1. Introductions

2. Minutes from November 1 (Cynthia Houston approval motion; Darwin Dahl seconded)

3. Updates (Connie)
   - No budget news until after April 18; however, we turned in inflationary projections.
   - Commons opening and statistics for February
   - Computer Lab Traffic link; New Stuff site; StackMap

4. Advice
   a. Personal Librarian / Make Us Your Research Partner for incoming students
   b. Journal title review this fall (when new e-resources librarian here)
   c. Student Input on Library Services:
      - Conversations with Connie; Dining with the Dean, or Doughnuts with the Dean: weekly drop-by meetings during one month to get student feedback? Place posters to write comments on—how are we doing?

5. Issue: implementing email overdue notices
   - Increase library fines for students and extend to faculty who currently are exempt from 5 cents per day to 10 cents daily when fines reach $6 (60 days). Most public universities and our benchmarks average 25 cents daily.
   - By increasing fines and decreasing maxed out time we can then better implement overdues electronically, clear student records, etc.

   The faculty issue has to do with faculty not being charged, therefore not receiving overdue notices, therefore keeping lots and lots of books. They receive 99 overdue notices before materials are officially declared lost and the replacement process begins. 78% of schools studied charge faculty fines.

6. Any other items or comments?