Present: Interim Dean Connie Foster, Darwin Dahl, Robert Dietle, Cindy Houston, Steve Wininger, Glen LaFantasie, Jean Nehm, Doris Settle, Tiffany Polite, Hannah Garland, John Bowers and Jan Renusch

1. Welcome and Introductions

Connie welcomed everyone to the first meeting of the CLAC and went around the table with introductions. She explained that this is a reconstituted council as there had been one in years past. There is also a community-based Library Advisory Council and a Museum Advisory Council that serve in capacities to increase awareness and grow memberships in the Friends’ groups.

2. Terms of Service

A list of members and terms was included in the packet of information that was distributed at the beginning of the meeting. Connie reviewed the list and explained that she randomly assigned the two-and three-year terms. A correction to the terms was noted, and a revised copy will be sent.

3. Vice-Chair Election

On a motion by Darwin Dahl, Doris Settle was nominated for Vice Chair and was approved by the Council.

4. Need for Charter

It was suggested that the Chair consult with the Provost regarding the need for a charter or if the December 5, 2011, document was sufficient.

5. Library Items

A. Information Commons – Connie shared the initiative to renovate Cravens 4th floor into an Information Commons that will have combined service points for reference, technology, and writing. The time frame is to have the info commons opened by the summer of 2013.

B. Budget – Connie discussed the Libraries budget which includes as fixed cost in the University’s budget the inflation for books and journals. She also talked about the new MyiLibrary ebooks to increase the library’s electronic access. She also noted that the SGA had funded two iPads for the ERC. Partnering with other departments/colleges can be a significant option for funding one-time purchases.

C. Survey – Connie reported that we have raw data as of Monday on our library survey. There were over 1900 responses from undergraduate, graduate, staff, and faculty mostly from the main campus. The data will be analyzed over the summer with a final report in the early fall. Doris Settle volunteered to work with Bryan Carson on analysis of this data.
D. Concerns – There was further discussion on the budget. Darwin asked about budget cuts and benchmark data comparisons for materials budgets. Also discussed was the Library Consultants Report. Connie stated that the introspective report was online. Robert Dietle made a motion and seconded by Glen LaFantasie that the CLAC be provided a copy of the final and complete report. Connie will make the request to the Provost.

7. **Fall Meeting**

Connie will check with members regarding best dates and times for the fall meeting.

For the council,

Jan Renusch