Council of Library Department Heads Minutes

April 8, 2002

Present: Michael Binder, Nancy Baird, Brian Coutts, Earlene Chelf, Elaine Moore, Heather Slack-Ratiu, Haiwang Yuan and Linda Allan

Minutes: The minutes for 3/25/02 and 4/01/02 were approved.

Dean’s Report: Dean Binder discussed the university wireless project with Richard Kirchmeyer. Five wireless laptops have been purchased and will be checked out at circulation for library use only.

The Dean reported that he had informed the departmental library representatives about the pending increase in the library budget to offset the inflation for both the print and electronic library subscriptions. This action depends on the Board of Regents approving the university budget. Dean Binder received a congratulatory phone call from Vernon Sheeley, Counseling and Student Affairs.

DLSC Report: Jonathan Jeffrey has been initiated into Phi Kappa Phi. Jonathan was also named one of WBKO’s Hometown Heroes. His segment was broadcast Friday April 5th.

Nancy announced that there would be an open house April 8th from 5:30 to 7 p.m. at the Kentucky Building for staff from Shakertown, Hobson House (Riverview) and Lost River Cave.

DLPS Report: Brian distributed the schedule of summer hours for Helm-Cravens Library.

The broken railing at the Cravens entrance should be repaired by fall semester.

DLATS Report: March Voyager Record Counts

Bibliographic Records: 506,590

Item Records: 596,456


Integra bank has donated $3,000 for the exhibit “P.S. I love you: The Hilltoppers”.

Web and Virtual Library: Haiwang reported that the National Library Week and book festival event pages are on the web.

WWW Contribution Proposal: The Dean distributed a memo from Richard Kirchmeyer entitled Request for Proposals for Worldwide Web Contribution.
**Teaching/Research Equipment Fund Requests:** Fund requests are due in the Dean’s office on the 16th. The council will discuss this item further at its April 15 meeting.

**Frankenstein Exhibit:** The Dean distributed an e-mail from Molly Kerby announcing that the library had been selected to participate in the upcoming tour of “Frankenstein: Penetrating the Secrets of Nature.” The exhibit will tour from September 2002 through December 2006. More details will be coming toward the end of April.

**Computer Camp in May:** Department Heads need to send the Dean an e-mail nominating a person(s) to attend the week long computer camp.

**Event for Emeritus Professors:** There was preliminary discussion of an event to honor the libraries Emeritus Professors to take place before the university sponsored luncheon on April 26.

**Unit Productivity Awards:** The Dean distributed draft guidelines for the unit productivity awards.

**Calendar of Reserved Dates:** The Dean distributed the calendar of Reserved Dates for Academic Affairs covering the period from Wednesday, August 7, 2002 through Friday, August 16, 2002.

**Additional Support for LME:** There was discussion of additional ways the library could provide support for LME within UC 101. The Dean will arrange a meeting with Molly Kerby and the department heads.

For the Council,

Linda L. Allan