Council of Library Department Heads
Minutes - September 10, 2001

Present: Michael Binder, Earlene Chelf, Linda Allan, Elaine Moore, Nancy Baird, Haiwang Yuan, and Brian Coutts.

Announcements: - Elaine Moore has announced her retirement effective June 1, 2002.

Dean's Report: Michael announced that Jack Montgomery has been appointed to the University's Action Agenda Coordinating Committee.

Jack will brief CLDH on the work of that committee next Monday.


DLSC Report: Nancy reported on the retirement luncheon held for Riley Handy on August 26.

The Kentucky Women Artists exhibit opens September 16 at the Museum. A reception has been planned for September 15, 2001 from 5:00 p.m. to 7:00 p.m.

Sue Lynn Stone has been appointed to the Steering Committee of the Society of American Archivists.

DLPS Report: Roxanne Spencer has accepted our offer and will become the new Coordinator, Educational Resources Center on November 1.

The search for Access Services Coordinator has been extended.

John Wheatley has joined the department as a Late Night Circulation Assistant and Robert Harbison replaces Molly Kerby as our part-time Extended Campus Library Assistant.

The recarpeting project in Helm has been completed and new shelving is expected to be installed this week.

A successful Student Assistant Orientation was held on August 30. Paula Owens moderated and Brian Coutts, Lucy Daniels, Doug Wiles and Paula participated. The group will try to develop a power point presentation for next year's orientation using one developed at the University of Louisville as a model.

DLATS Report: Linda reported the following TOPCAT statistics:
Linda advised that EBSCO took over as our subscription agent on July 1.

Holdings for the Robert Penn Warren collection in the Kentucky Library are being added to TOPCAT.

Linda White is the new Library Assistant in Acquisitions.

**Marketing and Special Events Report:** Earlene reported on forthcoming workshops in the Bell South and Far Away Places series.

Sandy Staebell had a full house for her presentation on Antiques and Collectibles in the Bell South series.

Sally Ann Strickler and Stephanie Coats have been hired as Lobby Clerks.

Insight Communications has done a special video promo for Kentucky Women Artists which has been curated by John & Elizabeth Oakes.

Publicity is planned for WBKO, the Daily News, the Courier Journal and several radio stations.

The exhibit focuses on Kentucky Women Artists between 1850 and 1970 with 60 pieces from 48 artists.

The Tour of Kentucky Folk Music is scheduled for the front lawn of the Kentucky Building on October 13.

Authors committed to next year's book festival now totals 82. The festival will be held April 19 and 20.

**Electronic Information:** Elaine and Peggy have conducted several workshops for the Kentucky Building staff.

KYVL-Beth Knight is our new Document Delivery contact and Bryan Carson is our new Reference contact.

Elaine reported that DLPS would like to continue the Community Internet Workshops Series for the year 2002 but scale it back to 6 workshops to be held from February to April and September to November.

A suggestion has been made that possibly one workshop be held outside Bowling Green in one of the "targeted counties."
Effective October 1, 2001 the new KYVL package will be increased to 40 databases from 32. New additions include: Sociological Abstracts, a computing database and Encyclopedia Americana, among others.

Some databases which have been dropped may be picked up from other vendors by WKU Libraries.

The EIRC has also been exploring a subscription to LEXIS-NEXIS. Elaine will develop a report outlining the proposed changes.

**Web and Virtual Library Report:** Haiwang distributed the minutes for the Virtual Library Meeting (see attached).

He also reported progress on the KERA Web Site Guide.

The Web Site Team will meet prior to Haiwang’s trip to China.

**E-Book Task Force Report:** Jack Montgomery will discuss his committee’s report at the next CLDH.

For the Council,

Brian E. Coutts