Present: Dean Michael Binder, Connie Foster, Timothy Mullin, Brian Coutts, Bryan Carson, Haiwang Yuan, Tracy Harkins, Jennifer Wilson and Jan Renusch

Minutes: The May 10, 2010, minutes were approved as submitted.

Announcements: Mike reviewed the summer CLDH meeting schedule. June 14th, June 28th, July 5th, (holiday) and July 19th, are canceled. The CLDH will meet on June 21st, July 12th, and July 26th.
- Mike distributed a copy of a memo from Kim Reed regarding 2010-11 Allocations due to tuition increase showing the Libraries received $149,000 for books & subscriptions as a fixed cost.
- Also distributed was the Proposed DELO distribution for 2010-11 budget showing that the Libraries is allocated $100,000 plus an increase of $50,000.
- The date for the Library Kick-off is Tuesday, August 24.

Web & Emerging Technologies: Haiwang’s student assistant is working to complete the ADA Compliance redesign of the Libraries homepage. Haiwang is working on the iPhone Application, the redesign of the Museum home page, Book Fest page, a proposal with Hitcents to include the free Google search option. A discussion on the ecommerce - online shopping option ensued. Haiwang will be away in Kansas City June 9-17.

Community Outreach: Projects Tracy is working on include the SCATS one read program, One Book, the Evelyn Thurman Award. She reported that there will not be a Fall Into Book program in the fall and that the Children’s Day is back for the Book Fest in the spring.

Marketing: Jennifer is working on the ad for the World Equestrian Games. The deadline is June 18.
- Snacks in the Stacks will be held August 24th 8:30-10:00 pm. She met with Blair Silliman to discuss details and promotional ideas. She will be meeting with the committee Tuesday.
- Jennifer met with Alecea Davis to discuss the New Faculty Orientation which will be held in Helm 100 August 16.
- With the assistance of Pamela Napier in the Office of Sponsored Programs Jennifer completed the Tourism Marketing Incentive Program grant application and mailed it June 1, 2010. The amount requested is $11,738.
- Jennifer is working on upcoming year’s marketing budget and asked for everyone’s input as to their needs for promotion/marketing.

Grants & Projects: Bryan reported that he had visited the Center for Research & Development looking for space to locate a library.
- There was a great deal of discussion about the possibility of applying for an ALA/NEH grant for programming featuring the documentary “Louisa May Alcott: The Woman Behind Little Women” and the companion biography of the same name. The grant application is due on July 30.
- Bryan also reported that he will be meeting with Senator McConnell's office on June 29 to lobby for libraries. He will also mention the proposals for an
Economic Development Library and the Horse in Kentucky exhibit, and will pass along brochures on the horse exhibit.

**Department Reports:**

**DLTS:** Tammera Race will be the new Science/Technology Catalog Librarian, fall 2010. We look forward to her coming.
- Connie Foster and David Runner attended the Ex Libris Users of North America (ELUNA) conference in Ft. Worth, Texas, May 10-14 and found it very informative and valuable for learning about overall company strategies, specifics and contacts for future initiatives. Next year’s meeting will be in Milwaukee, May 9-13.
- Laura Bohuski, a graduate student at Indiana University, began her internship with WKU Libraries on May 17 in the Kentucky Library for 4 weeks before coming to Library Technical Services for the remaining weeks of her 180-hour internship. This is the first time DLTS has had an intern, and we look forward to this experience. Connie Foster is overall coordinator for her projects.
- Many DLTS faculty and staff attended the OVGSTSL Conference at Morehead University, May 19-21. Shiu Mak, Nancy Steen, Nelda Sims, Deana Groves, Amanda Drost, Brenda Wood, Janice Haley, Tracy Bryant, Joshua Mosby, Linda White, Crystal Bowling, and Jeannie Butler. The preconference provided a significant strategy for our OCLC clean-up project, and another session offered some key tips on label printer set up.
- Connie Foster’s article “Fishing for Leadership: A Service Philosophy in Library Technical Services” was accepted for publication in a future issue of College & Research Libraries News.

**Technology:**

The Library Technology Team provided tech support for 3 candidates for the Business Librarian position in DLPS, attended ELUNA conference in Fort Worth, Texas, OVGSTSL and KVUG conferences, and Quarterly meeting of KEWG via conference call, requested additional network outlet access for leadership Studies use in Cravens 111. Dean's suite, reimaged and reinstalled software on 1 staff computer (5 1/2 hours), installed updates and ran antivirus scans on 3 additional computers. DLPS dealt with KIC scanner issues 3 different times, dealt w/ network connection problem for staff member, disinfected 3 computers at Circulation Desk, network printing issues in ILL and Extended Campus offices, reinstalled all software for 1 faculty member after hard drive replaced due to severe virus infections.
- DLTS dealt w/ viruses on 3 computers, and 2 problems were referred to WKU IT dept. - 1 DLTS faculty computer hard drive replaced\ldots, all software was reinstalled, began installation of new spine label printers, helped Faculty/Staff transfer data to network drive for backup, dealt w/ Voyager Reporter formatting issues for two staff, resolved OCLC import error for 1 Faculty member.
- KY Library & Museum installed all software on new computer - installed and configured flatbed scanner and color photo printer, prepared old scanning computer for use w/ microfilm/fiche reader/printer, disinfected 2 public access computers and re imaged and reinstalled software on a 3rd public access computer, dealt w/ issue of anti-virus program not updating on one staff computer.
- Systems support Josh worked on the TDNet report, a Cataloging project printed out new Voyager Manuals, worked on scans for TopSCHOLAR, ran RPW Grimshaw Reports, ran VPAL monthly reports, attended OVGSTSL and KVUG conferences.

**DLSC:** Faculty/Staff: Christy Spurlock and Lynn Ferguson were in Frankfort last month as judges for National History Day. They hope to create interest
in NHD in Southern Kentucky area. They have also worked with Girls Inc. to create a Girl Scout badge for the Kentucky Museum. Christy, Sandy, Sue Lynn, Nancy Richey, and Suellyn are in Berea today presenting sessions at KMHA. Nancy and Suellyn presented a family genealogy workshop last month. Exhibits: KQHS exhibit opened May 21 and will close today June 7. There have been lots of visitors to see this exhibit.
-Kummer Photos exhibit of the Town of Schwitzer in Simpson County is now up in the Garden Gallery.
-The Horse in Kentucky exhibit space is being prepared for the preview exhibit. Tomorrow is the last day of filming for the HIK film trailer. Jane Beshear and others at the Horse Park, and a day of filming at Don Harris farm with many other folks.
-Pinnacle Foods has borrowed some Duncan Hines objects for a traveling exhibit promoting Pinnacle Foods.
-The Henry Clay quilt is on loan to the Clay Museum for an exhibit that runs through the fall.
-KYLM is working with the Art Dept. on an exhibit in the fall created and installed as a class project.
-The College High exhibit is being reworked.
Shop on-line: Deborah Cole put image and descriptions of items for sale on-line to Hitcents and a preliminary design has been reviewed. Work still needs to be done on the member’s discount.
-Camps and workshops on-line preliminary designs have also been reviewed.
Donations: A harpsichord was donated by the Monks at Gethsemani originally bought by Notre Dame.
-The HVAC grant was turned down by NEH.

DLPS: Spring Final Exam Patrons - Kathryn Foushee has compiled statistics from this year’s extended study hours. Patrons totaled 12,556 between Sunday, May 9 and Friday, May 14. This was up 6.2 per cent from 2009.
-Java City Remodel - Eric, Doug and Dr. Binder met with representatives from Auxiliary Services to review plans for the remodeling and upgrade of Java City. The plan includes incorporating all three levels of the Helm entrance. Lobby, balcony and vending machine area and proposes to use a combination of tile and carpet to promote traffic patterns. The counter area will be expanded and new furnishings installed. Construction is planned for the summer with a completion date by the beginning of the fall term.
-Remodel of the Reference Area - Brian, Eric, Doug, Bryan and Dr. Binder will meet with Natasha Smith to discuss the latest plans for remodeling the Reference area this afternoon at 2:30 p.m. Plans call for a move of the reference desk and computer workstations to accommodate the new Confucius Center.
-Helm Parking Lot - The lower level of the Helm parking lot which has been closed for more than a year is being repaired and will be repaved before reopening later this month. This should provide additional parking for staff and patrons.
-First Library Blogs of the Year Award - On Friday the first winners of the national “Library Blogs of the Year” were announced. Categories included: General, Academic, School, Public, and “Quirky.” More than 400 blogs were nominated. Brian served as the Academic Library judge (one of four). Salem Press, the sponsor, has developed a website to promote these award winning blogs along with other library blogs of note. The best general blog was “Libraries and Transliteracy.” The best Academic Library Blog was “No Shelf Required” moderated by Sue Polanka at Wright State University. In the fall, a second competition will be held to determine the best “local” or institutional blogs.
Law and Political Science Section (LPSS) of ACRL - Brian has been elected to a two year term on the Executive Board. He takes office July 1, 2010.

Adjourment: There being no further business before the Council the meeting was adjourned at 12:20 pm.

For the Council,

Jan Renusch