Present: Dean Connie Foster, Deana Groves, Brian Coutts, Timothy Mullin, Jennifer Wilson, Eric Fisher, Kristie Lowry and Jan Renusch

Minutes: The September 16, 2013, minutes were approved as corrected on a motion by Deana Groves and a second by Eric Fisher.

Dean’s Report/Announcements: Connie reported on a SACS Committee meeting she attended on Friday.
- Carry Forward funds are still unavailable at this time.

Library Systems Office: Eric reviewed highlights from the LSO:
- 27 requests/tasks were completed.
- The PC purchased for the new ST ViewScan II has arrived and the scanner is expected to arrive in 1-2 weeks.
- Duplex printing has been restored for the public PCs at the Glasgow library.
- The contacts button under the library section of the iWKU app is now working again. A new update for the app must be installed (version 3.1) before it will work correctly.
- Tech support was provided for Far Away Places and Far Away Flix.
- LSO staff will be having an Ideas Meeting with representatives of the Helpdesk to discuss future ways of identifying and discussing problems and suggesting changes and improvements between the departments.
- There was discussion on the number and location of chargers to be purchased.

Marketing: Jennifer gave a dual report for Literary Outreach and Marketing to discuss author Michael Morris’ visit to Bowling Green this week. He will be in town and doing two interviews Thursday morning: one at WNKY at 6:15 am and the other at WKYU with Kevin Willis at 8:30 am. He will be presenting on campus at a Creative Writing workshop and then at the public library in the evening.
- Jennifer mentioned that Kim Shields in Glasgow is starting up a weekly newsletter to go out to their faculty and staff so she welcomes any information we have. Jennifer gave her updated information on our newest Librarian in Glasgow for the newsletter.
- She presented several ads for upcoming events to the council that are being worked on, including the JFK Memory Project ad, Homecoming postcard, and Preservation Workshop ad. There was discussion about the relevancy of the preservation ad in the paper and was concluded that one will be put in the paper.
- Jennifer is currently working on several press releases to go out this week and early next week.

Literary Outreach: Kristie reported that Michael Morris, the 2013 SOKY Reads! program author, would be visiting this week, and the first event would be a book discussion (the author won’t be in attendance) at 2:00pm on Wednesday, September 25 in Cravens 100. He will do a writing workshop on campus on Thursday, and he will have his presentation on the book at 6pm on Thursday night.
- Silas House will be in town the evening before the Evelyn Thurman Award luncheon, and will do a presentation at 6pm at the public library on Thursday, November 21.
The dates for the 2015 Book Fest have been tentatively set for Friday and Saturday, April 17 and 18.

Department Reports:

**DLTS:** Deana reported that Jack Montgomery will be presenting, “Remembering Grandma’s Hoodoo: the Current Revival of Folk Spiritually and Magic” at We’ve Been Everywhere, Helm 100 @ 10:00am.

-Nelda, Deana, and David Runner will be travelling to Louisville with Connie tomorrow to attend an information meeting with ExLibris on Alma and Primo.

-The BA Coordinator form 2 has been approved and interviews will be scheduled soon.

-Laura DeLancey and Shaden Atz are auditing all new e-resources for accessibility and requesting accessibility documentation from new vendors. Moving forward, we won’t purchase anything that isn’t 70% accessible.

-ECRC will hold their first meeting October 1st.

**DLSC:** Timothy said that there was water damage to some records in storage.

-DLSC is working on a process for cataloguing books that have been backing up.

**DLPS:** Brian reported that Transylvania University political scientist Michael Cairo was the opening speaker in this year’s Far Away Places series. He spoke on Thursday, September 19, 2013, at 7:00pm at Barnes & Noble about his new book *The Gulf: The Bush Presidencies and the Middle East.* A book signing followed.

-Far Away Flix - The first film in this new series co-sponsored by WKU Libraries was Ann Hui’s 2012 Hong Kong movie *A Simple Life* about a film director who puts his family’s long time servant/nanny in a nursing home. Professor Jun Tan from the Geography Department provided commentary and Sean Kinder served as moderator. Moon cakes and beverages were provided, and several door prizes were given out. The film was shown at the Faculty House on Friday, September 21 at 6:30pm. Five more films are planned.

-We’ve Been Everywhere - Jack Montgomery is the opening speaker in this year’s series. He’ll be talking Tuesday, September 24 at 10:00am in Helm 100 on the topic “Remembering Grandma’s Hoodoo: The Current Revival of Folk Spirituality and Magic.”

**Adjournment:** The meeting adjourned at 11:25am.

For the Council,

Jan Renusch