

**MINUTES
UNIVERSITY SENATE
JANUARY 22, 2004
GARRETT BALLROOM**

Chair Doug Smith called the meeting to order at 3:30 P.M. **The following members were present:** John All, Darlene Applegate, James Berger, Charles Borders, Christopher Brown, John Bruni, Barbara Burch, Suzie Cashwell, Robert Choate, Linda Coakley, Joshua Collins, Thad Crews II, Debra Crisp, Robert Dietle, Richard Dressler, Claus Ernst, Sam Evans, Kacy Harris, Michelle Hollis, Robert Holman, William Howard, Pamela Jukes, Danita Kelley, Cynthia Mason, Connie Mills, Pat Minors, Patricia Minter, John Moore, Russell Moore, George Musambira, Sharon Mutter, Yvonne Petkus, Keith Phillips, Matt Pruitt, Gary Ransdell, Troy Ransdell, Eric Reed, Sherry Reid, Roger Scott, Sherrie Serros, Vernon Lee Sheeley, Fred Siewers, Nelda Sims, Douglas Smith, Brian Strow, Judy Walker, Jue Wang, Richard Weigel, Mary Wolinski, Edward Yager, Uta Ziegler. **Alternate members present were:** Andrew Ernest for Blaine Ferrell, Michael Carini for Richard Hackney, Bob Reber for Robert Jefferson, Larry Snyder for David Lee, Peter St. Pierre for Raymond Poff. **Members absent with alternate representation were:** Christopher Antonsen, Jim Becker, Michael Binder, Ray Blankenship, John Bonaguro, Elmer Gray, Bill Greenwalt, Jeffrey Hackett, Dan Jackson, Lois Jircitano, Wilma King Jones, Bruce Kessler, Minwoo Lee, Lora Moore, Jane Olmsted, Anne Onyekwuluje, Richard Parker, Sherry Powers, Loren Ruff, Jo-Anne Ryan, Jeffrey Samuels, Bryon Sleugh, Bill Tseng.

REPORT FROM PRESIDENT RANDELL

President Ransdell spoke to the Senate concerning the state-mandated budget cuts. Dr. Ransdell said he has met with Vice Presidents, Deans, Budget Officers and others throughout the Divisions and Colleges concerning the State's \$70 million cut from the state's colleges and universities. WKU's part of this cut will be \$5.6 million, which has to be paid by June 30, Of this amount \$3,280,000 will be a recurring amount. The difference between these two amounts will be non-recurring. Dr. Ransdell said that this is a part of the decision, in which universities were to give back what they had gained in the current fiscal year as part of the \$18.9 million dollars new appropriation. Ransdell said \$3,280,000 of this amount will be our recurring base budget, Ransdell said while this year's cuts would leave deep scars; they will hopefully be the last ones Western will have. He said we have identified every expenditure line in our budget; we have identified every policy that has to do with expenditure of funds, or the collections of funds. We have come up with about 30–40 policy considerations that we're studying at the present and we have come up with about 40–45 cut possibilities. He has asked every one in this group to cut \$7 million out of their budgets and to report back to him in a week. The President said at the next meeting they will apply actual budget dollars and will identify recurring and nonrecurring sources of funds or expenditures to the list we have accumulated and then we will make as many decisions as possible to cover the University's responsibilities. He hopes to have this resolved within a week or ten days. President Ransdell said he believes we will be able to resolve this from a policy standpoint without getting into expensive specific cuts to departments. He said we would also address policy opportunities that generate revenue in the future. Some people will be effected significantly, others will not, but he believes WKU job losses will be at a minimum. He said he will not cut any academic program

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where there is a major or minor. He said he will probably cut utilities but he does not anticipate making cuts to our physical plant deferred maintenance operations budgets.

The President said WKU would probably have a flat state budget in the 2004/05 year funding which will hurt some because we are still growing. However he believes this will be the last budget cut we will deal with for a while, and that in the second year of the coming biennium, 2005/06, he expects to see some recovery and some new funding. The President said he will not raise tuition to offset this budget cut. e said this cut is about efficiencies and reduction. President Ransdell said over the next few weeks, administrators will meet with deans and department heads to try to find ways to cut the budget and meet the demands of the state, but neither academic quality nor the university's vision will be sacrificed.

Approval of the Minutes

The minutes of November 20, 2003 were approved as presented

REPORT FROM THE VICE CHAIR

Vice Chair Jim Berger said the following persons were elected to the University Complaint Committee at the November 2003 meeting: The two faculty representatives are: Matthew Pruitt and Patty Randolph. The two faculty alternates are: Karen Hackney and Stephen Stone. Student representative is Alecea Davis, and the student alternate is: Hollan Holm

University Senate Action Approval

Dr. Barbara Burch, Provost and Vice President for Academic Affairs approved, without exception, the actions taken by the University Senate at its meeting November 20, 2003.

Report from the Chair

1. Smith said several colleges caucused after last meeting and gave him their representatives to the Academic Quality Committee that was set up at the last meeting, others did not, so he asked that those colleges caucus and give him their representatives at this meeting.
2. Chair Smith said there are some Charter changes that need to be made in order to include the new College of Health and Human Services. Along with other changes, if anyone would like to bring a proposal, they may do so through their Senate Representative who will bring the proposal to the Executive Committee. The Executive Committee will look at the proposal, and will suggest whether they are for or against the change. The Committee will bring all proposals forwards with their recommendations to the Senate. The Executive will not stop a Charter change proposal from coming forward to the Senate body, but they will signify if they agree or oppose the proposal.
3. Next Chair Smith said that Senator Lois Jircitano reported that \$1,400 has been collected for the University Fund for Student Assistance, and four students have made request for monies from this account.

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Report from the Faculty Regent

Regent Dietle said the Board of Regents will meet tomorrow for their quarterly meeting. He said there would be not detail discussions of budget cuts at this meeting, because there is no plan of action at this time. Regent Dietle said there will be a called meeting of the Regents within the next month where these issues will be dealt with. Dietle urged every Senator to make their opinions known to administrators, department heads and other leaders as the process is being put into place, because once the Board meets, the plan will be set. He said the President said that to meet this budget cut, "everything is on the table." He has found that "everything" does not mean quite everything. When pressed the President said he is willing to defend the new Academic Quality Initiatives that we recently put into place. Dr. Dietle said he did not have a problem with this, except he thinks that this initiative needs to be considered along with everything else. He does not know how we can seriously consider eliminating existing faculty positions and programs and at the same time add new faculty lines. Dr. Dietle said he would argue, as he has in the past that academics have already been cut and we have always shouldered more than our fair share of past cuts. In the 2001/02 Academic Year the State required WKU to give back one million fifty nine thousand dollars. That amount came from unbudgeted tuition money. In 2002/03 the State had us give back one million four hundred thousand dollars, this was also unbudgeted tuition monies. In this latest cut, everyone agrees that approximately one million in unbudgeted tuition is going back yet again to the state. Regent Dietle said we need to remind ourselves: who generates tuition money? We talk about other auxiliary groups as revenue generating, but we forget sometimes that the classroom is the biggest revenue generator on this campus. And every time we give back large portions of unbudgeted tuition money that impacts the academic mission far more than any other budget unit on this campus. Dr. Dietle said, While he feels it would be unfair for academics to bear no part of this latest cut, it is fair to demand that WKU look at other budget units first before they turn to the Academic Budget.

Report from the Provost and Vice President for Academic Affairs

Provost Burch said that at a previous meeting of the Senate, she said she would share with this body pros and cons for the January Semester. She said this matter will not be addressed for implementation in the 2005 Academic Year, but possibly for the 06 Academic Year. She said she is appointing a committee with representation from all colleges and units who raised questions that need to be addressed, and who may be affected by a "J" term. Dr. Burch said one of the suggestions that the Registrar, Ms. Freida Eggleton, brought to her is one that we will seriously consider; the requirement that the "J" term would not cause serious disruption to the academic year calendar or affect Support Services. We will look at the possibility of unique enrollment opportunity between the end of the fall semester and the beginning of the January term. One option would be a study abroad program; another option may be for on-line study courses. The Provost said we are not limited to one option or the other, and she is asking the committee to determine the relative advantages or disadvantages of this concept. The Provost said that most of the problems are associated with the logistical side; residence halls, food, athletic schedules, etc. She said there is ample time to study this, and she will keep this body informed on the recommendations.

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Next Dr. Burch said, in addressing the budget situation; she has been working closely with the Deans in anticipation of possible budget cuts. She said she believes that it will be easier identify a reoccurring cut of \$3.2 million than it will to come up with the one-time cut of \$5.6 million, as this must come from current resources and we are in the last five months of the academic year. Dr. Burch said much of the carry-forward dollars and current year's budget has been spent or obligated and it will be very difficult. It is her hope however, that the burden of these cuts will be borne in an equitable way and she is confident that the President is committed to this as well. Perhaps one of the positive things that can come from this is, that it may cause us to find some different ways of bringing more transparency to our budgets. The Provost said she has made an effort to consult with Regent Dietle and she said she would continue to do so. She said as soon as we know more, we will make every effort to appropriately share the status of the situation on academic budgets. The Provost also noted that she recognizes that many departments, programs, revenue generating units and grant accounts are operating in the negative and struggling, because this is the seventh month of the academic year and at this date, the carry-forward has not yet been released. She is hopeful that the Board of Regents at their meeting tomorrow will release it. She said that on one should be misled in thinking this is excess dollars that are uncommitted. Included in the carry-forward monies are the F & A from grants, Professional Development Account dollars, Research Grants for Faculty, revenue generating accounts, and some grant dollars. The Provost said many of the departments do not receive this money until it is too late in the year to spend it: She is doing her best to generate understanding that carry-forward is not money that no one needs.

Next, the Provost spoke on an Academic Quality Agenda. She said this is one of the areas the President has said would not be cut because of the commitment to the students; the Academic Quality agenda is for the most part, about support for academics. The Provost said that we are moving forward on Academic Quality, and working with the Deans to put into accounts several categories of money. In December, each Dean submitted a listing of priorities for classroom improvement projects, and we are working with facilities now in scheduling renovations. There is also money for some equipment including service contracts; the colleges will distribute this among departments. There are professional development funds that were allocated on the basis of full-time faculty; this will be coming to the colleges for distribution to departments. Money for faculty positions will also remain for the 30 positions that were approved. There is also money for graduate recruitment, for some expanded advising and retention efforts, and for Honors. Dr. Burch said of anyone has suggestions, she will be glad to receive them.

Standing Committee Reports

- A. **Report from the Faculty Welfare and Professional Responsibilities Committee**
None

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B. Report from the General Education Committee

None

C. Report from the University Curriculum Committee

Senator Darlene Applegate announced that she would like to make two additions to the University Curriculum Committee Consent Agenda that was attached to the Senate Agenda:

- a. Potter College, New Course: THEA 175 University Experience–Performing Arts
- b. Ogden College, New Course: AGRI 175 University Experience–Agriculture, So with these two additions, Senator Applegate moved approval.

Chair Smith asked if any Senator would like to move any Consent Item from the Consent Agenda and move to the Action Agenda. No such requests were made.

The University Curriculum Committee presents the following motions from our November 25 and December 12, 2003 meetings for approval by the University Senate. Proposals marked with asterisks were action items by the UCC.

BOWLING GREEN COMMUNITY COLLEGE

I. Creation of New Courses *

PLS 280C	Contract Law and the Paralegal
PLS 281C	Mediation for the Paralegal
PLS 282C	Tort Law and the Paralegal
PLS 283C	Real Estate Law for the Paralegal

II. Revision of Program *

Ref. No. 276 Paralegal Studies [substitute PLS 283C for RE 273C]

POTTER COLLEGE OF ARTS, HUMANITIES AND SOCIAL SCIENCES

I. Revision of Courses

ENG 404	History of the English Language [prereqs]
ENG 407	Descriptive Linguistics [prereqs]
ENG 408	Psycholinguistics and Sociolinguistics [prereqs]
ENG 409	Practicum in One-to-One Writing Instruction [prereqs]
ENG 412	History of Rhetoric [prereqs]
ENG 455	American Drama [prereqs]
ENG 456	Elizabethan Drama [prereqs]
ENG 458	Modern British Novel [prereqs]

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ENG 459	Modern Drama [prereqs]
ENG 460	Literary Criticism: Historical Perspectives [prereqs]
ENG 481	Chaucer [prereqs]
ENG 482	Shakespeare I [prereqs]
ENG 483	The English Renaissance [prereqs]
ENG 484	The Romantic Movement [prereqs]
ENG 485	The Seventeenth Century [prereqs]
ENG 486	The Eighteenth Century [prereqs]
ENG 487	Dante [prereqs]
ENG 488	Literature of the Victorian Age [prereqs]
ENG 489	The English Novel [prereqs]
ENG 490	The American Novel [prereqs]
ENG 493	Major American Poets [prereqs]
ENG 494	Kentucky Literature [prereqs]
ENG 495	Southern Literature [prereqs]
THEA 101	Acting I [catalog course listing]
THEA 141	Stage Makeup [catalog course listing]
WOMN 400	Feminist Thought [prereqs]

II. Deletion of Course

INT 362 American Institutions and Minorities

III. Revision of Program *

Ref. No. 516 A.B. Art Education [add ART 243 to choices for basic studio courses]

OGDEN COLLEGE OF SCIENCE AND ENGINEERING

I. Creation of New Course *

BIOL 175 University Experience – Biology

GRADUATE COUNCIL

I. One-Time-Only Course Offering [for information only]

PSY 667 Drug Abuse Counseling (Spring 2004) [cross list with CNS 667]

II. Deletion of Program

Ref. No. 068 Master of Arts in English and Allied Language Arts

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Chair Smith called for a vote for the Undergraduate Consent Agenda: The motion carried.

Next, Chair Smith called for a vote on the Graduate Consent Agenda: The motion carried.

New Business

None

Announcements

None

The Chair asked that each College caucus and elect their representatives to the Academic Quality Committee

The meeting adjourned at 4:25 P.M.

Respectfully submitted,

Patricia Minors, Secretary

Lou Stahl, Recorder

The results for the University Caucuses to appoint representatives to the Academic Quality Committee are as follows:

Bowling Green Community College:	Michelle Hollis
College of Education & Behavioral Sciences:	Jim Berger
College of Health and Human Services:	Danita Kelley
Gordon Ford College of Business:	Brian Strow
Ogden College of Science and Engineering:	Sherrie Serros
Potter College of Arts, Humanities & Social Sciences:	Patricia Minter
SGA:	Joshua Collins
University Libraries:	Nelda Sims