Present: Dean Michael Binder, Connie Foster, Brian Coutts, Timothy Mullin, Haiwang Yuan, Jennifer Wilson, Bryan Carson, Tracy Harkins and Jan Renusch

Minutes: The November 2, 2009, minutes were approved as submitted.

Web & Emerging Technologies: Haiwang reported that he had talked with Hitcents about creating an integrated search box to include all the catalogs: TOPCAT, WorldCat Local, and KenCat, with TOPCAT as the default. Hitcents responded with a request for tab names to appear on top of each of the catalogs when they are toggled on the integrated search box. The Dean decided to form a task force to work with Haiwang to meet Hitcents’ request.

-Haiwang reported the decision has been made that the Libraries will have its presence in the WKU campus-wide iPhone app instead of developing a separate one. Haiwang and Nelda will work with the University IT on the catalog search interfaces that require access via XML web services. Haiwang will also identify a prioritized list of services to go on the Libraries section of the app. Haiwang said that Hitcents was also working on the Kentucky Museum Store shopping cart project.

-Haiwang has migrated all the Web pages to the new server behind a firewall for more security before the cutoff date. He will help the Web & Emerging Technologies Working Group members with the migration.

-As Chair of the Electronic Resources Librarian Search Committee, Haiwang thanked the committee members Bryan Carson, Nelda Sims and Carol Watwood for their hard work, support, and cooperation. Four finalists from a list of 47 applicants have been identified. The next step is to file Form 2 and get approval to conduct interviews.

Grants & Projects: Bryan noted that the grant proposal for the High Technology in Kentucky Exhibition has been filed. Bryan will work with Timothy on the next project, a grant application to the National Endowment for the Humanities to install a new HVAC system at the Kentucky Library & Museum.

Community Outreach: Tracy said that the Book Fest partners will be giving 100 new books from Usborne to T.C. Cherry Elementary today to jump start Fall into Books. This coming Friday, November 13 is the final Big Read Gatsby style party and Decorative Arts Opening at the KY Library & Museum. Books & Baskets with the Lady Toppers will be Saturday, November 14 and leads into the Fall into Books program the following week. After the events Tracy will be working with Haiwang on updating the Book Fest website so that everything is up by the end of the semester.

Marketing: Jennifer discussed the WKU Libraries Food Drive which began today. Daily News picked up the story and interviewed Paula Bowles so hopefully we will get some publicity this week. Jennifer passed around the SOKY Happenings publication to show Kristie Lowry’s Library Happenings section, the Decorative Arts page and the Christmas in Kentucky page. Christmas in Kentucky posters and postcards are also being distributed around town. Jennifer is working on the US Bank art show brochure to go to the regional artists. The racks are in for the Membership brochures to be placed in. Kelly will be working on signage to place in the display rack to encourage people
to pick up a brochure. The plan is to place these racks in various library and museum locations.

**Dean’s Report:** Mike will be appointing a Search Box Task Force. He requested suggestions for people to serve on it from the Department Heads. There was a lengthy discussion on KenCat database search. Mike is having a follow up meeting with Kevin Smiley of the SGA regarding extended hours.

**DLTS:** Subscription to American National Biography is set up and can be accessed via TOPCAT and via Database (e-book) pages when placed there. Link is www.anb.org.

**Technology**
The Library Technology Team dealt with network printing issues throughout the Library that were linked to system wide print sever problems
- At Kentucky Library: installed barcode scanner on computer for use with various projects.
- At ERC: both network printers now back in service after IT tech installed maintenance kit, cleaned one and replaced network card on the other; reinstalled all software on staff computer at ERC after IT recovered data, replaced hard drive and malfunctioning memory; dealt with Voyager login issues; dealt with MS Access and Voyager Reporter module issue.
- In DLTS: dealt with AD login problem.
- At Glasgow: received final laptop back from IT after repairs completed; checking on functional problems on the two staff computers at Glasgow Campus Library Circulation Desk (problem boils down to computers being at least 6 years old, and need to be replaced so staff can perform computer related work effectively).

**DLSC:** The window replacement project is complete! The Decorative Arts Gallery is ready to go on Friday. The event at the Log House on Friday was a huge success. The student group that seeks out haunting is coming to visit the museum on Saturday, November 14. Student Organizations will be decorating Christmas trees next Tuesday, November 17. The Evelyn Thurman Award Luncheon is Friday, November 20 and the Gatton Academy will have a luncheon on Tuesday, November 24.

**DLPS:** Robert Dickey @ Kentucky Live! - Former Beech Bend publicist and Charles Garvin’s company lawyer Robert Dickey will be the featured speaker in this month’s **Kentucky Live** series at Barnes & Noble. Dickey, a resident of St. Augustine, Florida, is the author of Charles Garvin’s’ *Dynasty of Dimes* published in 2009. His talk is scheduled for this Thursday, November 12th at 7:00 p.m. at Barnes & Noble.
- Barry Kitterman @ Far Away Places - Austin Peay professor Barry Kitterman is our featured speaker in this month’s **Far Away Places** series on Thursday, February 19th at 7:00 p.m. at Barnes & Noble. Kitterman, a former Peace Corps volunteer in Belize is the author of *The Baker’s Boy* which recently won the 2009 Maria Thomas Fiction Award. A graduate of the MFA program at the University of Montana, Kitterman has taught writing and literature at Indiana University-East, Miami University of Ohio, and at two universities in China, Nankai and Qingdao. He currently coordinates the creative writing program and visiting writers series at Austin Peay University in Clarkesville, TN. He’s the fiction editor for Zone 3 Magazine (APSU) and Associate Editor of the Green Hills Literary Lantern (Truman State).
- Food Drive - Paula Bowles is coordinating the libraries first annual food drive to collect canned and packaged goods for distribution to a local food pantry. Students will be forgiven $1.00 of overdue fines for each can they
donate up to $10.00. The drive is scheduled for November 9-20 with drop off spots located at both entrances of the Helm-Cravens complex.

-Collection Manager - Blackwell’s advises that WKU Libraries migration to the new Collection Manager is complete. You can now access the new Collection Manager at [http://cm7.blackwell.com](http://cm7.blackwell.com) via Internet Explorer 7.0 or Firefox 2.0 or 3.0. Our library's user data and ordering activity has been migrated to the new Collection Manager effective November 4, 2009.

**Adjournment:** With no further business before the Council the meeting was adjourned at 11:30 pm.

For the Council,

Jan Renusch