Present: Dean Michael Binder, Connie Foster, Brian Coutts, Nancy Marshall, Jennifer Wilson, Tracy Harkins, Haiwang Yuan, Josh Hawkins and Jan Renusch

Minutes: The December 14, 2009, minutes were approved as submitted.

Web & Emerging Technologies: Haiwang distributed draft copies of the revised homepage and online store for review and comments. Discussion followed on the launch date and publicity for the event.

Development: Josh reported on the acceptance of the horse exhibit proposal to the Board of the Tourism and Visitor Center. Josh is continuing to work on sponsors for Book Fest.

Community Outreach: Tracy said promotion for the Macy's Used Book Sale is underway. The book sale will be February 5, 6, 7 at the Depot again. Books are being collected at all partner locations including WKU Libraries. Brian Coutts and Connie Foster offered to contact Eric and John about possible collection locations at Java City and the Circulation Desk. Brian recommended the books then be put inside the loading dock to make it easier for transport. Tracy said volunteers will be needed again and employees can get work hours credit for the hours they put in at the sale. An email announcement will be going out soon. The loading in of the books will begin Tuesday, February 2. Haiwang said he received the author biographies from Kristie and he will be putting them on the Book Fest website this week. Tracy also mentioned that author Richard Paul Evans will be attending Book Fest and that over 110 authors have signed up so far.

Marketing: Jennifer has been working on a special agreement with Kentucky Monthly magazine to get discounted advertising rates in exchange for credit toward our horse exhibit. We've worked out a deal to get $1,400 worth of advertising for free in KY Monthly and we will be advertising in the World Equestrian Games booklet along with four regular issues of KY Monthly. The first ad is due next week and will be promoting Book Fest. The newsletter is printed and will be delivered today. Lecture series postcards are almost completed and will be going to the printer this week. Jennifer and Sandy are working on getting US Bank sponsorship letters out to the previous sponsors this week in hopes of many sponsorship renewals.

Dean’s Report: Mike reported on the Resolution for library funding for inflation that was sponsored by Tony Harkins, approved by the Senate Executive Committee, and presented at the Senate meeting on December 17. Mike was present to answer questions and provide any information needed. The resolution passed.

Department Reports:
DLPS: Brian reported that the buildings were checked several times during the holiday break and said that no problems had occurred. Seven computers for the Owensboro Library were delivered just before the break. David will be preparing them with the needed software and applications. They will then be delivered to the new library. A candidate for the part-time position in
Owensboro has been interviewed. The library will be open for the spring term and a grand opening is scheduled for March.

**DLSC:** KenCat usage continues to grow with the most "hits" being searches for Pershing Rifles Drill Team, Dorothy Grider and the Civil War images. Several wonderful donations came in 2009, one of particular interest was from Dan MacDonald, a friend of Margie Helm. The donation included among other items, original newspapers that include some of the only extant copies known. VSA Arts of Kentucky exhibit opens in the Garden Gallery, January 17. Sue Lynn McDaniel, Suellyn Lathrop, Sandy Staebell and Nancy Richey will have a new exhibit the Southern Kentucky Music Collection Exhibit featuring local musicians and other Kentucky related music materials opening Feb 27th. The KLM's Faculty and Staff Break room is being remodeled. Nancy Richey was chosen as a mentor for new MLS students, in the (IMLS) Institute of Library's and Museum's "Bridging the Gap: Supplying the Next Generation of Librarians to the Undeserved Counties of Rural Kentucky" program. This program provides mentoring services, and scholarships for undergraduate degrees to 50 library staff members working in the high-poverty rural sections of eastern and far western Kentucky.

**DLTS:** TOPCAT/Voyager software upgrade will take place this week starting on Tuesday, January 5, and it could take the rest of the week to complete. The upgrade is to version 7.2 which was just released during the holidays. During the upgrade changes to the database will not be able to be made; however, we should have access to a copy of the OPAC so that patrons will be able to look up items.

**Adjournment:** The next meeting will be January 25. The meeting was adjourned at 11:35 am.

For the Council,

Jan Renusch