Council of Library Department Heads
Minutes - February 7, 2000

Present: Michael Binder, Brian Coutts, Linda Allan, Riley Handy, Hiawang Yuan, Elaine Moore, Earlene Chelf and Richard Sowers.

Minutes: Minutes for January 24, 2000 were read and approved.

DLSC Report: Riley reported on the progress of the Joe Dudley Downing 2000 exhibit and the Scholastic Art competition which opens February 8 and closes February 20 with an awards ceremony recognizing the best art work from students in 20 area counties. The gold winners go to a national competition in Washington, D.C.

DLPS Report: 1.) Brian reported on the backed-up sewer problem with the necessary closing of restrooms in Helm. 2.) Louise is working with Central Business Group to furnish a larger conference room for departmental meetings. 3.) Facilities Management painters are now finishing up the last stairwell to be painted. 4.) Bar codes are being started at E.R.C. 5.) Brian announced interviews for three positions: Social Sciences Librarian, Weekend Circulation position, and Weekend Reference position.

Development: Richard reported that the two advisory councils met last week and established a committee system. He reported on the fund raising for the Joe Dudley Downing 2000 show including a student art project being proposed for a local couple interested in having students meet successful artists.

Marketing and Special Events Report: 1.) Children's activities plan for the Fair is being finalized. 2.) There will be a book signing by Lowell Harrison at the Kentucky Museum for his new book, Lincoln of Kentucky. 3.) There will be a Black History Month program on Kentucky's Underground Railroad later this month. 4.) A ceramic replica of Cherry Hall was commissioned by the President's office. The President has given the Museum Store the right to market these replicas. Earlene and Deborah Cole are working out the details now.

Electronic Information: 1.) Elaine announced that the first Bell South workshop on Internet Browsing and Searching was very successful with 17 attending. 2.) Elaine also distributed several handouts including KCVL Electronic Databases Operating Budget and KCVL report on the different versions of Encyclopedia Britannica and the costs.

Web and Virtual Library Report: 1.) Haiwang reported that Helm-Cravens will have a library satisfaction survey to test how people perceive the services of the library. This written survey and responses will be compared to an on-line survey done earlier to draw conclusions about the effectiveness of the two versions of the survey. 2.) The National Library Week and Book Fair
web pages are up and running. A Robert Penn Warren Library site is being developed to be up and running before this year’s annual Warren symposium, April 14 - 16.

**SOLINET Outstanding Library Programs Award:** Rose Davis has suggested that University Libraries make application (due February 29) for this award which is based on cooperation, the community, local industry and the library. Elaine will submit the form.

For the Council,

Riley Handy