Council of Library Department Heads
Minutes - September 17, 2001


Minutes: Minutes of September 10, 2001 were approved with corrections.

E-Books: - Haiwang gave a power point presentation on the current state of electronic books in U.S.

E-Books Task Force: - Jack Montgomery outlined findings of the task force. Recommendations included: That WKU purchase only individual titles; should avoid duplicating existing print titles; that selections should conform to current collection development guidelines; that e-books should not require proprietary hardware or software; that e-books be accessible and printable online and offline; and that acquisition should focus on scholarly titles.

Action Agenda Goals: - As our representative on the University wide Action Agenda Committee, Jack outlined considerations designed to enhance opportunities for funding. These include: accountability and accordance with 5 basic guidelines (previously outlined). The money should be viewed as a grant and cannot be used for staffing or personal research. It should be for programs not met from regular expenditures.

Proposals are due on Mondays for committee review the following Friday.

Development Report: - Robbin reported several major gifts:

- $100,000 for the HVAC in the Kentucky Building
- $100,000 deferred gift for the Kentucky Building
- $10,000 cash gift from Tom and Nancy Baird to support the acquisition of library materials for the Kentucky Library and Manuscripts units

Several other major gifts are in the development stage.

The fundraising committee for the Book Festival will meet September 24 in the Kentucky Building.

Dean's Report: - Michel reported on his attendance at a Virtual Library Committee meeting in Frankfort. The minutes will be available on the KYVL web site. Our annual assessment will be increased this year to more closely reflect our use of the database collections. Last year we were assessed $14,000.
**DLSC Report**: Nancy reported a very successful "opening" last Saturday of our Kentucky Women Artists exhibit.

Files of the Mammoth Cave National Archive Association have been deposited at WKU along with $1,500 for processing the collection.

**DLPS Report**: Brian reported on a very successful launch of this year's Far Away Places Series at Barnes & Noble. The first program, last Thursday, was on Nepal, with 35 in attendance.

Brian and Peggy Wright have completed a grant proposal for the American Library Association's "Live!@your library" series. The request is for $2,000 to launch Kentucky Live! a series of programs scheduled for 2002 which will focus on the unique culture of South Central Kentucky. Speakers will explore the history, art, music and peoples of the region in collaboration with Barnes & Noble.

Brian also outlined a proposal for a new video which will be produced to describe University Libraries, their services and resources.

**Marketing and Special Events Report**: Earlene circulated recent articles on the Kentucky Women Artists exhibit which appeared in the Courier Journal and Daily News.

The Tour of Kentucky Folk Music will be held on the front lawn of the Kentucky Building on October 13.

92 authors have already committed to next year's Book Festival including Marsha Mason who has a new autobiography.

**Electronic Information**: Elaine reported that evaluations of our recent Bell South Internet Workshop "Antiques and Collectibles" were uniformly positive.

**Web and Virtual Library Report**: Haiwang reported recent improvements to the web site.

For the Council,

Brian E. Coutts