Council of Library Department Heads
Minutes - February 14, 2000

Present: Michael Binder, Brian Coutts, Linda Allan, Riley Handy, Earlene Chelf, Elaine Moore and Haiwang Yuan.

Minutes: Minutes for February 7, 2000 were read and approved.

Dean’s Report: Council and the dean completed the Internet life survey. There was a discussion of Challenging the Spirit 1998-1999 progress report. It was decided the format of the report could be used with the library’s strategic planning.

DLATS Report: Linda reported that the Voyager upgrade may not take place during Spring Break as previously reported.

DLPS Report: 1.) Brian circulated a summary of Task Force on Electronic Workshop Evaluation. The evaluation resulted in three recommendations for 2000. {1} Continue to use evaluations. {2} Offer a greater variety of workshops. {3} Include the Reference and Research Instruction Coordinator in the evaluation process this year and eventually turn the process over to him. 2.) Brian also handed out a draft of Intellectual Property Policy approved by the Council of Academic Deans. Earlier versions had failed to consider the works of library faculty. This has been called to their attention and will now include library faculty.

DLSC Report: 1.) Riley reported on the hanging of the Scholastic Art exhibit featuring art from a 20 county area. Gold key winners will move on to a national judging in Washington, D.C. 2.) Riley also reported that on Sunday there was a successful book-signing by Lowell Harrison for his new book Lincoln of Kentucky.

Marketing and Special Events Report: 1.) Earlene reported on the progress of the book festival. 2.) Earlene also reported that Downing invitations are in the process of being designed.

Electronic Information: 1.) Elaine reported on a workshop explaining the use of Course Info, a software program used to produce web courses. Bryan Carson and others are now familiar with the program and its use. 2.) Elaine announced two new databases - ITER concerns medieval and renaissance information and there is also a new nursing database.

Web and Virtual Library Report: Haiwang showed different colors and shades of colors on some of the web pages. Dean Binder asked that copies be distributed for easier comparison of differences.

For the Council,
Riley Handy