

University Libraries/Java City Live Entertainment Committee

Mission: To provide adequate and appropriate planning, networking and implementation required for the establishment of a regular schedule of live entertainment programs and other events in the “Java City” coffee shop in the Helm-Cravens Library Complex.

Committee Membership:

Representatives from University Libraries and academic departments who would sponsor and encourage the participation of their students in these programs as well as interested members of the community. The WKU Dean of Libraries, the Director of Marketing for WKU Dining Services and the Java City Manager shall serve as ex officio members. All committee appointments are the responsibility of the Dean of Libraries.

Meetings

The committee will meet as necessary to plan and schedule the entertainment and promotion of events held in Java City and for special events. At this time the committee will plan for the following schedule:

1. Weekly noontime concerts (one hour in length beginning at midday)
2. Monthly early evening events (6:30pm to 7:30pm)
3. Any special events outside the above mentioned schedule.

Format: The types of events scheduled in Java City will include the following:

1. Musical presentations - limited to acoustical or minimum amplification. Examples of such presentations would include:
 - a. Acoustic folk music with vocals
 - b. Single instrument presentations (pianist)
 - c. Classical music ensemble presentations
 - d. Small acoustic jazz combos
 - e. Small choral presentations
 - f. Songwriter’s “open mike” presentation
2. Poetry or other oratorical presentation
3. Small scale dramatic or comedy presentations

Procedure for potential performers:

Except for the “open mike night,” all persons wishing to perform must contact and receive approval for their intended performance from the committee at least two weeks in advance of the performance. They must sign a performance rights agreement.

The types of events not scheduled in Java City will include:

1. Amplified musical or vocal presentations that will interfere with studying in the library or interfere with other schedules.
2. Presentations which contain questionable lyrics or language. The committee reserves the right to request transcripts of presentations in advance of the performance and reserves the right to refuse or terminate a performance that violates the above-mentioned standard or violates established community standards for public behavior. Part of the standard for appropriate language shall include the guidelines of the F.C.C. for words, which may not be said on broadcast radio or television.

The events scheduled for “Java City” are for entertainment purposes only and hence the committee shall not approve presentations which include partisan political rhetoric or speeches espousing political, racial or religious agendas. This does not include the presentation of religiously oriented music but refers to polemical or evangelizing oratory. The “Java City” events are also not a forum for public debate.

As to avoid any problematic issues associated with public performance and ASCAP regulations, material presented at “open mike” events should be original compositions or material in the public domain. The committee can assist performers in making these determinations.

The Committee reserves the right to prohibit from performing any person judged to be intoxicated or bringing in or using any intoxicating substance in the “Java City” facility.

Promotion/Marketing:

All events organized by this committee shall be promoted as: “Presented by University Libraries and WKU Dining Services” in that order.

Budget: the costs for operating the entertainment events in Java City fall into three categories:

Advertising: minimal cost for flyers can be used to advertise on campus. E-mails can be used for campus wide communications.

Equipment: in order to provide for adequate quality for all performances, a small public address system will be provided. All other expenses associated with a performance are to be borne by the person(s) performing as well as any liabilities both personal and legal.

Compensation: must be kept to a minimal level and only on approval by the Dean of Libraries. Underwriting an individual event or a series will occasionally be sought by the University Libraries’ Director of Development.

Submitted by Jack G. Montgomery, Coordinator, Collection Services and Committee Chair, September 13, 2002. Approved by Michael B. Binder, Dean of Libraries.