 7, 2011

**College Of Health and Human Services
Department of Allied Health
Proposal to Create a New Course
(Action Item)**

Contact Person: Lynn Austin, Lynn.Austin@wku.edu, 745-3827
Lee Brown, Lee.Brown@wku.edu, 745-5865

1. Identification of proposed course:

- 1.1 Course prefix and number: AH 110
- 1.2 Course title: Paramedicine Lab V
- 1.3 Abbreviated course title: Paramedicine Lab V
- 1.4 Credit hours: 1
- 1.5 Type of course: Lecture/Lab (C)
- 1.6 Prerequisites/corequisites: Prerequisite AH 108, Corequisite AH 109
- 1.7 Course catalog listing: Pediatrics, geriatrics, patients with special challenges, rescue, hazardous materials/biochemical scenes, and determination of death. Students are responsible for arranging own transportation to assigned sites. (Course fee, Grading: pass/fail)

2. Rationale:

- 2.1 Reason for developing the proposed course: The proposed course is the clinical/lab component for the proposed AH 109.
- 2.2 Projected enrollment in the proposed course: 20 based on enrollment in similar programs at the community college
- 2.3 Relationship of the proposed course to courses now offered by the department: There are currently no courses offered in this discipline.
- 2.4 Relationship of the proposed course to courses offered in other departments: While some content is offered in other departments in other courses, there are currently no courses that cover the content specific to Paramedicine.
- 2.5 Relationship of the proposed course to courses offered in other institutions: A search of benchmark universities revealed:
 - University of Northern Iowa – no Paramedic courses
 - Middle Tennessee State University – has paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion
 - Towson University – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
 - Oakland University – has Paramedic courses but states that no other courses may transfer.
 - Eastern Illinois University – has no Paramedic courses

Kentucky programs:

- Spalding University – has a Paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion.
- Owensboro Community and Tech College – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
- Eastern Kentucky University – has Paramedic courses that are structured very much like the proposed courses. EMT-B is not a pre-requisite but the other courses are offered as sections

3. Discussion of proposed course:

- 3.1 Course objectives: The student will be able to demonstrate technical proficiency in all skills necessary to fulfill the role of entry level paramedic when treating:
 - Neonates
 - Pediatrics
 - Geriatrics
 - Patients with special challenges
 - Scenes of mass casualty
 - Scenes involving rescues
 - Scenes that involve hazardous materials/biochemicals
 - Scenes that involve crimes
 - Scenes that involve a fatality
- 3.2 Content outline: Introduce advanced and continue basic skill management of:
 - Neonates
 - Pediatrics
 - Geriatrics
 - Patients with special challenges
 - Mass casualty incidents
 - Rescues
 - Crimes scenes
 - Hazardous materials/biochemicals
 - Death determination
- 3.3 Student expectations and requirements: Skill return demonstrations, various projects and assignments. This is a pass/fail course. If the student fails the course, they may apply for readmission to the program. Application for readmission may be considered by the program instructor of record.
- 3.4 Tentative texts and course materials:
Sanders, M.J. (2007) *Paramedic Textbook*. St. Louis, MO: Elsevier Mosby.

4. Resources:

- 4.1 Library resources: Adequate
- 4.2 Computer resources: Adequate

5. Budget implications:

- 5.1 Proposed method of staffing: Current faculty
- 5.2 Special equipment needed: None
- 5.3 Expendable materials needed: None
- 5.4 Laboratory materials needed: Yes – See lab form

6. Proposed term for implementation: Fall 2011

7. Dates of prior committee approvals:

Allied Health Department/Division: ___ March 18, 2011 ___

CHHS Undergraduate Curriculum Committee 4/6/11

Undergraduate Curriculum Committee _____

University Senate _____

Attachment: Bibliography, Library Resources Form, Course Inventory Form

Proposal Date: March 7, 2011

**College Of Health and Human Services
Department of Allied Health
Proposal to Create a New Course
(Action Item)**

Contact Person: Lynn Austin, Lynn.Austin@wku.edu, 745-3827
Lee Brown, Lee.Brown@wku.edu, 745-5865

1. Identification of proposed course:

- 1.1 Course prefix and number: AH 111
- 1.2 Course title: Paramedicine Lab VI
- 1.3 Abbreviated course title: Paramedicine Lab VI
- 1.4 Credit hours: 2
- 1.5 Type of course: Internship (N)
- 1.6 Prerequisites: AH 109 and AH 110
- 1.7 Course catalog listing: Application/integration of paramedicine concepts in the field environment through a 500 hour internship. Students are responsible for arranging own transportation to assigned sites. (Course fee. Grading: pass/fail)

2. Rationale:

- 2.1 Reason for developing the proposed course: In order to complete the required regulations for students to sit for the National Registry of Emergency Medical Technician Paramedic exam, they must successfully complete a 500 hour EMS internship.
- 2.2 Projected enrollment in the proposed course: 20 based on enrollment in similar programs at the community college
- 2.3 Relationship of the proposed course to courses now offered by the department: There are currently no courses offered in this discipline.
- 2.4 Relationship of the proposed course to courses offered in other departments: While some content is offered in other departments in other courses, there are currently no courses that cover the content specific to Paramedicine.
- 2.5 Relationship of the proposed course to courses offered in other institutions: A search of benchmark universities revealed:
 - University of Northern Iowa – no Paramedic courses
 - Middle Tennessee State University – has paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion
 - Towson University – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
 - Oakland University – has Paramedic courses but states that no other courses may transfer.
 - Eastern Illinois University – has no Paramedic courses

Kentucky programs:

- Spalding University – has a Paramedic completion degree that is structured just like the current AAS-Paramedicine. It is a degree completion. The course is not offered in the university setting – only as a degree completion.
- Owensboro Community and Tech College – has Paramedic courses that are structured very much like the proposed courses. EMT-B pre-requisite and the courses as sections
- Eastern Kentucky University – has Paramedic courses that are structured very much like the proposed courses. EMT-B is not a pre-requisite but the other courses are offered as sections

3. Discussion of proposed course:

3.1 Course objectives:

- The student will be able to demonstrate technical proficiency in all skills necessary to fulfill the role of entry level paramedic.
- This will be evaluated with the use of preceptors at approved emergency medical services locations.

3.2 Content outline:

- Students will be assigned approved emergency medical services (EMS) locations to do the internship.
- This will consist of a total of 500 hours.
- A preceptor will be used to evaluate the paramedic student for verification of skills and knowledge.

3.3 Student expectations and requirements: Critical thinking and application of skills while working in the actual field setting. The paramedic student functions as the treating paramedic under the supervision of a preceptor. This is a pass/fail course. If the student fails the course, they may apply for readmission to the program. Application for readmission may be considered by the program instructor of record.

3.4 Tentative texts and course materials:

Sanders, M.J. (2007) *Paramedic Textbook*. St. Louis, MO: Elsevier Mosby.

4. Resources:

4.1 Library resources: Adequate

4.2 Computer resources: Adequate

5. Budget implications:

5.1 Proposed method of staffing: Current faculty

5.2 Special equipment needed: None

5.3 Expendable materials needed: None

5.4 Laboratory materials needed: None

6. Proposed term for implementation: Fall 2011

7. Dates of prior committee approvals:

Allied Health Department/Division:	__ March 18, 2011 __
CHHS Undergraduate Curriculum Committee	<u>4/6/11</u>
Undergraduate Curriculum Committee	_____
University Senate	_____

Attachment: Bibliography, Library Resources Form, Course Inventory Form

Proposal Date: February 17, 2011

**Potter College of Arts and Letters
Department of Modern Languages
Proposal to Delete a Course
(Consent Item)**

Contact Person: Dr. Laura McGee, laura.mcgee@wku.edu, 745-2401

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: GERM 432
- 1.2 Course title: History of German Language
- 1.3 Credit hours: 3

2. Rationale for the course deletion:

Course has not been offered since fall of 1990. Other upper level German courses now constitute the regular rotation of courses offered.

3. Effect of course deletion on programs or other departments, if known:

None.

4. Proposed term for implementation: Fall 2011

5. Dates of prior committee approvals:

Modern Languages Department: March 22, 2011

Potter College Curriculum Committee April 7, 2011

Undergraduate Curriculum Committee _____

University Senate _____

Attachment: Course Inventory Form

Proposal Date: Feb 1, 2011

**Potter College of Arts and Letters
Department of English
Proposal to Create a New Minor Program
(Action Item)**

Contact Person: Elizabeth Grace Winkler, elizabeth.winkler@wku.edu; 745-2415.

1. Identification of program:

1.1 Program title: Minor in Teaching English as a Second Language (TESL)

1.2 Required hours in minor program: 19

1.3 Special information: None.

Catalog description: The minor in Teaching English as a Second Language (TESL) will prepare students interested in linguistics and language teaching to pursue teaching opportunities in private corporations or overseas in both corporations and public schools. The minor in Teaching English as a Second Language requires a minimum of 19 credit hours, including either ENG 104, 302, or 304 (or the equivalent), and ENG 407, 408, 469, 470, and 471. In addition, all students will be required to complete one year (two semesters) of the same international language classes at the college level. ENG 104, 302, or 304 (or equivalent) is a prerequisite for ENG 407. English 407 is the prerequisite for 408. ENG 471 (Practicum) must be completed at the end of coursework. **Students who complete the TESL minor and also qualify for teacher certification may also qualify for the TESL endorsement.**

2. Rationale:

2.1 Reason for developing the proposed minor program: Currently we offer an undergraduate endorsement in TESL that must be earned in addition to a major and a minor. This adds at least a semester to a student's college career. The program is substantial enough to stand as a minor. English and various Education majors will be particularly interested in pursuing this option, though it will be open to all. Students earning teacher certification at any level could strengthen their credentials and their flexibility with this minor. Students not pursuing teacher certification would be credentialed to teach in private schools in the U.S. and in language schools or businesses abroad. Globally, there is a rising need for trained professionals in the field of teaching English as a second or foreign language.

2.2 Projected enrollment in the proposed minor program: Based on inquiries from our students and the demand in public and private schools for TESL instruction, we estimate we will have 15 minors the first year and project steady moderate growth thereafter.

2.3 Relationship of the proposed minor program to other programs now offered by the department: The coursework parallels the endorsement program already offered for Education majors. Students completing the minor would at the same time earn

the endorsement, the preferred credential, **if they also complete requirements for teacher certification.**

- 2.4 Relationship of the proposed minor program to other university programs: There is no overlap with any other degree programs in other departments with the exception of the international language requirement, which could increase enrollment in Modern Languages.
- 2.5 Similar minor programs offered elsewhere in Kentucky and in other states (including programs at benchmark institutions): The University of Northern Iowa, Brigham Young University, Northwestern, Missouri State, James Madison, and Penn State all offer minors in TESL. In Kentucky, UL, ECU, Murray, and Georgetown offer the TESL Endorsement but not the minor. Ours would be the only TESL minor in the state, a clear advantage.
- 2.6 Relationship of the proposed minor program to the university mission and objectives: As a leading American university with international reach, it is important that we develop programs that provide our students opportunities to expand their horizons beyond the US context and learn how to be citizens of the world. A linguistic understanding of language diversity accompanied by the real-world skills this program provides will prepare our students to be good international citizens as well as to pursue career options both here and abroad. In addition, since few U.S. universities provide linguistics-related majors or minors, this program will give students an advantage should they apply to graduate programs in linguistics and/or TESL.

- 3. **Objectives of the proposed minor:** Students who complete this program will gain a theoretical understanding of how languages are learned (most specifically, how English is learned by non-native speakers), different methodologies associated with language instruction and learning, and practical experience in the classroom application of this knowledge. This program will prepare students to become ESL instructors in public schools (if they have teacher certification), to become ESL instructors in private institutions or corporations in the U.S. or abroad, and to successfully pursue graduate work in linguistics and/or TESL.

4. **Curriculum:**

ENG 104 Introduction to Linguistics OR 302 Language and Communication OR 304 English Language (or the equivalent)

ENG 407 Linguistic Analysis: A study of current linguistic theory that includes the important levels of language as a means of communication, as well as various theories and applications of linguistic theory to other fields of study, particularly language teaching. (3)

ENG 408 Sociolinguistics and Psycholinguistics: A study of how sociology and psychology contribute to the study of linguistics. Emphasis is given to social and regional dialects, first and second language acquisition, and speech production. (3)

ENG 469 Theories of Second Language Acquisition: A study of theories, methods, and approaches for teaching English as a second or foreign language and of other foreign languages. (3)

ENG 470 TESL Materials and Methods: A course designed to develop skills, procedures, and strategies for teaching and utilizing materials and for developing teacher-made materials to teach ESL/EFL and for other international languages. (3)

ENG 471: TESL Practicum: Supervision, observation, and instruction in public schools or other appropriate settings, culminating in the production of a portfolio. The class consists of 30 clock teaching hours and 15 class hours. (4)

Additional Requirement: One year of college level international language instruction

5. **Budget implications:** None.
6. **Proposed term for implementation:** Fall 2011.
7. **Dates of prior committee approvals:**

TESL Committee	2/8/2011
English Department	2/25/2011
PCAL Curriculum Committee	3/3/2011
Undergraduate Curriculum Committee	_____
University Senate	_____

Attachment: Program Inventory Form

Proposal Date: 1/27/2011

**Potter College of Arts and Letters
Department of Art
Proposal to Revise A Program
(Action Item)**

Contact Person: Brent Oglesbee, brent.oglesbee@wku.edu, 745-6566

1. Identification of program:

- 1.1 Current program reference number: 509
- 1.2 Current program title: Bachelor of Arts, Visual Studies
- 1.3 Credit hours:
 - BA Visual Studies, Studio Concentration - 49 semester hours
 - BA Visual Studies, Art Education Concentration – 66 semester hours

2. Identification of the proposed program changes:

- Deletion of art history electives, ART 300, 301, 302, 303
- Revised listing of upper level art history electives to include: ART 305, 315, 316, 408, 409, 410
- Revision of the student teaching listing requirements for art education concentration from 10 hours total of SEC 490 to 10 hours total selected from two of the following: ELED 490 (5 hours), MGE 490 (5 hours), or SEC 490 (5 hours).

3. Detailed program description:

BA Visual Studies, studio track	Hrs.	Proposed BA Visual Studies, studio track	Hrs.
ART 130 Design	3	ART 130 Design	3
ART 131 3-D Design	3	ART 131 3-D Design	3
ART 140 Drawing	3	ART 140 Drawing	3
ART 105 History of Art to 1300	3	ART 105 History of Art to 1300	3
ART 106 History of Art since 1300	3	ART 106 History of Art since 1300	3
2 upper-level elective art history courses ART 300, 301, 302, 303, 312, 313, 314, 325, 334, 390, 401, 403, 405, 407, 445, 494, PHIL 305	6	2 upper-level elective art history courses ART 305 , 312, 313, 314, 315, 316 , 325, 334, 390, 401, 403, 405, 407, 408, 409, 410 , 445, 494, PHIL 305	6
Any three of the following basic studios	9	Any three of the following basic studios	9
ART 220 Ceramics		ART 220 Ceramics	
ART 231 Graphic Design		ART 231 Graphic Design	
ART 240 Drawing		ART 240 Drawing	
ART 243 Digital Media		ART 243 Digital Media	
ART 250 Printmaking		ART 250 Printmaking	
ART 260 Painting		ART 260 Painting	
ART 270 Sculpture		ART 270 Sculpture	
ART 280 Weaving		ART 280 Weaving	
2 upper-level elective studio courses	6	2 upper-level elective studio courses	6

3 upper-level studio courses in one medium	9	3 upper-level studio courses in one medium	9
ART 432 Portfolio	3	ART 432 Portfolio	3
ART 434 Capstone Seminar	1	ART 434 Capstone Seminar	1
Total semester hours	49	Total semester hours	49

BA Visual Studies, Art Ed. concentration	Hrs.	BA Visual Studies, Art Ed. concentration (proposed)	Hrs.
ART 130 Design	3	ART 130 Design	3
ART 131 3-D Design	3	ART 131 3-D Design	3
ART 140 Drawing	3	ART 140 Drawing	3
ART 105 History of Art to 1300	3	ART 105 History of Art to 1300	3
ART 106 History of Art since 1300	3	ART 106 History of Art since 1300	3
ART 325 Art of Asia, Africa, Americas	3	ART 325 Art of Asia, Africa, Americas	3
1 upper level art history elective	3	1 upper level art history elective	3
ART 300, 301, 302, 303, 312, 313, 314, 334, 390, 401, 403, 405, 407, 445, 494, PHIL 305		ART 305 , 312, 313, 314, 315, 316 , 334, 390, 401, 403, 405, 407, 408, 409, 410 , 445, 494, PHIL 305	
ART 240	3	ART 240	3
ART 340	3	ART 340	3
Choose six of the following basic studios	18	Choose six of the following basic studios	18
ART 220 Ceramics		ART 220 Ceramics	
ART 231 Graphic Design		ART 231 Graphic Design	
ART 243 Digital Media		ART 243 Digital Media	
ART 250 Printmaking		ART 250 Printmaking	
ART 260 Painting		ART 260 Painting	
ART 270 Sculpture		ART 270 Sculpture	
ART 280 Weaving		ART 280 Weaving	
3 upper level studio elective courses	9	3 upper level studio elective courses	9
ART 311 Found. of Art Ed. & Methods I	3	ART 311 Found. of Art Ed. & Methods I	3
ART 411 Found. of Art Ed. & Methods II	3	ART 411 Found. of Art Ed. & Methods II	3
ART 413 Found. of Art Ed. & Methods III	3	ART 413 Found. of Art Ed. & Methods III	3
ART 490	3	ART 490	3
EDU 250	3	EDU 250	3
PSY 310	3	PSY 310	3
EXED 330	3	EXED 330	3
EDU 489	3	EDU 489	3
SEC 490	10	Choose two of three, 5 hours each for a total of 10 hours: SEC 490, ELED 490, MGE 490	
Total semester hours	88	Total semester hours	88

4. Rationale for the proposed program change:

- Newly approved art history courses cover the topics found in ART 300, 301, 302, 303, making these courses unnecessary for our majors.

- The department has had a series of art history courses individually approved but neglected to revise the program concentrations they were intended to serve. This action will ensure students in both Studio and Art Education Concentrations see all the upper level art history electives available to them via the iCAP audit system.
- Art Education majors have been assigned to two of the three student teaching courses, SEC 490, ELED 490, or MGE 490 for a total of 10 hours. Currently iCAP recognizes 10 hours of SEC 490 only as appropriate.

5. Proposed term for implementation and special provisions: Fall 2011

6. Dates of prior committee approvals:

Art Department/Division:	01/31/2011
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Potter College Curriculum Committee	03/03/2011
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Professional Education Council (if applicable)	03/16/2011
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Undergraduate Curriculum Committee

University Senate

Attachment: Program Inventory Form

March 18, 2011

Gordon Ford College of Business (GFCB)
Department of Accounting
Proposal to Revise A Program
(Action Item)

Contact Person: Steve Wells, steve.wells@wku.edu, (270) 745-3895

1. Identification of program:

- 1.1 Current program reference number: 602
- 1.2 Current program title: Bachelor of Science in Accounting
- 1.3 Credit hours: 120

2. Identification of the proposed program changes:

- A. Reduce number of required hours in elective Accounting or Business from six (6) hours to three (3) hours.
- B. Replace with a General University Elective of three (3) hours.

3. Detailed program description:

Current Program		Proposed Program	
Business Core	42 Hours	Business Core	42 Hours
Accounting Required Classes:	22 Hours	Accounting Required Classes:	22 Hours
ACCT 300		ACCT 300	
ACCT 301		ACCT 301	
ACCT 310		ACCT 310	
ACCT 312		ACCT 312	
ACCT 402		ACCT 402	
ACCT 430		ACCT 430	
ACCT 450		ACCT 450	
Accounting Required Electives		Accounting Required Electives	
Pick two courses from this list	6 Hours	Pick two courses from this list	6 Hours
ACCT 401		ACCT 401	
ACCT 410		ACCT 410	
ACCT 420		ACCT 420	
ACCT 431		ACCT 431	
ACCT 451		ACCT 451	
ACCT OR BUS ELECTIVE	6 Hours	ACCT OR BUS ELECTIVE	3 Hours
ACCT 499	1 Hours	ACCT 499	1 Hours

4. **Rationale for the proposed program change:** Reducing the total number of hours for the undergraduate degree from 128 to 120 hours effectively eliminated the opportunity for accounting majors to take a general university elective. This proposal reduces the required professional/business electives from 6 hours to 3 hours. This provides students who major in accounting the opportunity to take a general university elective if they so desire. This does not eliminate their option to take another accounting/business elective as the general university elective if they so elect.
5. **Proposed term for implementation and special provisions (if applicable):** Fall 2011
6. **Dates of prior committee approvals:**
- | | |
|------------------------------------|--------------------------|
| Accounting Department | <u>December 15, 2010</u> |
| GFCB Curriculum Committee | <u>April 07, 2011</u> |
| Undergraduate Curriculum Committee | _____ |
| University Senate | _____ |

Attachment: Program Inventory Form

Proposal Date: February 4, 2011

**Ogden College of Science and Engineering
Department of Mathematics and Computer Science
Proposal to Revise Course Catalog Listing
(Consent Item)**

Contact Person: Summer Bateiha, summer.bateiha@wku.edu, (270)745-5491

1. Identification of course:

- 1.1 Course prefix (subject area) and number: MATH 304
- 1.2 Course title: Functions, Applications and Explorations
- 1.3 Credit hours: 3.0

2. Current course catalog listing: In-depth study of mathematical topics that are used in teaching pre-calculus and transition-to-calculus courses at the secondary school level. Modeling with linear, exponential, and trigonometric functions; curve fitting; discrete and continuous models.

3. Proposed course catalog listing: In-depth study of mathematical topics used in teaching pre-calculus and transition-to-calculus courses at the middle and secondary school level. Modeling with linear, exponential, and trigonometric functions; curve fitting; discrete and continuous models.

4. Rationale for revision of the course catalog listing: Preservice mathematics teachers at both the middle and secondary levels are required to take this course. Originally the catalog described the course as applicable only to teaching at the secondary level; however, middle grades teachers can use the content of this course to guide them in providing a foundation in functions and models to middle school students who may enroll in pre-calculus and transition-to-calculus courses in secondary school. The proposed change is the addition of the words “middle and” before “secondary school level,” in order to reflect more accurately who this course is geared for.

5. Proposed term for implementation: Spring 2012

6. Dates of prior committee approvals:

Mathematics Department/Division: March 3, 2011

Ogden Curriculum Committee April 7, 2011

Professional Education Council (if applicable) April 13, 2011

Undergraduate Curriculum Committee _____

University Senate _____

Attachment: Course Inventory Form

Proposal Date: 1/31/2011

**Ogden College of Science and Engineering
Department of Mathematics and Computer Science
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)**

Contact Person: Jonathan Quiton, jonathan.uiton@wku.edu, 745-2441

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: STAT 301
 - 1.2 Course title: Introductory Probability and Applied Statistics
 - 1.3 Credit hours: 3.0
- 2. Current prerequisites/corequisites/special requirements:**

Prerequisite: MATH 136 or MATH 142
- 3. Proposed prerequisites/corequisites/special requirements:**

Prerequisite: MATH 136 or MATH 142, with a grade of C or better.
- 4. Rationale for the revision of prerequisites/corequisites/special requirements:**

This revision complies with the current departmental requirement that all mathematics courses listed as prerequisites for other MATH/STAT courses must be completed with grades of C or better.
- 5. Effect on completion of major/minor sequence:**

Not applicable
- 6. Proposed term for implementation:**

Spring 2012
- 7. Dates of prior committee approvals:**

Department of Mathematics and Computer Science	March 3, 2011
OCSE Curriculum Committee	April 7, 2011
Professional Education Council	April 13, 2011
Undergraduate Curriculum Committee	April 28, 2011
University Senate	

Attachment: Course Inventory Form

Proposal Date: 1/31/2011

**Ogden College of Science and Engineering
Department of Mathematics and Computer Science
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)**

Contact Person: Jonathan Quiton, jonathan.uiton@wku.edu, 745-2441

1. Identification of course:

- 1.1 Course prefix (subject area) and number: STAT 330
- 1.2 Course title: Introduction to Statistical Software
- 1.3 Credit hours: 3.0

2. Current prerequisites/corequisites/special requirements:

Prerequisite: 3 hours of undergraduate statistics and junior standing or consent of instructor.

3. Proposed prerequisites/corequisites/special requirements:

Prerequisite: 3 hours of undergraduate statistics with a grade of C or better, or consent of instructor.

4. Rationale for the revision of prerequisites/corequisites/special requirements:

Completion of an undergraduate statistics course with a grade of C or better will provide students with the necessary foundation in introductory statistics; hence, junior standing is no longer required.

5. Effect on completion of major/minor sequence:

Not applicable

6. Proposed term for implementation:

Fall 2011

7. Dates of prior committee approvals:

Department of Mathematics and Computer Science March 3, 2011

OCSE Curriculum Committee April 7, 2011

Undergraduate Curriculum Committee _____

University Senate _____

Attachment: Course Inventory Form

Proposal Date: March 14, 2011

**Ogden College of Science and Engineering
Department of Geography and Geology
Proposal to Reactivate a Suspended Course
(Consent Item)**

Contact Person: David Keeling (david.keeling@wku.edu), 5-4555

- 1. Identification of course:**
 - 1.1 Current course prefix (subject area) and number: GEOL 490
 - 1.2 Course title: Petroleum Geology
 - 1.3 Credit hours: 3
- 2. Rationale for the course reactivation:** Instructor with professional experience in petroleum geology will offer this course in Fall 2011.
- 3. Effect of course reactivation on programs or other departments, if known:**
No known adverse effects.
- 4. Proposed term for implementation:** Fall 2011
- 5. Dates of prior committee approvals:**

Geography and Geology Department	_____ 2/23/2011 _____
Ogden Curriculum Committee	_____ 4/07/2011 _____
Undergraduate Curriculum Committee	_____
University Senate	_____

Attachment: Course Inventory Form

Proposal Date: February 21, 2011

**Ogden College of Science and Technology
Department of Mathematics and Computer Science
Proposal to Revise A Program
(Action Item)**

Contact Person: Richard Schugart, richard.schugart@wku.edu, 745-2947
Nezam Iraniparast, nezam.iraniparast@wku.edu, 745-6218

1. Identification of program:

- 1.4 Current program reference number: 417
- 1.5 Current program title: Minor in Mathematics
- 1.6 Credit hours: minimum of 18 hours

2. Identification of the proposed program changes:

- Require MATH 237.
- Change requirement of MATH 307 to either MATH 307 or MATH 370.
- Increase required coursework beyond foundational sequence from two courses to at least nine credit hours.
- Allow any 300- or 400-level MATH course to count toward the minor, except MATH 304, 308, 403, 411, 413, 421, and 490.
- Allow MATH 398 to count toward the minor only if the student also completes MATH 498.
- Increase number of credit hours in the minor from 18 to 24.

3. Detailed program description:

Current Program	Proposed Program
<p>Minor in Mathematics</p> <p>A minor in mathematics (reference number 417) requires a minimum of 18 semester hours. The student who elects a minor is provided a minor that requires at least eighteen semester hours of mathematics. In addition to the foundational sequence (MATH 136, 137, 307*) this student is required to select two courses from MATH 237, 305, 310, 337, 382, or STAT 301**. Students will need to take an additional course in order to meet the requirements of at least 18 semester hours of mathematics with at least half of these hours at the 300-level or above.</p> <p>* Students majoring in engineering may replace MATH 307 with MATH 350.</p> <p>** Students may not count both MATH 382 and STAT 301 in the minor.</p>	<p>Minor in Mathematics</p> <p>A minor in mathematics (reference number 417) requires a minimum of 24 18 semester hours.</p> <p>The student who elects a minor is provided a minor that requires at least eighteen semester hours of mathematics. In addition to the foundational sequence (MATH 136, 137, 237, and either 307 or 370 307*), this the student is required to select two courses at least nine hours from MATH 3XX*, MATH 4XX*, 237, 305, 310, 337, 382, or STAT 301**. Students will need to take an additional course in order to meet the requirements of at least 18 semester hours of mathematics with at least half of these hours at the 300-level or above.</p> <p>* Students majoring in engineering may replace MATH 307 with MATH 350.</p> <p>*Students may not count MATH 304, 308, 403, 411, 413, 421, or 490 toward the minor. MATH 398 may count toward the minor only if the student completes MATH 498.</p> <p>** Students may not count both MATH 382 and STAT 301 in the minor.</p>

4. Rationale for the proposed program changes:

- MATH 237 is a prerequisite for many 300/400-level courses and provides the foundation for many of the courses the student might elect to take for the minor.
- MATH 370 includes important topics from MATH 307 and provides engineering students and mathematics minors with an overview of fundamental topics in applied mathematics.
- MATH 136, 137, and 237 are 4-credit-hour courses, yielding 12 hours below the 300-level. In order to satisfy the university's minimum requirement for upper-level courses in a program, the student must complete at least 12 additional hours at the 300- or 400-level.
- MATH 304, 308, 403, 411, 413, 421, and 490 are courses for students preparing to teach middle grades or secondary mathematics. These courses are not suitable for a student seeking a minor in mathematics.
- MATH 398 is a one-credit-hour course intended to prepare the student for MATH 498.
- The above changes increase the minimum number of hours in the minor from 18 to 24.

5. Proposed term for implementation and special provisions (if applicable):
Fall, 2011

6. Dates of prior committee approvals:

Dept. of Mathematics & Computer Science: March 3, 2011

Ogden College Curriculum Committee April 7, 2011

Undergraduate Curriculum Committee _____

University Senate _____

Attachment: Program Inventory Form

Proposal Date: February 23, 2011

**Ogden College of Science and Engineering
Department of Geography and Geology
PROPOSAL TO REVISE A PROGRAM
(Action Item)**

Contact Person: Dr. David Keeling (david.keeling@wku.edu), 745-4555

1. Identification of program:

1.1 Reference number: 475

1.2 Current program title: Minor in Sustainability

1.3 Credit hours: 21 Semester Hours Minimum

2. Identification of the proposed changes:

- Add GEOG 489 Alternatives in Sustainability as a required course option.

3. Detailed program description:

Current Program	Proposed Program
Required Courses 9 hours	Required Courses 9 hours
GEOG 280, 380, GEOG 495	GEOG 280 Intro to Env. Science 3 GEOG 380 Global Sustainability 3 GEOG 495 Sustainability Practicum 3 OR GEOG 489 Alternatives in Sustainability 3
Elective Courses 12 hours [At least one course from each of the four clusters, with no more than six hours of cluster courses taken from any single discipline.]	Elective Courses 12 hours [At least one course from each of the four clusters, with no more than six hours of cluster courses taken from any single discipline.]
<i>CLUSTER A:</i> ANTH 442 GEOG 444 SOCL 470 <i>CLUSTER B:</i> ECON 430 GEOG 471 GEOG 487 <i>CLUSTER C:</i> BIOL 315 GEOL 415 GEOG 427	<i>CLUSTER A:</i> ANTH 442 Ecological and Economic Anthropology GEOG 444 Environmental Ethics SOCL 470 Environmental Sociology <i>CLUSTER B:</i> ECON 430 Env. & Resources Economics GEOG 471 Natural Resource Mgemnt GEOG 487 Env. Law and Policy <i>CLUSTER C:</i> BIOL 315 Ecology

GEOG 455 ENV 375 PH 385 <i>CLUSTER D:</i> AGRO 454 AMS 470 CE 351 GEOG 474 ENV 460		GEOL 415 Environmental Geology GEOG 427 Water Resources GEOG 455 Global Env. Change ENV 375 Intro to Water Resources PH 385 Environmental Health PHYS 100 Physics of Energy <i>CLUSTER D:</i> AGRO 454 Soil Management & Consv AMS 470 Land Development CE 351 Environmental Engineering GEOG 474 Environmental Planning ENV 460 Environmental Management	
Program Total hours	21	Program Total	21 hours

4. Rationale for proposed program revisions:

GEOG 489 is a new capstone course designed to provide students with opportunities to focus on alternative approaches to sustainability practices.

5. Proposed term for implementation: Fall 2011

6. Dates of prior committee approvals:

Department of Geography and Geology 2/23/2011

Ogden Curriculum Committee 4/07/2011

University Curriculum Committee _____

University Senate _____

Attachment: Program Inventory Form

Proposal Date: March 27, 2011

**University College
Department of Interdisciplinary Studies
Proposal to Make Multiple Revisions to a Course
(Action Item)**

Contact Person: Ken Kuehn, kenneth.kuehn@wku.edu, 745-5191

1. Identification of course:

- 1.7 Course prefix (subject area) and number: UC 399
- 1.8 Course title: Special Topics in Interdisciplinary Studies
- 1.9 Credit hours: 3

5. Revise course catalog listing:

- 5.1 Current course catalog listing: A detailed study of selected topics in interdisciplinary studies than lend themselves to interdisciplinary problem solving.
- 5.2 Proposed course catalog listing: A detailed study of selected topics in interdisciplinary studies that lend themselves to interdisciplinary problem solving. Course may be repeated one time with a different topic.
- 5.3 Rationale for revision of course catalog listing: The Special Topics offerings in Interdisciplinary Studies are highly varied and the opportunity for a repeat under a different topic is appropriate.

6. Revise course credit hours:

- 6.1 Current course credit hours: 3
- 6.2 Proposed course credit hours: 3
- 6.3 Rationale for revision of course credit hours: Course may be repeated one time with a different topic. (Note: this proposal is to establish a repeat limit on the course.)

7. Proposed term for implementation: Fall 2011

8. Dates of prior committee approvals:

Department of Interdisciplinary Studies:	<u>March 27, 2011</u>
University College Curriculum Committee	<u>March 28, 2011</u>
Undergraduate Curriculum Committee	<u>April 28, 2011</u>
University Senate	<u></u>

Attachment: Course Inventory Form

Proposal Date: November 4, 2010

**University College
Department of Interdisciplinary Studies
Proposal to Create a New Course
(Action Item)**

Contact Person: Dr. Becky S. Bennett, becky.bennett@wku.edu, 270-745-3095

1. Identification of proposed course:

- 1.1 **Course prefix and number:** IDST 369
- 1.2 **Course title:** Career Related Field Experience
- 1.3 **Abbreviated course title:** Field Experience
- 1.4 **Credit hours and contact hours:** 1 – 3 hours per semester, variable based on number of hours working (1 hr. credit for 10 – 19 hrs. of work/week (140 hours minimum); 2 hrs. for 20 – 29 hrs./week (280 hours minimum); 3 hrs. for 30 or more hrs./week (420 hours minimum)); students may repeat twice for a maximum of 3 total credit hours.
- 1.5 **Type of course:** Internship, Cooperative Education, Practicum (N, O, P)
- 1.6 **Prerequisites:** Junior or Senior standing with a declared major. Instructor permission is required. Work arrangements approved through the Career Services Center with instructor consultation.
- 1.7 **Course catalog listing:** Supervised work experience related to a student's field of study or career goals within a cooperating business, industry, or agency. Students should work directly with the Career Services Center and course instructor to identify goals, secure appropriate work experience, and review course requirements. Students are responsible for all internship related transportation and travel.

2. Rationale:

- 2.1 **Reason for developing the proposed course:** The proposed course provides a means for students to apply classroom knowledge and acquire additional skills in a workplace setting prior to graduation. Additionally, students are provided the opportunity to interact with and exchange ideas with experts within their chosen career field. Engaging in internship and co-op experiences helps students confirm appropriate career and academic major choices; builds both technical and “soft” skill sets; increases student understanding, meaning and interaction/involvement within their course studies; and facilitates informed choice regarding elective

coursework that often leads to increased employability. With unemployment rates among the highest of the past 10 years (Bureau of Labor Statistics), internship and cooperative education experiences help students develop a career network, marketable career-related experience, and post-graduation employment opportunities with intern/co-op employers. As career and vocational concerns form at least a partial basis for numerous choices made and issues expressed by students at the college level and by individuals throughout life, it is extremely important for students to align their academic studies with career decision-making and career-clarifying activity during the college experience. Helping students see their academic studies as applicable to specific career paths has been shown to have a positive impact on the retention and persistence of college students (Keaveney & Young, 1997; Shields, Kara & Kaynak, 2007), and data indicate that career decision-making self-efficacy significantly influences students' intent to persist in higher education (Sandler, 2000). Experiential opportunities and courses that support students in increasing their career-related skills can have a direct impact on college degree completion, retention, and success, factors that remain consistent components of WKU's vision and the recently updated strategic plan which emphasizes degree completion.

2.2 Projected enrollment in the proposed course: Based on interest expressed by students enrolled in Co-op 200, a non-credit, non-graded course, and on enrollment in similar courses at other institutions, beginning enrollments are projected to be 10-15 per semester, increasing over time.

2.3 Relationship of the proposed course to courses now offered by the department: Interdisciplinary Studies does not currently offer an Internship course. It is expected that students within interdisciplinary fields of study would benefit from enrollment in the proposed course as a means of applying course content and knowledge to specific occupations within a workplace setting, allowing them to obtain career focus, connect with potential employers, and develop additional skills and experience.

2.4 Relationship of the proposed course to courses offered in other departments:

Currently, there are approximately 158 distinct programs of study at the undergraduate, graduate and associate degree levels. In recent semesters, there have been only 52 cooperative education, practicum and internship courses offered that are unique to specific programs of study. Only 36 percent of those courses are offered at the 300 level, leaving many students seeking to combine work and learning for skill-building and professional networking outside the classroom, without a means of doing so. The proposed course provides an avenue for students to obtain career-related work experience, increase their career competencies, and engage with professionals within their chosen field, each contributing to their successful employment after graduation. The Career Services Center currently offers Co-op 200, a non-credit, non-graded course charged at the tuition rate of a 1 hour course. Co-op 200 is available to any

student who is unable to obtain co-op or internship credit within their academic major or discipline. While enrolling in Co-op 200 provides a means for students in interdisciplinary majors and others working in an intern/co-op capacity to maintain affiliation with the University for visa status and insurance purposes, it does not allow students to receive appropriate credit and recognition for work performed and learning involved in an internship experience, as would those students enrolled in departmental-specific internship courses. With the initiation of the proposed course, students in interdisciplinary fields of study, and those unable to enroll in an internship course within their own academic department, would have an option for extending learning and practice beyond the classroom.

- 2.5 Relationship of the proposed course to courses offered in other institutions:** In an examination of courses offered by WKU benchmark institutions and schools within the state, only 20%, or 5 of 25, offered an internship/cooperative education course available to students outside specific departments. The proposed course specifically offers WKU an avenue for encouraging the development of interdisciplinary programs of study that will include opportunities for applied learning outside the classroom, similar to those afforded students within academic programs of study where internships already exist.

3. Discussion of proposed course:

3.1 Course objectives:

- To provide students with opportunities to apply course content and knowledge within the workplace setting
- To provide students with awareness of both the technical and “soft” skills required for success in their career field
- To provide students with opportunities to acquire new skills and work with technologies that aren’t available in the academic setting
- To help students develop a network of professional contacts

- 3.2 Content outline:** This course will incorporate hands-on, experiential learning, along with the exchange of ideas and knowledge between the student and workplace experts. Learning will be facilitated by participation in workplace activities that meet specific learning objectives, based upon each student’s occupational goals, and documented in an individual Learning Plan. The Learning Plan is developed by the student, working collaboratively with the course instructor and the student’s workplace supervisor. Learning objectives will be reflective of each student’s goals and the opportunities available within each individual workplace setting.

- 3.3 Student expectations and requirements:** Participation in planned workplace activities will be expected. The activities will be based on the goals and objectives outlined by each student in their **Learning Plan**, which is to be completed at the beginning of the internship. Additionally, students will be required to report on their experience within a **Data Report** (self-evaluation of

learning) and **Final Work Report Narrative** (student reflection paper) at the end of each work period. An **Employer Evaluation** of each student's learning is completed by the worksite supervisor. Additional assignments and readings related to each student's learning goals will be provided by the course instructor.

- 3.4 Tentative texts and course materials:** No text assigned; however, an Intern Handbook will be provided to each student in the course, and a list of web-based reading materials and resources to support interns will be updated regularly on the Career Services Center website.

4. Resources:

- 4.1 Library resources:** Sufficient

- 4.2 Computer resources:** Computerized career assessments, occupational research and job location resources provided by the Career Services Center

5. Budget implications:

- 5.1 Proposed method of staffing:** Career Services Center professional counseling staff and Interdisciplinary Studies departmental staff and faculty

- 5.2 Special equipment needed:** None required

- 5.3 Expendable materials needed:** None required

- 5.4 Laboratory materials needed:** None required

6. Proposed term for implementation: Summer 2011

7. Dates of prior committee approvals:

Department of Interdisciplinary Studies March 3, 2011

University College Curriculum Committee March 28, 2011

Undergraduate Curriculum Committee April 28, 2011

University Senate _____

Attachment: Bibliography, Library Resources Form, Course Inventory Form