Council of Library Department Heads
Minutes - August 21, 2000

Present: Dean Binder, Robbin Taylor, Linda Allan, Brian Coutts, Elaine Moore, Earlene Chelf, Haiwang Yuan and Riley Handy.

DLPS Report: Brian reported their participation in the MASTER Plan program, including TIP. The library will get a table banner to better identify the services at such sessions. Peggy Wright developed the library part of a new web-site for new faculty. Some 200 graduate assistants had orientation sessions at the library. Bar-coding the collection has started and will continue to completion. There is a temporary stop on document delivery to South Campus until some problems are worked out. 5,000 LP recordings have been added to the listening collection on 6th floor.

DLATS Report: Linda reported the TOPCAT Record Count as of 8-1-2000, as follows: Bibliographic Records - 485,340; Item Records - 576,212; Patron Records - 17,404; Marc Format Holdings (MFHD) - 522,801; and MFHD Count - LC Classification - 490,013. Bar-coding new materials has begun as has the scanning of item ID's into the item record.

DLSC Report: Riley reported a very successful Joe Downing art exhibit and art programs associated with the Exploring Kentucky Artist in Residence program. Several problems with leaks continue, including two additional leaks in the 2nd floor wall nearest the dorms. Damage to plaster to two areas in the Main Galleries where Downing was shown have been repaired and painted in preparation for the opening of the new quilt show, Contemporary Coverage on Sunday, August 27 from 2:00 - 4:00 p.m. Lynne Ferguson has accepted the position of Artist in Residence, a grant-match funded position which this year will explore the art experiences of immigrant groups who have moved to the area. She will also produce art works as a part of the program and will have shows of community group art works at the Kentucky Museum.

Development: - Robbin Taylor asked a number of questions about the use and need for cards for our museum and library members. She also suggested an annual renewal of membership to replace the month by month system which complicates renewals. Robbin is now working on a proposal to fund a photographic exhibit at the Museum, 90 Miles of Dixie.

Marketing and Special Events: - Earlene plans to put ads in the College Heights Herald to reach students about available Internet workshops. There will also be flyers sent to departments to promote workshops. Far Away Places series mailings are in process with an attractive postcard format; Fox 40 is helping with that. Earlene will send TIP bookmarks to all members of University Libraries. Information about the quilt show invitations (opening August 27) and publicity was also presented by Earlene.
**Electronic Information:** Elaine discussed the 12 new community Internet workshops for 2001 which have updated topics and will have video P.R. She discussed two workshops, September 14 and September 27, each from 3:30 - 4:30 for graduate assistants. A workshop for new faculty is to be scheduled. Elaine reminded council that there is a laptop, complete with e-mail service, and a digital camera available on a first come-first served basis for off-campus use at meetings, conventions, presentations, etc. Contact David Runner/Elaine Moore to make reservations.

**Web and Virtual Library Report:** Haiwang reported on the recent satisfaction survey. To get additional samples, another survey will be done on Friday of this week.

**Faculty Awards Documentation Guidelines:** Haiwang reported about his trip to China and the meeting of the China Society of Library Science Conference 2000. He made a presentation, co-authored by Dean Binder, about TIP. Haiwang also reported on progress with a grant funded project with Mammoth Cave National Park which is still developing.

For the Council,

Riley Handy
RH/ls