

**ELECTRONIC AND CONTINUING RESOURCES REQUEST FORM**  
**Western Kentucky University Libraries**

Date \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**PUBLISHER/ADDRESS:** \_\_\_\_\_

**FORMAT/ACCESS:** ☐ CD/DVD (#discs)    ☐ stand-alone    ☐ Print    ☐ Internet    ☐ E-Journal

☐ E-Book    ☐ Database    ☐ network    ☐ ADA 508 Web Compliant (electronic resources)

☐ Unlimited users or ☐ \_\_\_\_\_ number of users

**DATA TYPE:** ☐ Bibliographic (Index, Abstract, Catalog, etc.)    ☐ Numeric    ☐ Spatial    ☐ Full Text

☐ Multi-Media/Graphic

**EQUIPMENT/SOFTWARE (if required):** \_\_\_\_\_

**RESOURCE ORDER beginning with** \_\_\_\_\_ **Backfiles (yrs if apply)** \_\_\_\_\_

**Cost:** \_\_\_\_\_ **Notes/Indexing** \_\_\_\_\_ **Years Included** \_\_\_\_\_ **Library Location** \_\_\_\_\_

**JUSTIFICATION: Instructional support for course numbers:** \_\_\_\_\_

\_\_\_\_\_ **Remove Print Versions** ☐

**Research support for faculty or graduate studies (describe briefly):** \_\_\_\_\_

**Other:**    ☐ basic for the discipline    ☐ basic reference    ☐ extracurricular    ☐ library support

**Requested by:** \_\_\_\_\_ **Dept(s). Or Area(s) and Fund Code** \_\_\_\_\_

**Library Rep.:** \_\_\_\_\_ **Librarian:** \_\_\_\_\_

**Recommendation of Electronic and Continuing Resources Committee**

**DATE:** \_\_\_\_\_

**Support** \_\_\_\_\_

☐ **Support**

**Not support** \_\_\_\_\_

☐ **Not Support**

**Defer** \_\_\_\_\_

☐ **Deferred**

**Withdraw** \_\_\_\_\_

**Electronic Resource Librarian:** \_\_\_\_\_

**To be completed by the Serials/Acquisitions Unit**

**DATE:** \_\_\_\_\_

**System Record Number** \_\_\_\_\_ **Ordered** \_\_\_\_\_ **Ack.** \_\_\_\_\_

**P.O. number** \_\_\_\_\_ **Fund** \_\_\_\_\_ **Cost** \_\_\_\_\_

**Vendor/Title Number** \_\_\_\_\_

**Start with:** \_\_\_\_\_

**Vols./yrs** \_\_\_\_\_ **Backfile: Fund** \_\_\_\_\_ **Cost** \_\_\_\_\_

**Vendor** \_\_\_\_\_ **Location** \_\_\_\_\_

**852#h added** \_\_\_\_\_ **Retain** \_\_\_\_\_

**Call no. (if added vol.)** \_\_\_\_\_ **OCLC#** \_\_\_\_\_