LIBRARY LEADERSHIP COUNCIL
MINUTES
SEPTEMBER 16, 2013

Present: Dean Connie Foster, Deana Groves, Jennifer Wilson, Bryan Carson, Brian Coutts, Eric Fisher, Timothy Mullin

Minutes: The September 9, 2013, minutes were approved on a motion by Deana Groves and second by Brian Coutts. The minutes should reflect the addition of the Graduate Student’s name, Blake Davidson, in the DLSC report.

Dean’s Report/Announcements: Connie distributed the new development brochures for WKU Libraries. Kristen will attend LLC first Monday of each month.

Grants/Assessments: Bryan reported that Dr. Baylis wants to find ways to encourage faculty to join grant review boards.

Library Systems Office: Eric reported on highlights from the LSO:
- 46 requests/tasks were completed.
- The changes have been made to the SOKY Book Fest site.
- The online scheduling system is now being used to schedule the classrooms for use. The name of the link has been changed from ONLINE CLASSROOM SCHEDULER under the top tab to ABOUT US ➔ LIBRARY SYSTEMS OFFICE ➔ INTERNAL ROOM SCHEDULING. A link for student to check for the availability of the VPAL room can be found under the top tab links under SERVICES ➔ COMPUTER LAB PC AVAILABILITY ➔ VPAL LAB SCHEDULE. They both link to the same page. The direct link to the scheduling page is http://webapps.wku.edu/library/scheduling.
- The purchase order for the new ST ViewScan II and PC has been placed and is expected to arrive in 2-3 weeks.
- A presentation on Policy and Procedures: Development of Accessibility in Websites, Distance Learning, and Libraries will be Thursday, September 19, 2013. It will be about Section 508 policies and procedures and how faculty and staff can implement them. Shaden Atz will be presenting a presentation. Participants will gain an understanding of WKU’s vision and commitment from key personnel to comply with web accessibility, distance learning, and library accessibility, as well as how WKU developed policies, procedures, and a plan to assess Section 508 implementation.
- Discussed the need for a new swiper because the current one locked-up and no one knows the password.
- Printer use at the ERC and elsewhere was also discussed.
- A Faculty PC for the new Glasgow Librarian has been ordered.

Marketing: Jennifer said that the Michael Veach presentation was well-covered.
- Jennifer discussed sliders for series appearing in order and ways to put in order of event.
- Also discussed was an email from VP Owen regarding activities list and voice-list, should ease faculty/staff-all lists. Jennifer will seek clarification about posting.
- Julie Pride complimented us on our Twitter feed and said our social media is very good. Kudos to Crystal Bowling.

Department Reports: Brian talked about the Faculty Governance Report recommending that the University Senate will return to a Council to consider
curriculum and a Senate to focus on faculty welfare. Each body has a charter and bylaws.

**DLSC:** Timothy reported that the Helm 100 leisure magazine racks are in the process of being repainted for the CI event September 28.

**DLTS:** Deana reported that Nelda Sims has been elected treasurer of KLA Academic Section for the next 2 years. She is also continuing her service as treasurer of the KLA Information and Technology Round Table.  
- The BA search committee will be meeting this week to select interview candidates.
- A new version of Primo (SP 4.4.1) will be installed on our Primo environment on Sunday, Oct 6th, starting at 1am central time. Primo will be unavailable for a short period of time while the installation is running.
- Jack will be travelling to U of L on Friday the 20th as a part of a panel of Kentucky University Libraries to discuss our experience with Ebooks.

**DLPS:** Brian reported that DLPS partnered with DLTS to offer the first live orientation for student workers in several years. Despite heavy rains the event drew almost 40 students. Brian gave an introduction to University Libraries and served as moderator. Brent Fisk discussed the important role students play in providing services to patrons and stressed how it was a great experience for future job seekers. Crystal Bowling talked about new social media and the library and Paula Owens demonstrated a power point highlighting how students are hired and paid and the importance of completing required forms on time. Doug Wiles talked about safety and security issues both for the patrons and for the students themselves.
- Mike Veach @ Kentucky Live! Bourbon historian Mike Veach spoke to a large crowd at Barnes & Noble on Thursday, September 12 at 7:00pm. Veach teaches a class on “bourbon history and tasting” for the Filson Historical Society in Louisville and will be taking his show on the road this fall to major cities. He’s the first to suggest that the word bourbon probably comes from “Bourbon Street” in New Orleans and was brought back by Kentuckians delivering goods down the Mississippi River. The talk was the subject of a feature article in the Bowling Green Daily News on Friday, September 13.
- Michael Cairo @ Far Away Places – Transylvania Political Scientist Michael Cairo is the author of a new book *The Gulf The Bush Presidencies and the Middle East* published this year by the University Press of Kentucky. The book was reviewed in the Sunday Reader section of the Bowling Green Daily News on Sunday, September 15.
- Far Away Flix - The opening film in this new foreign film series “A Simple Life” (Chinese) will be shown at the Faculty House on Friday, September 20 at 6:30pm with refreshments being served.

**Adjournment:** The meeting adjourned at 11:30am.

For the Council,

Jan Renusch