LIBRARY LEADERSHIP COUNCIL
MINUTES
NOVEMBER 18, 2013

Present: Dean Connie Foster, Deana Groves, Brian Coutts, Timothy Mullin, Eric Fisher, Jennifer Wilson and Jan Renusch

Minutes: The November 11, 2013, minutes were approved as submitted on a motion by Deana Groves and a second by Timothy Mullin.

Dean’s Report/Announcements: Connie reviewed aspects of the CAD meeting last week. The Admissions staff attended the meeting on the request of the Provost to see what help Academic Affairs could offer.
- Connie said that Carry forward funds will be forthcoming.
- Glasgow Library renovation plans are progressing.
- Connie discussed hiring policies.
- Wednesday, December 11 is date for the graduating Library Student Assistants reception. Time and place TBA.

Library Systems Office: Eric gave highlights:
- 32 requests/tasks were completed.
- The Dean’s office laptop has been received and will be imaged once it is tagged by inventory control.
- The hours on the website have been changed to reflect being closed on December 16th and 17th.
- The current flicker pro account expired last week and the current unlimited plan is no longer offered, so it would be best to renew while the option is still available.
- Warranties expiring on the two Glasgow OptiPlex 780 PCs; recommends extending for two more years until January 2016.

Literary Outreach: Jennifer reported in Kristie’s absence that she and Kristie met with Citizens Bank about a Book Fest sponsorship. Kristie heard that Smuckers will return as a sponsor at the $2000 level. A meeting with Fruit of the Loom is being set up for next week.
- There are 110 confirmed authors, and the plan is to have all authors confirmed by the end of the month.
- Silas House and Neela Vaswani will be in town this week for Fall into Books and the Evelyn Thurman award luncheon.

Marketing: Jennifer shared a 1923-27 photo of the Faculty House (Cedar House) from Library Special Collections. It is being considered for the libraries holiday card. She also shared a draft copy of the spring speaker series postcard.
- Jennifer is working on the newsletter/annual report. Discussion ensued on statistics for the report.

Department Reports:
DLPS: Brian reported that Clay Motley, Associate Director for Academics for the WKU Honors College, will be the Far Away Places speaker this Thursday 7:00pm at Barnes & Noble. He is currently working on a grant-funded research project to examine the city of Clarksdale, MS, and how its political and business leaders have recently begun using the city’s rich music history and culture to spark economic revitalization.
The department held its November 13th meeting in Owensboro with a luncheon at Pangea Restaurant and a meeting in the WKU-Owensboro Board room. Jennifer Wright made the arrangements and conducted a tour of the WKU-Owensboro Library.

Friday Night Flix featured the Indian film “Kahaani” with comments from Jack Montgomery and Uma Doraiswamy on Friday, November 15th at the Faculty House. About 35 people attended.

At Kentucky Live! November 14th, author David Bell told an enthusiastic crowd that it’s hard to distinguish between literary fiction and genre fiction. He read from some classics, as well as his own recent mysteries, and signed copies of his newest novel Never Come Back.

The WKU Libraries Holiday Party is scheduled for 440 Main Thursday, December 12 at 11:30 with lunch served at noon. Invitations have been sent, and checks or cash can be given to Daniel Peach in the DLPS office. The cost is $17.00 which includes an entrée, dessert, drinks and gratuities. A variety of attractive door prizes will be given out and guests are encouraged to bring a canned good for the WKU food pantry.

DLSC: Timothy reported that DLSC statistics were ready to post somewhere.
- The temporary part-time position for Manuscripts has been posted.
- The University Archives Assistant position needs to move ahead.

DLTS: Deana reported that Tammera Race is the new subject specialist for the Institute for Citizenship and Social Responsibility (ICSR) located within the Department of Diversity and Community Studies.

Adjournment: The meeting was adjourned at 11:30am.

For the Council,

Jan Renusch