Present: Dean Connie Foster, Deana Groves, Brian Coutts, Nancy Richey, representing Timothy Mullin, Kristie Lowry, Jennifer Wilson, Eric Fisher, Bryan Carson and Jan Renusch

Minutes: The October 14, 2013, minutes were approved as submitted on a motion by Bryan Carson and a second by Eric Fisher.

Dean’s Report/Announcements: Connie talked about the LAC meeting last Monday evening. She reported that there was a 99% attendance. The next meeting is January 13, 2014, 5:30 pm in Helm 100.
- Connie reviewed the Educause Conference she attended last week.
- Connie reminded the Department Heads of the Award Indexes balances.
- Connie asked Nancy to check on the progress of the framing of the prints for the Helm Library.

Grants/Assessments: Bryan reported that the Tacos & Topics group will meet on Wednesday, October 23rd at 4:30pm at the Brickyard. International Research is the topic.
- Library Survey results will be coming soon.
- Bryan gave Research Instruction statistics update.
- Gordon Wilson Storage update: Information was sent to DLPS librarians and regional campus libraries contacted.

Library Systems Office: Eric gave highlights from the LSO:
- 17 requests/tasks were completed.
- There was an issue with the new PC for the ViewScan II microfiche scanner, so a temporary PC was setup so the instruction session could be completed on Friday. Once the new PC is back in working order, the scanner software and settings will be transferred to the PC and it will be ready for public use.
- A new form is being created for the Regional Campus office to receive requests from the website to augment the current paper form.
- Setups were completed for Far Away Places, Far Away Flix and a Webinar.
- Various laptops were updated.
- The LSO will have another ideas meeting with the Helpdesk to further discuss TeamDynamix templates. A meeting is also scheduled with SDS to workout proper workflow requests.

Literary Outreach: Kristie reported that she checked with the ALA to ensure that some of the dates for the 2012 SOKY Reads! program that fell outside the timeframe for the Excellence in Library Programming Award wouldn’t disqualify us from consideration. The ALA responded that we can still apply. Kristie will forward the grant application form to Bryan Carson for initial processing.
- Kristie has over 80 authors confirmed for the 2014 Book Fest.
- Last week, Kristie went and talked to the 5th and 6th graders at Warren County School’s 212 Academy about the books they are writing for the contest to be an author at Book Fest.

Marketing: Jennifer reminded everyone that the Homecoming Open House is this weekend. The Libraries will have a unit in the Parade dressed in costume as literature characters. Jennifer questioned if anyone received their postcard invitation in the mail for the Saturday Open House. A few responded
positively. Connie asked if there would be anything outdoors to note the open house such as balloons. Jennifer mentioned signage around campus at key locations and said they can get balloons to draw folks in as well.

-Other projects being worked on are US Bank art show brochure, Evelyn Thurman Luncheon, and Glasgow speaker series advertising. Jennifer will be sending the Evelyn Thurman list to Kristie and Connie for review. Brian Coutts suggested we coordinate an interview with the person who knew Evelyn Thurman for the audio archival project.

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-The food drive began today and information is going out about it around campus.

-Regarding the JFK Memory Project, Jonathan is getting several written and verbal remembrances in and the Alumni Office sent an email to the alums that would have been in Bowling Green during the early 1960s.

Department Reports: Connie asked that nominations be submitted for the Staff Leadership Institute and tenured faculty members from each department for the University Senate Tenured Committee.

-Separate letters need to be written for promotion and tenure. The deadline for submission to the Dean is November 1.

-Faculty Evaluations are due to the Dean November 1.

DLSC: Nancy said that processing of the Glasgow Newspapers continues.

-A new label printer for KY Cataloger has been purchased.

-Jonathan Jeffery was interviewed by KNN about his JFK memory project.

-Nancy Richey’s outreach to African American patrons has been accepted by ALA editions new book, Making Libraries Integral in the Lives of Baby Boomers.

-Nancy Baird is teaching a class at the Special Collections Library about Kentucky artists.

DLPS: Brian reported that the DLPS Holiday Party Committee (Michael Franklin, Daniel Peach, Allison Sircy & Lisa Miller) has selected 440 Main as the venue for our annual festivity on Thursday, December 12th between 11:30 and 1:00 pm with lunch to be served at noon.

-The Glasgow Regional center hosted a reception for incoming librarian Audrey “Chris” Robinson-Nkongola on Thursday, October 17th from 2:00pm to 3:30pm. Many former and current library staff attended as did faculty and staff of the Glasgow campus.

-Jonathan Jeffrey will talk about “Housing the Dead: Grave Houses in Kentucky” on Tuesday, October 22 in Helm 100 at 10:00am.

-Friday Night Flix – An enthusiastic crowd turned out to watch the 2006 Best Foreign Film of the Year “The Lives of Others” a German film about the secret surveillance of East Germans by agents of the Stasi, the GDR’s secret police. Political Scientist Roger Murphy provided commentary and showed some pictures he took of the Stasi archives and interrogation centers.

-Far Away Places – Holocaust survivor and violinist Samuel Marder spoke at Barnes & Noble on Thursday, October 17th at 7:00pm. It was one of several appearances he made in Bowling Green. His focus was on the dangerous consequences of prejudice. He signed copies of his book Devils Among Angels. The event drew one of the largest crowds ever and was covered by the local press and television.

-Wes Berry author of The Kentucky Barbecue Book will give an encore presentation on Thursday, November 7 at 7pm in the Glasgow Campus Library. A book signing and reception will follow.

-The construction portion of the roofing project for Cravens Library was completed on October 11th. Daniel will be working with the contractors for the next few weeks to repair damages caused by construction. These damages include carpet, ceiling tiles, printer, and a small number of books. A side
benefit is that we should anticipate fewer problems with the Cravens elevators in the future. Cravens 800 and 900 are in the process of being refurnished with new chairs, tables and doors this week.

-The Owensboro library prepared a display for Banned Books Week and participated in a “Taste of College Day” where aspiring students visit campus.

-Brian spoke at the Library Advisory Council meeting on Monday, October 14, about the history of “Community Outreach Programs” developed by DLPS from the first Book Festival in 1993 to the Bell South Internet Workshops to our current series, Far Away Places With Strange Sounding Names, now in its fourteenth season, Kentucky Live! Southern Culture At Its Best, now in its eleventh season and We’ve Been Everywhere, now in its second season. The two off-campus series at Barnes & Noble have included 156 programs to date since their beginnings in 2000 and 2002.

DLTS: Deana reported that the Library Twitter account has 685 followers.
Note: Coach Petrino is also now following the library.
-They are still waiting on Student Payroll Office to roll over the library student assistants to their supervisors for Web Time Entry approval.
-Deana will be representing DLTS in the University pool for the Tenure and Promotion and Grievance committees.
-Laura Delancey has started a title-by-title review of journal subscriptions in the hopes of moving print titles to online and getting a critical mass of cancellations to reallocate funds to upgrade or expand our databases.

Adjournment: The meeting adjourned at 11:30am.

For the Council,

Jan Renusch