Council of Library Department Heads
Minutes - February 10, 2003

Present: Dr. Binder, Nancy Baird, Brian Coutts, Connie Foster.

The minutes were approved.

Dean's Announcement:

- Kentucky Tourism Council has named the Southern Kentucky Book Festival one of the top ten festivals in Kentucky in 2002.
- No later than March 7, Dr. Binder needs suggestions/documentation about how, if necessary, to cut the serials budget by about &50,000. The suggestions should indicate the value lost. There is also a possibility that the book budget will be cut or perhaps some of it shifted to serials.

Dean's Report:

- Dr. Binder reviewed the meeting of State-Assisted Academic Library Council of Kentucky (SAALCK) that he attended. Special guests included the Director of the Kentucky Virtual Library (KYVL) Enid Wohlstein and CEO of the Kentucky Virtual University (KYVU), Daniel Rabuzzi. A lunchtime discussion addressed trying to get KYVL to expand its philosophy to allow special licensing for databases for universities.
- SAALCK's task force on virtual reference turned in its report. The University of Louisville has tried "live assistance," but the task force prefers something more sophisticated. QuestionPoint is available in simple and advanced versions. The Association of South Eastern Libraries (ASERL) indicated that if SAALCK decides to purchase QuestionPoint, we could enjoy ASERL at consortium prices. Dr. Binder suggested we at least try some of the less sophisticated systems to "get out feet wet."
- The dean directed Brian to ask for volunteers in his department to learn this system. Virtual Reference is a "chat" and students like the chat room idea. For accreditation the Southern Association of Colleges and Schools (SACS) will eventually expect this kind of virtual reference service for off campus patrons.
- SAALCK is also working to acquire HarpWeek, a full text electronic version of Harpers Weekly, 1857-1912. It is completely searchable for all 70,000 pages. The Brown Foundation turned down SAALCK's grant request to cover the purchase price ($250,000). SAALCK will apply to the Gheens Foundation. If the request is funded, HarpWeek will be available to all public and private schools across the state.
- Answering Dr. Burch's request for comments on how a 9% reduction would effect various departments, Dr. Binder provided an articulate statement on the devastation such a cut would have on the three library departments. A cut would curtail the library service -- its creativity, initiative and access.
Department Reports:

DLPS Report:

- Brian presented David Runner's weekly progress report. He has begun to install a laptop for the web coordinator; the laptops for the Electronic Information Coordinator and the Mammoth Cave project have been taken to Microcomputing Support for the installation of their requisite software; computers in the Educational Resources Center (ERC) and in the Kentucky Museum have been fixed or are being worked on; and network printing problems in Kentucky Building and problems accessing data on Meiamark Reporter CD-ROM have been solved. David has also begun updating software on faculty/staff and service point computers in Helm and Cravens.
- Brian announced that: the new season of "Kentucky Live!" begins on Thursday evening. Jonathan Jeffrey will present a program on Colonel Sanders and that Kevin Koyle from Blackwell Books will speak tomorrow on how to make effective use of collection management.
- Lowell and Penny Harrison have given about 1,000 books to the library. Brian believes that this is the largest and most valuable gift received by the Helm-Cravens Library in many years.
- The search for a department head of Special Collections will be extended, with a review beginning about May 1.

DLTS Report:

- Nelda Sims has configured the databases for the proxy servers and is methodically working through the alphabet of e-journals to determine and enter the correct configuration for EZproxy access. She has completed A-H on the test page. The second part of this process is that David Runner must revise all of the Web pages for the databases before we can announce that part of the access to the public.
- Connie Foster has volunteered to send handwritten thank you notes to new members of the Friends of the Library.

DLSC Report:

- Nancy reminded everyone about the program on Sunday afternoon. Catherine Fosl will discuss her book, *Subversive Southerner*, a biography of Anne Braden. Civil rights activists, Braden and her husband spearheaded the movement to integrate housing in Jefferson County.
- Nancy distributed a flier about workshops and art classes available through the semester at the Kentucky Library Museum (attached)
- The Kentucky Library and Museum applied for and received a $1,000 Action Agenda Initiative grant to organize programs that can be taken to area schools.

The meeting ended about 12:30
For the library,
Nancy Baird