WKU Library Advisory Council Minutes
Knicely Conference Center, Ward Elliott Board Room, April 13, 2015

Members in attendance: Nancy Baird, Carl Dobson, Laura Eason, Vicki Fitch, Joann Jones, Howard Margolis, Jerry Martin, Pat Miller, and Miki Wiseman

Library Representatives: Susan Broady, Connie Foster, Kristie Lowry, Kristen Peterson, Jennifer Wilson

Chair Pat Porter Miller called the meeting to order at 5:30pm.

Approval of Minutes
The minutes for January 12, 2015 were reviewed by everyone present. Vicki Fitch made a motion to approve the minutes as written. Nancy Baird seconded. Approved as written.

Old Business
No old business.

Development Report – Kristen Peterson
- Kristie Lowry and Kristen spoke with Denine Torr at Dollar General regarding the cut in the grant received this year. Ms. Torr said it was not anything we did but it was due to their funding year. She did encourage us to apply again next year.
- Kristen mentioned the possibility of establishing a Dean’s Fund for Excellence.

Literary Outreach Report – Kristie Lowry
- 151 authors are coming to Book Fest.
- Kristie talked to Jacinda Townsend about being the author for SOKY Reads in October.
- Money received from the Used Book Sale was $9,000.
- Book Fest is named in the top 10 KY Festivals again for 3rd year in a row.

Marketing and Membership Report – Jennifer Wilson
- Tabloids for the book fest were distributed.
- We took the recommendation of the LAC to sell Squirrel shirts at the Book Fest.
- Met with the Friends committee; we will be updating the brochure for the Friends of WKU Library, and reminders will be in postcard format.
- Author Event Committee – Pat Miller, Miki Wiseman, Jeanne Patterson, and Gayla Warner (old business for July).
- Speaker series - last event of the Barnes & Noble series on Thursday evening is Haiwang Yuan.

Dean Foster provided the following items since the last meeting:
- Congratulations to Vicki Fitch for being an Athena Award nominee. Winner to be announced Thursday.
- Art purchases for Library areas from the US Bank Art Show included Poppies on Floppies to go in the Commons area, Alice in Wonderland, and a photograph by Ryan Dowell.
- This spring has been a heavy but fun time for conferences and a special trip to Harlaxton College in England to see firsthand WKU’s part in the Study Abroad program there. The Association of College & Research Libraries held its biennial meeting in Portland OR, and at the end of Book Fest, Connie left for San Diego for the Academic Library & Development Advancement Network (ALADN) conference which is of great benefit to deans, marketing, and development staff.
- Connie Foster, Brian Coulls, Bryan Carson and Laura DeLancey met with a representative from the Southern Accreditation (SACSCOC) team on Tuesday to answer questions and provide additional information on library services and assessment. Additional faculty met with other SACSCOC reviewers to discuss the Quality Enhancement Plan (QEP) which will focus on Evidence & Argument for several years.
Double doors are on order and will be installed at both openings to Helm 100 (where we had homecoming reception last year) to minimize noise when that room is in use by the Confucius Institute, especially since we are creating new study areas at the end of Helm Reference close to Helm 100.

Beverley Siegrist (School of Nursing) created a new journal, *International Journal of Faith Community Nursing*, that is openly accessible on TopSCHOLAR as of April 1. It is the official journal of Faith Community Nursing International.

Because of our establishing a student scholarship fund, Connie has been invited to attend a Scholarship Celebration Dinner later this month. This is a first for WKU Libraries and she thanks the Council for initiating and continuing to participate in the selection process.

Brian Coutts, Eric Fisher, and Dean Foster visited Glasgow Library with Jed Peterson to design next steps for renovation there. Rearranging security gates, circulation desk, recarpeting, and adding more computers are top priorities.

Glasgow Librarian Chris Robinson-Ngonkola will complete the Leadership Barren County program in May.

**Future discussion items:**
- Consider Friends and community members overseeing Meet the Authors reception next year;
- Keep discussions going about fundraisers.
- Library survey launched today to measure strength and weaknesses in services. It is administered over 3-weeks.
  - Retirements – Nelda Sims, Nada Durham, and Allison Day will leave June 30.
  - Kristie’s position will be posted after approval from provost. It will be on WKU site, in Daily News. Need someone who understands book publishing, and planning major events, web-site skills, team player, full time. Write grants, and work with development. Reports to the Dean.

**New Business**
- The decrease in Dollar General funding was offset somewhat by the low cost of the Book Fest. Meijer’s stepped forward with a $1,000 grant.
- Nominating committee suggested a slate of officers for the 2015-2016 academic year: Chair- Nancy Baird, Vice Chair- Gayla Warner, Secretary- Amy Schneider. Joann Jones made a motion to accept the slate of officers effective at the July 2015 meeting. Jerry Martin 2nd, and motion approved.
- Nancy Baird reported on the Student Assistant Scholarship. Nancy Priest and she reviewed all 14 applications. The award ceremony is May 13th. Pat Miller also helped with review in order to select a winner.
- Pat Miller asked if the board members wanted to do something for Kristie Lowry as she will be leaving her position as Literary Outreach Coordinator as of April 24.
- Everyone will wear squirrel shirts to book fest.
- FUNDRAISER suggestions- Wine and cheese with author reading $35 each or $50 couple. Progressive event to be at library.
- We need to provide friends with a ‘thank you’ event just saying that they are appreciated for being donors, contributors, and sponsors.

**Next Meeting** – July 13, 2015, 5:30pm, in Cravens 100

**October meeting** Augenstein Alumni Center, Guillaume Executive Board Room (2nd floor)

**January 2016** meeting will be in Cravens 100; April will be in Kentucky Library.

Laura Eason motioned to dismiss, Nancy Baird seconded. Meeting adjourned at 6:30pm.