Council of Library Department Heads
Minutes - January 8, 2001

Present: Michael Binder, Linda Allan, Earlene Chelf, Elaine Moore, Robbin Taylor, and Brian Coutts.

Minutes: Minutes for December 11, 2000 were not available.

Announcements: None

DLPS Report: Brian distributed the Space Needs Survey for the Helm-Cravens complex which he and Louise Pruitt have completed. The report describes critical facilities performance factors, functional deficiencies and future space requirements.

Brian also updated council on current building projects.

Development Report: Robbin announced several major gifts to University Libraries. These include $24,500 over two years from the Hilliard-Lyons Charitable Foundation to support expanded access to information technology in the Educational Resources Center and $50,000 from the R.R. Donnelley Foundation to support the new Glasgow Campus Library. A complete list of recent gifts is attached.

Marketing and Special Events Report: Earlene advised that the Libraries Advisory Council would meet January 8, 2001 at 5:30 p.m.

The new brochure for BellSouth Community Internet Workshops has been received from the printer.

Martin Luther King Day celebrations will include the opening of the African American Art Exhibit on January 15, 2001 at 2:30 p.m.

Book Fair News: Earlene reported that 115 authors had now committed to attend including Bonnie Angelo whose new book First Mothers: The Women Who Shaped the Presidents is drawing national attention.

An innovation this year involves the construction of small book shelves by the Bowling Green Technical College with lumber donated by the Home Builders Association. These will be decorated by various schools and organizations and then auctioned at the book festival. Lynne Ferguson, our Artist in Residence has decorated the first of these in a Harry Potter motif.
National Library Week: Michael announced that Sean Kinder will Chair this 2001 committee. Committee members include: Michael Franklin, Sue Lynn Stone, Deana Groves, Janice Haley, and Earlene Chelf (ex officio).

Promotion and Tenure Dossiers: The department heads and Dean met separately to discuss promotion and tenure dossiers. They agreed that a summary version including a resume should be forwarded to the Provost's office. The longer version would be retained in the Dean's office.

For the Council,

Brian E. Coutts