Members in attendance - Nancy Baird, Jane Baker, Carl Dobson, Laura Eason, Joann Jones, Jerry Martin, Pat Porter Miller, Nancy Priest, Amy Schneider, and Miki Wiseman

Library Representatives - Susan Broady, Dean Connie Foster, Sara Volpi, and Jennifer Wilson

Chair Nancy Baird called the meeting to order at 5:30pm. Welcome and introductions of Roxanne Spencer, faculty ERC librarian, and staff Ellen Micheletti and Rebecca Nimmo; and Tara Griffith, the School Grant winner gave an update on the use of the grant.

Approval of Minutes
Miki Wiseman made a motion to approve the minutes of October 12, 2015 as written. Jerry Martin seconded. Approved as written.

Marketing and Membership Report – Jennifer Wilson shared the following items: distributed updated Calendar of Events, flyers for Meijer Used Book Sale, the Take the Lead poster and the next one with will spotlight a biology Saudi Arabia international student; student assistant scholarship winner; undergraduate research award winners; communication plan; and the November reception for the renovated WKU Glasgow Library.

Literary Outreach Report – Sara Volpi discussed: The Meijer Used Book Sale; SOKY Book Fest: 150 confirmed authors, website updated, newsletter; Kentucky Literary Award, booth reservation, t-shirts; author visit to detention center; Crocker Law to provide a Literary Salon Thursday for authors arriving prior to the writers conference/book fest; Open mic held November 21; and Evelyn Thurman award.

Dean’s Report – Connie Foster
The Development Office has position announcements posted for vacancies which, to some degree, will include a replacement for Kristen Peterson who left in November. We definitely miss this staffing expertise.

November brought Homecoming events—a Library Open House; honoring a volunteer, Louise Sauerland in Library Special Collections at the Summit Banquet, and a table at the Hall of Distinguished Alumni luncheon.

On January 20, we will “go live” with our new integrated library system, as we move quickly towards filling the position of Library Discovery & Systems Administrator who will report to the head of Library Technical Services.

We have the opportunity to apply for one-time money, once known as Classroom Improvement Funds that Provost Lee has allocated. Each department and the dean’s office will list projects; then the dean sets priorities and submits for consideration on February 1. Items like additional and larger whiteboards, new furniture for Cravens 5-6 are being considered, as well as 15 tablets for research instruction use in the Kentucky Library.

Old Business – Nancy Baird
- T-shirts at Book fest – new graphic
- Information tables at book fest ($500 per day)
- Dean Foster gave a Demo of TopSCHOLAR, showing Readership Maps and a few new sites.
New Business
Advice: Jennifer sought advice on how the council wanted to learn of events. Updated Calendar (print); attached to Agenda, mailings as they occur; other? The consensus was Email, or handout with email reminder.

Next Meeting – April 4, 2016, 5:30pm, at the Kentucky Building.

Other Dates
Meijer Used Book sale, March 3, 4-6 (Bob Kirby Branch, Warren County Public Library)
Southern Kentucky Book Fest/ Writers Conference/ Children’s Day: April 22-23

Meeting adjourned at 6:45pm.

Respectfully submitted,

Amy Schneider, Secretary

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